



## Graham Road Preschool Application Form for the 2019-2020 School Year

Graham Road Preschool is a non-profit organization operated under the guidance of the Vine Church. Children of all faiths are welcomed.

Current and former students, siblings, and Vine/Graham Road church members receive priority placement. New family applications will be accepted on a first-come, first-served basis after all priority applications have been received. Waiting lists will be maintained when classes are full.

**The following fees are required to enroll a child at Graham Road Preschool:**

1. **Registration Fee:** A non-refundable registration fee of \$50 per child must accompany this application. Mail your check (made payable to Graham Road Preschool) and completed application to Graham Road Preschool, 2929 Graham Road Falls Church, VA 22042.
2. **Supply Fee:** A one-time payment for yearly supplies. Due (with Aug./Sept. tuition) by Aug. 1, 2019. See below.
3. **Enrollment Deposit:** This fee is the equivalent of one month's tuition and is applied to the June 2020 tuition payment (non-refundable). The Enrollment Deposit is due no later than June 1, 2019 or at the time of enrollment.

**TUITION:** Tuition checks should be made payable to "Graham Road Preschool" and are due monthly on the 1st of each month. A late payment fee may be applied if tuition is paid after the 5th. Graham Road Preschool does not accept credit cards. Classes will begin in accordance with Fairfax County Public Schools on the **Tuesday before Labor Day**. Tuition for August will be prorated to 20% of monthly tuition and is due with September tuition payment on August 1.

### Fees for 2019-2020

Class	Days/Week	Monthly Tuition Co-op	Tuition Non Co-op (6 families only)	Supply Fee (Annual)	Class Size
2s	2 (T, Th)	<b>\$185</b> (August: \$37)	<b>\$235</b> (August: \$47)	<b>\$90</b>	10
3s	3 (T, W, Th)	<b>\$250</b> (August: \$50)	<b>\$300</b> (August: \$60)	<b>\$95</b>	15
4s	4 (M, T, W, Th)	<b>\$290</b> (August: \$58)	<b>\$340</b> (August: \$68)	<b>\$100</b>	15

- Children must be 2, 3, or 4 years old by September 30. **Age requirements are firm.**
- Tuition, fees, and class sizes may be subject to change.
- A few non-cooperative slots (six families total) are available for an additional monthly charge of \$50 more for each class.
- Children in the 2-year-old class are not required to be potty trained. Children in the 3s class must be daytime potty trained (no pull-ups or diapers) before attending class in August.

**Child's Name** \_\_\_\_\_  

Last
First
Middle
Nickname

**Enrolling in:** \_\_\_\_\_ year-old class      **Child's Birth Date:** \_\_\_\_\_  

Month
Day
Year

Check one: \_\_\_\_\_ Priority placement (current student/sibling, alumni, Vine Church members)      \_\_\_\_\_ New family

**Parent 1's Name** \_\_\_\_\_ **Parent 2's Name** \_\_\_\_\_

**Child's Home Address** \_\_\_\_\_ **zip code** \_\_\_\_\_

(\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
**Home Telephone**                      **Cell Phone (Parent 1)**                      **Cell Phone (Parent 2)**

**Email Address** \_\_\_\_\_

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*Over Please*

**Family Involvement**

Each family is required to be involved in the operation of the school by: providing snack on a rotating schedule, participating in fundraising activities and helping with classroom and playground cleanup.

**Here is a brief description of areas in which co-op families assist throughout the school year:**

- \* Fundraising: Participate in fundraisers (e.g. silent auction, restaurant nights, yard sale, etc.)
- \* Maintenance: Classroom clean up, playground maintenance, painting, general repairs
- \* Special/Parent Events: Volunteer at fall festival, Thanksgiving feast, Christmas pageant, graduation, etc.
- \* Communications: Serve as scholastic Book Club coordinator, assist with newsletter production

**Would you be willing to:**

- \_\_\_\_\_ Serve on the Board? If yes, which position(s):
- \_\_\_\_\_ **Chairman:** Works with the Director to ensure smooth operation of the school.
  - \_\_\_\_\_ **Vice Chairman/ Fundraising Chair:** Plans and coordinates all fundraising activities.
  - \_\_\_\_\_ **Secretary/Communications:** Takes and distributes meeting minutes; maintains preschool website; compiles quarterly school-wide newsletter.
  - \_\_\_\_\_ **Treasurer:** Maintains and monitors school budget; tracks tuition payments.
  - \_\_\_\_\_ **Maintenance Chair:** Coordinates playground/classroom cleanup, school repairs/upkeep.
  - \_\_\_\_\_ **Special/Parent Events Chair:** Plans and coordinates student events and events for parents/families outside of school hours.
- \_\_\_\_\_ Substitute in the classroom when a teacher or assistant is absent?
- \_\_\_\_\_ Purchase supply items as needed throughout the year?
- \_\_\_\_\_ Be a class parent? (Serves as liaison between the teachers and the parents.)

**More detailed descriptions of these positions are available upon request.**

**How did you learn about Graham Road Preschool? (Check all that apply.)**

- |   |                                      |
|---|--------------------------------------|
| _____ Referral from friends/relatives               | _____ Graham Road Preschool website  |
| _____ Current Graham Road Preschool student/sibling | _____ Vine/Graham Road church member |
| _____ Graham Road Preschool alumni                  | _____ Other _____                    |

**Please submit with \$50.00 fee to: Graham Road Preschool, 2929 Graham Road, Falls Church, VA 22042**

**For office use:**

- |                                       |                      |
|---------------------------------------|----------------------|
| Date application received: _____      | Class: _____         |
| Date registration fee received: _____ | Circle one:    Co-op |
| School start date: _____              | Non Co-op            |



2929 Graham Road  
Falls Church, VA 22042

[grumcps@gmail.com](mailto:grumcps@gmail.com)    [www.grumcps.org](http://www.grumcps.org)

*Over Please*