**Information Sheet**

1. **Scholarship amount and term.**

* Four $500 scholarships will be awarded prior to the start of each academic year.
* The annual award will be dispersed directly to the appropriate college financial office at the beginning of each academic year (fall term or semester) if all annual reporting requirements are met.

2. **Applicant Qualification.**

* To apply the applicant must:

(1) be a Lander County resident; (2) enrolled in the senior class of a Lander County High School or an equivalent home school program approved by Lander County School District, or enrolled in a requisite course of study at an accredited college or university; (3) have earned a cumulative GPA of at least 2.5 in the courses required for graduation from High School, or earned a cumulative GPA of at least 2.5 at accredited college or university; (4) provide evidence of enrollment in a degree or certificate program in, Agriculture, Conservation, or Natural Resource, agri-business, veterinary science, or animal husbandry at accredited college, university or vocational school prior to the start of Fall semester.

* To remain eligible for the scholarship, the student must maintain good standing with full time student status in one of the required degree or certificate programs, maintain a cumulative GPA of at least 2.5, and adhere to the annual reporting requirements.

3. **Application Process.**

* Complete applications must be received at the Lander County Conservation District office,

815 N 2nd Street Battle Mountain NV 89820 by **4:00 p.m. on Friday, June 3rd, via mail, email** **nvlccd@outlook.com** **, fax: 775-635-8309.** Incomplete applications will not be considered.

* Application forms are available through the counselors at the Battle Mountain and Austin High School, Great Basin College Battle Mountain, and via email request- nvlccd@outlook.com *.*

4. **Selection Process.**

* Selection will be made by a quorum of the Lander County Conservation District Board Supervisors and their decision will be final.
* Selection consideration for the scholarship award will be based on information submitted in the application including: references, the essay written by the applicant, and qualifications of the applicant. Particular weight in the selection process will be given for the degree of expectation by the board that the applicant will earn a degree or certificate in one of the required areas, the content, writing and organizational skills demonstrated by the applicant in the essay (personal statement), and through statements of recommendation provided. An interview of applicants may be scheduled at the Boards discretion.
* If scholarship recipient is a high school Senior, notification, if possible, will be announced at the Senior Recognition ceremony sponsored by the Lander County School District in addition to an official letter of award sent by mail. If a college or university student, notice will be served through the mail only.

5. **Annual Renewal and Reporting Requirements**

* All annual reporting requirements are the student’s responsibility.
* Extensions of an awarded scholarships or reporting requirements are reviewed by board on an individual basis and must be in writing prior to the end of the current term award was awarded for.
* The following information must be received by the Lander County Conservation District office to reapply for the scholarship.
	+ Official transcripts showing: good standing, full time status, GPA, course of study for each term, and evidence of enrollment in required degree/certificate program for next academic term and/or year.
	+ New updated and complete application.

Lander County Conservation District Scholarships are awarded on the basis of merit to students who are planning to enroll or are in a post high school course of study in agriculture, conservation, natural resource , agri-business, veterinary science, animal husbandry, vocational or related field.

I. **Recommendations and Essay.**

1. **Statement of recommendation** Form/Format attached, reproduce as necessary. Attach minimum of

three and maximum of five recommendations, at least one from a high school counselor, principal, or

college advisor, one from a previous or current supervisor, and one personal. Recommendations

should be able to provide insight into your personal character, potential for success in college,

strengths, commitment, goals, and motivation. Person(s) writing recommendation cannot be a

member of your family.

2. **Essay**. ***Please provide a personal statement of at least 300 and not more than 500 words. (See attached suggestion sheet)*** The statement must be readable, typed is recommended: 12pt.font, double-spaced, correct formatting, grammar and spelling.

II. The following questions are designed to collect information about your background, college, and career plans.

**VERY IMPORTANT**: The completeness, neatness, and legibility of your replies will make the review of your credentials easier. **Please type or print using black or blue ink.**

**A. About You**

Legal name in full:

 First Middle Last

Mailing address: \_\_\_\_\_\_\_\_\_\_

 Number and Street City State Zip Code

Home Telephone ( ) email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you a US Citizen? YES 🞎 NO 🞎 If NO, are you a permanent resident? YES 🞎 NO 🞎

Are you a resident of Lander County? YES 🞎 NO 🞎 If YES, how long?

**B. Your Education**

 **I am currently enrolled in:** 🞎 High School

🞎 2-year school and/or vocational

🞎 4-year College

1. Enter the name, telephone number, and address of your high school.

 ( )

 Name of High School Area Code Telephone Number

 Mailing Address City State Zip Code

2. Enter your expected or actual date of graduation from high school.

Month Year

3. Enter the name and address of the college or university you are currently attending or plan to attend.

 ( )

 Name of College Area Code Telephone Number

 Mailing Address City State Zip Code

 ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Student Identification Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Planned or Current College Major:

5. Enter your expected or actual date of graduation from college.

Month Year

6. Have you made any decision as to your future occupation? YES 🞎 NO 🞎

 If YES, what is your career goal?

**C. School, Community, and Work Activities**

1. List **school** **activities** in which you have participated (such as publications, debating, music, art, student government, organized sports, etc.). Include any honorary awards (such as National Honor Society, etc.) Use additional sheet if necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity** | **Dates of Participation** | **Offices Held** | **Special Awards or Honors** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

2. List **community activities** in which you have participated as a volunteer.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Agency of Organization** | **Kind of Work** | **Dates of Participation** | **Special Awards** | **Hours per Week** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

3. List **work history** (including summer employment) you have held in the past three years.

|  |  |  |  |
| --- | --- | --- | --- |
| **Job and Kind** **of Work** | **Employer** |  | **Hrs.****Per****Week** |
| **Dates of Employment** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

III. **All applicants must submit transcripts of their grades.**

1. High school students and those who are first semester college freshmen at the time the application is submitted must provide a complete official transcript of their high school grades which should include all tests taken (i.e. **SAT, ACT, Proficiency)** and theirscores. If official will not include current semester/year grades then an unofficial is acceptable until official is complete.

2. College or university students in their second year or higher must submit a complete official transcript from all colleges attended. If official will not include current semester/year grades then an unofficial is acceptable until official is complete.

IV. Completed application and all required documentation must be received by **4:00 p.m., Friday June 3rd** in the following manner:

**Lander County Conservation District**

**Via Mail or Hand Delivered:**

**815 North 2nd Street**

**Battle Mountain, NV 89820**

**Via Email:**

**nvlccd@outlook.com**

please ensure emailed copy is legible

If you have any questions regarding the application and or process prior to submitting application materials,

please call the District Clerk at **(775)455-2731**.

Signature of applicant Date

***Your signature certifies that all information in the application is, to the best of your knowledge, true and correct.***

**STATEMENT OF RECOMMENDATION**

RECOMMENDATION FOR

Please use your personal knowledge of this candidate in providing this assessment. If necessary, use an additional piece of paper to respond.

**1. How long have you known the candidate and in what capacity (friend, employer, instructor, etc.)?**

**2. What is your assessment of the candidate’s strengths and sense of responsibilities? Discuss their commitment to higher education and successful completion of a course of study? (Address specific examples of accomplishments at work, school, home, community, place of worship, etc.)**

**3. What is your personal knowledge of the candidate’s educational goals and progress toward accomplishing these goals? (Consider any barriers/difficulties this person has overcome.)**

**4. Additional information you think the selection committee should know about the candidate?**

Signature Date

Print Name Telephone

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suggestions for Writing a Personal Statement Essay:

**In order for the selection committee to better understand your strengths and your needs, you may consider the following items for your personal statement:**

• An introduction that reflects your request for consideration

• A statement containing your overall academic and life goals

• A list of specific academic objectives

• A description of your career goals

• Personal reasons reflecting need for scholarship assistance

• Academic history, including both challenges and achievements

• Work history, leadership roles, and recognition

• Cultural factors

• Travel and relocations as related to life goals

• Volunteer experiences

• High school history and achievements

• Awards, recognition and previous scholarships received

• Community service participation

• Leadership experiences in community and school organizations

• Challenges regarding health and wellness issues, learning disabilities, etc.

• Special considerations in terms of rural locations, commute issues, etc.

• Personal and Family Background and Considerations

• Summary statement that contains specific or general requests

• Statement of appreciation, in advance, for consideration of your statement

**Format suggestions:**

• Check your writing for correct spelling, grammar and punctuation

• Have another person read your work for clarity and errors

• Use complete sentences

• Should be in proper essay format

**Check List**

*For your convenience; not to be included with the Scholarship application.*

1. Completed Application

2. Recommendations *(Use form provided)*

 One from supervisor

One from school principal or counselor or advisor

 One from personal reference (not family member)

3. Essay (personal statement)

4. School Transcripts

5. All qualifications, requirements, and deadline met