**Sugar Bush Township Cemetery Policy**

**FEES:** $100.00 Resident

 $200.00 Resident with Township Connection

 $1,000.00 with no Township Connection

Each purchase will be individually evaluated. Recording of the deed is the responsibility of the person who owns the plot.

**DIGGING:** All graves are to be hand dug by a qualified grave digger under the supervision of the Town Board.

**CREMATION:** Two burials per lot for cremation or two babies per lot. Regular fees apply per lot.

**RECORDS:** To be retained by the Township Clerk.

1. Map of Cemetery
2. Burial Book containing purchasers name and the name of the person buried, lot # and site #
3. Book containing Disposition Permits

**PURCHASE**

**PROCEDURE:** A cemetery plot is purchased from the Township who then writes up the title to the plot after being signed by the Clerk/Cemetery President whose signatures are notarized. The original is given to the purchaser and a copy is kept at the clerk’s residence.

**GROUND**

**MAINTENANCE:**1. Grounds will be raked and cleaned up as needed in May.

 2. Grounds are to be mowed once a month or as needed.

3. No trees, shrubs, or annual flowers will be planted unless it is done by the Cemetery Board.

4. No fences around burial sites are allowed.

**Gravesite Decor**

1. Funeral flowers will be left a minimum of two days and then discarded. If you want to keep any of the funeral decorations, please take them with you as you leave.
2. Must be placed near monument or marker to facilitate mowing.
3. Wilted or faded flowers, broken trinkets, knick knacks or any other broken objects will be disposed of.
4. All flowers and other keepsakes **MUST** be removed by **September 15th** of each year or will be removed and disposed of by the groundskeeper.
5. If you bring something new, take something old. There should only be a maximum of 5 items left on one gravesite at a time. Items will be removed at groundskeepers’ discretion.
6. Groundskeeper of the Cemetery is not responsible for items left in the Cemetery and is in no way obligated to replace or pay for decorations that are moved, removed, stolen, damaged or destroyed.

**MARKERS:** 1. Tombstones and Flat Markers are allowed anywhere in the Cemetery.

2. Tombstones and Markers must be set on a foundation of at least 3” thick and have a 1-6” base border to facilitate mowing.

3. **GRAVE MARKERS MUST BE MADE OF BRONZE, GRANITE, MARBLE, CONCRETE OR OTHER SUITABLE MATERIAL APPROVED BY THE TOWN BOARD.**

4. **NO GRAVEL OR DECORATIVE ROCK IS ALLOWED AROUND GRAVE MARKERS.**

5. Markers should be installed under the supervision of the Town Board.

6. The owner of the burial plot shall assume all responsibility for repair and maintenance of the marker or Monuments. This includes any damage caused by vandalism or such.

**Revised 7-2-2021 Sugar Bush Township Cemetery Board**