

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Meeting July 20, 2015**

Present Directors – Mr. John Schaiberger, Mr. Wade Wills, Mr. Jim Elliott, Mr. Mike Davis, Mr. Garry Melchi

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 4:40 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Mr. Schaiberger introduced the present board members.

Public Comments on Non-Agenda Items

None.

Approval of Agenda

Mr. Shaiberger asked for any additions or changes to the meeting agenda. It was noted that a resolution will need to be approved under new business.

Motion to approve Meeting Agenda for July 20, 2015 as posted with the addition of the pending resolution.

Motion: Mr. Elliott
Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

The Rye Fire Protection District

Receive or Act on Board Correspondence

None.

Approval of Minutes of June 15, 2015 Special Meeting

Mr. Schaiberger asked for approval of the minutes.

Mr. Schaiberger noted that the minutes seemed thin. Mr. Schaiberger requested that the notation of "Special" be deleted.

Motion to approve the minutes of the June 15, 2015 Special Meeting with the notation noted.

Motion: Mr. Elliott
Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Approval of Minutes of June 15, 2015 Workshop Meeting

Mr. Schaiberger asked for approval of the minutes.

Motion to approve the minutes of the June 15, 2015 Workshop Meeting.

Motion: Mr. Davis
Second: Mr. Elliott

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Treasurer's Report

Accounts Receivable. Mr. Schaiberger inquired about the Interagency Balance. Chief Bennett noted that there has been no activity thus far this summer with a couple people just coming back. There have been no reimbursements. Chief Bennett will update the Interagency Balance on the Task List.

The Rye Fire Protection District

Mr. Elliott inquired about line item #7108, Billing Adjustments. This is a line item as required by the auditor for EMS Billings, which includes collections and write-offs and is offset by #4220, collections. Mr. Shaiberger noted that the Task List is a good tool and to continue with this item.

Motion to approve Accounts Receivable for June 2015.

Motion: Mr. Elliott
Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Accounts Payable. Pueblo West Metro Invoice for \$53.73 was for badges. A \$10,145.31 transfer was made to pay for the gear washer and dryer. This was done in order to get the reimbursement for the grant for the gear started. City of Pueblo invoices are for vehicle repairs/maintenance.

Motion to approve Accounts Payable June 2015.

Motion: Mr. Elliott
Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

EMA Report. It was noted that the EMA report is up-to-date. Showing a slight collection decline from the budget. It was noted that billings are up over budget and the collection rate is down slightly from last year.

The Fire/EMS charts were requested at the last workshop session.

Fire Chief Report

Statistics. In the Month June 2015, Rye Fire responded to 80 calls for service of which 63 were EMS related and 17 were fire related. In comparison with previous year this is an increase of 16% from 2014 and an increase of 21% from the 5 year average of 52.

Administration/Operations. All personnel have been issued new Turn out gear, new gear includes Helmet, hood, jacket, pants, boots, and gloves. This provides them with the much needed personal protective gear which replace the used worn out gear.

The Rye Fire Protection District

We have been awarded the funds from the AFG grant that was submitted through FEMA. This will provide new SCBA masks and or heard gear, wildland PPE to include helmets, gloves, shirts pants, safety glasses, extrication gloves, wildland boots and line packs with fire shelters.

Signs have been installed at the water tank sites in Hatchet advising they are Non Potable tanks owned by the Fire District.

Continue to submit grant requests to various entities throughout our region.

Work on the calendar has begun and should be available towards the end of the year.

Prevention. We continue to provide Mitigation assessments for various homeowners throughout the District.

Station Tours have been provided to the Public at both stations.

Crews attended various functions throughout the district to include rodeo events and reading in the park.

Training. Training has been ongoing throughout the month. Fire training covered general fire knowledge, district mapping and obstacle course. EMS training is ongoing with a new topic every 6 days concerning procedure changes, protocol changes and continuing education.

Old Business

Hatchet Ranch Update

Mr. Elliott noted that the “Non-Potable Water” signs have been installed as per Chief Bennett. Mr. Schaiberger noted clarified that he saw “5” vs “4” tanks. Upon further investigation, he noted that they are 9’-0” in diameter and 25’-0” long. The owner of the tanks noted that price was \$1,000 per tank if a local resident, but did not offer a price if not local. The tanks are not free of vapors. Mr. Schaiberger then went on to discuss movement of the large 30,000 gallon tank. He received a price of \$6,000 to move that tank, including crane time. During the discussion, it was agreed that it is a better decision to have a firm move the tank versus the District doing the work, including permits, etc. The existing pad will be looked at to ensure it is ready for the tank.

Motion to expense \$6,000 to move the 30,000 gallon tank from Walsenburg to Hatchet Ranch, all inclusive.

Motion: Mr. Elliott
Second: Mr. Wills

Further Discussion: Mr. Schaiberger will get a written bid.

The Rye Fire Protection District

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Motion to grant the Chairman of the Board authorization to contract for \$6,000.

Motion: Mr. Wills
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

New Business

Resolution 15-006 – Resolution for Supplemental Budget and Appropriation

This resolution is to increase the 2014 budget from \$825,220 to \$1,119,064 with increased funds collected for Interagency activities throughout 2014 per the Audit.

Motion to adopt 15-006 Resolution for Supplemental Budget and Appropriation.

Motion: Mr. Wills
Second: Mr. Elliott

Further Discussion: Chief Bennett confirmed that the dollar amounts are correct and from the Audit.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Old Business

Election of Officers

Annual election of officers took place.

Chairman of the Board

Motion to nominate to elect Mr. Jim Elliott as Chairman of the Board.

The Rye Fire Protection District

Motion: Mr. Schaiberger
Second: Mr. Wills

Further Discussion: No further nominations.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

Vice-Chairman of the Board

Motion to nominate to elect Mr. Wade Wills as Vice-Chairman of the Board.

Motion: Mr. Davis
Second: Mr. Elliott

Further Discussion: No further nominations.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Secretary/Treasurer of the Board

Motion to nominate to elect Mr. Mike Davis Secretary/Treasurer of the Board.

Motion: Mr. Wills
Second: Mr. Melchi

Further Discussion: No further nominations.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Wills, Mr. Melchi
Nay: None

Other Business

Audit

Chief Bennett noted that the audit will be submitted by the end of the week. It is due July 31, 2015.

Old Med 21 Disposal

Chief Bennett noted that currently Beulah is using the ambulance as a back-up since they are having ambulance troubles. Chief is working with Beulah to see if they will purchase the unit.

The Rye Fire Protection District

Personnel Handbook

Mr. Schaiberger noted he will close this out at next month's meeting. Asked Chief Bennett to put it on the agenda.

Adjourn

Motion to adjourn was made at 5:15 P.M.

Motion: Mr. Wills
Second: Mr. Elliott

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Dated this 20th day of July 2015.

A handwritten signature in cursive script, appearing to read "Beach".

Submitted by Jim Beach, Captain