



**March 24, 2018**

**Salem Civic Center/Fulton County Fairgrounds**

**135 Arena Lane, Salem Arkansas**

**9:00 am to 5:00 pm**

***Vendor Contract for Exhibit Space***

<b>Booth Rates</b>			
<b>Booth Size</b>	<b>Inside Space</b>	<b>Outside Space</b>	<b>Electricity</b>
<b>10 x 10 ft.</b>	<b>\$100.00</b>		<b>\$10.00</b>
<b>10 x 20 ft.</b>	<b>\$150.00</b>		<b>\$10.00</b>
<b>20 x 20 ft.</b>	<b>\$200.00</b>		<b>\$10.00</b>
<b>12 x 20 ft.</b>		<b>\$200.00</b>	<b>\$20.00</b>
<b>20 x 20 ft.</b>		<b>\$250.00</b>	<b>\$20.00</b>
<b>Large Booths (over 1200 sq. feet)</b>		<b>0.50 per sq. foot</b>	<b>20.00</b>
<b>Food Booths</b>		<b>\$100.00</b>	<b>\$20.00</b>

***50% Deposit Required to Hold Booth. Remaining Balance due by March 1<sup>st</sup>. Inside space available on a first-come, first-serve basis.***

Business Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Booth Size \_\_\_\_\_ No. of Booths \_\_\_\_\_ Electricity: Yes \_\_\_\_\_ No \_\_\_\_\_

Total Amount Due: \_\_\_\_\_ Deposit (one-half of rental fee) Amt. Enclosed: \_\_\_\_\_

Paid in Full – Amt. Enclosed: \_\_\_\_\_

General list of items displayed \_\_\_\_\_

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**Set up times – Friday – 9:00 am to 5:00 pm and Saturday morning from 7:00 to 9:00 am.**

1. Each 10 x 10 ft. inside space includes one table (may be 8 ft. or 6 ft.) and 2 chairs. Additional chairs are available at no charge. We recommend bringing a surge protector and extension cord if electricity is needed.
2. The show sponsors reserves the right to reject certain items that might be harmful to those attending the Expo or that would incur damage to the Salem Civic Center. Exhibitors shall not deface the walls or floor of the building. Drilling of holes, attachments to or painting of walls and floor are prohibited. Exhibitors wishing to lay any floor covering may not adhere covering to the floor.
3. **Liability:** The Ozarks Sports and Outdoor Expo Management disclaim liability for damages or losses due to fire, theft, accident, vandalism or other causes. The Management will not be responsible for insurance on exhibitor's goods and exhibitor's wishing insurance must do so at their own expense. The exhibitor shall at all times protect, indemnify, save and hold harmless the Ozarks Sports and Outdoor Expo, the Fulton County Fair Association, the Salem Chamber of Commerce, the City of Salem, and the County of Fulton and any Volunteers assisting with the expo service providers against any and all loss, damage, liability, or expenses arising out of any occurrence which arises during the Expo or on the premises of any property owned by the above named entities during the period of setup and exhibition.
4. **Cancellations:** Exhibitors cancelling by February 1<sup>st</sup> will be eligible for a 50% refund. Cancellations made after February 1<sup>st</sup> will not receive a refund.
5. **Solicitation:** No person or persons, other than exhibitors, will be permitted to conduct business on the fairgrounds or in the buildings without express permission from the Ozark Sports and Outdoor Expo.  
**Sales Tax:** In state vendors that collect sales tax may remit sales tax payments with their regular Arkansas sales tax reports. Out of state vendors need to complete the sales tax form and drop off with the management at the close of the Expo. The forms and payments will be forwarded to the Arkansas Department of Finance on their behalf.

**Vendor Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Proceeds raised through the Ozarks Sports and Outdoor Expo will be used by the Fulton County Fair Association to maintain facilities and by the Salem Chamber of Commerce to fund community projects.*

Return Vendor Contract to:  
Ozarks Sports and Outdoor Expo  
Post Office Box 910  
Salem AR 72576

Vendor Contract can be emailed to [fultoncountyfair1@gmail.com](mailto:fultoncountyfair1@gmail.com).

**Note:** Vendor fees may be paid by credit card by calling 870-895-5565 or follow the link on the Salem Civic Center website, [www.salemciviccenter.net](http://www.salemciviccenter.net).