

October 2016 Conference

Virginia Association of Federal Education Program Administrators (VAFEPA)

CALL FOR PRESENTERS

Call Deadline: June 24, 2016(this is a change)

Theme: “Advancing Equity and Excellence to Create Possibilities”

VAFEPA is pleased to issue a call for presenters for our 21th Annual Conference to be held at the *Hilton Richmond Hotel Short Pump, Virginia* – **October 10-12, 2016.**

As part of our continuing efforts to promote high quality professional development, we sponsor our annual conference known for its high "take away" value and camaraderie. Our conference includes outstanding key note presentations, networking events, exhibitors, and breakout sessions on a variety of topics that appeal to the broad interests of our membership.

We are currently soliciting presenters for the conference. In crafting your proposal, we encourage you to consider the conference theme as well as the needs and interests of our membership. While not required, we encourage you to consider partnering across Titles to create presentations that reflect the goals of ESSA.

Important Information

Submissions will be evaluated on how helpful and practical the presentation will be to our audience. Please focus on the practical information that you have to offer. We encourage you to avoid spending time on your background or information about your program or institution. As you plan your presentation, be mindful that an hour goes by quickly. Please build in time for questions at the end.

- *The deadline for submission of proposals is: **June 24, 2016.***

If selected to present, a LCD projector and screen will be provided. Additional audio-visual equipment is available upon request.

1. Sessions will be 1 hour and 15 minutes in length.
2. Presentation rooms have a standard set up.
3. You will receive confirmation of your submission via e-mail.
4. Formal notification of acceptance will be e-mailed no later than **June 30, 2016.**
5. All presenters will be asked to provide an electronic version of their presentation.

Call For Presenters Application Instructions

If you wish to submit a proposal, complete the form at the link below by **June 24, 2016.** Complete required fields on the form. <https://docs.google.com/a/henrico.k12.va.us/forms/d/1kT1VAvWYuFPXUvDzR5mtvgwj53YbgPB4IJUkdcF7SxM/viewform>

Thank you for supporting our organization and sharing your talents and knowledge.

Applications are due by June 24, 2016