

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES

Shakana L. Kirksey-Miller, President

Jessica A. Doherty, Trustee

Carol A. McGowan, Trustee

Koula A. Fournier, Trustee

William H. Green, Trustee

William F. Brockob, Trustee

Nicholas H. Caprio, Trustee

6438 Joliet Road, Unit 103

Countryside, IL 60525

Phone 708-352-4480

Fax 708-888-5651

Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office August 15, 2023– 6:00 P.M.

	<u>In Attendance</u>	<u>Absent</u>
Ms. Shakana L. Kirksey-Miller		X
Ms. Jessica A. Doherty	X	
Ms. Carol A. McGowan	X	
Mr. William H. Green		X
Mr. William F. Brockob	X	
Mr. Nicholas H. Caprio	X	
Ms. Koula A. Fournier	X	

Staff Members Present

Mr. Kenneth T. Getty, Treasurer

Ms. Brigid Murphy, Director of Treasury Management & Bank Relations

Other Guests Present

Ms. Katie Ngo, Attorney for LTTO

Ms. Cynthia Schilsky, LaGrange Resident

AGENDA

Call to Order & Roll Call

Trustee Doherty called the meeting to order at 6:06 p.m.

Nomination & Election of President Pro-Tem

Trustee Fournier motioned to appoint Trustee Doherty as President Pro-Tem for this meeting.

Trustee Caprio seconded the motion.

Roll Call: Ayes: Brockob, Caprio, Fournier, McGowan

Nays: None

Abstain: Doherty

Motion carried.

Pledge of Allegiance

Public Comments – Ms. Schilsky commented on the LTTO assets under management for the Village of Bridgeview.

Review/Approval of Meeting Minutes

Trustee McGowan motioned to approve the July 18, 2023, Open Session meeting minutes with corrections of a scrivener's error. Trustee Caprio seconded the motion.

Roll Call: Ayes: Doherty, Brockob & McGowan

Nays: None

Abstain: Fournier, Caprio

Absent: Kirksey-Miller & Green

Motion carried.

Trustee Brockob motioned to approve the July 18, 2023, Closed Session meeting minutes with corrections of a scrivener's error. **Trustee McGowan seconded the motion.**

Roll Call: **Ayes:** Doherty, Brockob & McGowan
 Nays: None
 Abstain: Fournier, Caprio
 Absent: Kirksey-Miller & Green

Motion carried.

Treasurer's Report

Treasurer Getty praised staff for their hard work and mentioned the FY23 audit has commenced.

Review the Lyons Township Treasurer's Financial Reports

The Board of School Trustees discussed and reviewed the Lyons Township School Treasurer's July 2023 financial statements, noting that the report is based on the FY23 amended budget until the FY24 Budget is approved.

Review/Approval of Payables List

Trustee Caprio motioned to approve the August 15, 2023, LTTO payables, as corrected, in the amount of \$19,471.08, as presented. **Trustee McGowan seconded the motion.**

Roll Call: **Ayes:** Doherty, Brockob, Caprio, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Kirksey-Miller & Green

Motion carried.

Review/Approval of Review School Districts Official Records

The Board of School Trustees reviewed and discussed the member district's June 2023 financial statements. Treasurer Getty noted that these numbers are not final as the districts are still making year-end adjustments. He also noted that most member districts have substantial fund balances going into FY24.

NEW BUSINESS:

Approval of Surety Bond in the amount of \$100,000.00 on behalf of Western Springs School District 101

Trustee Fournier motioned to approve a Surety Bond in the amount of \$100,000.00 on behalf of Western Springs School District 101. **President Pro-Tem Doherty seconded the motion.**

Roll Call: **Ayes:** Doherty, Brockob, Caprio, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Kirksey-Miller & Green

Motion carried.

FY24 – Preliminary Budget

The Board of School Trustees reviewed and discussed the FY24 preliminary budget. The proposed final budget will be presented at the September 2023 meeting.

Lyons Township Trustees of Schools - Investment Policy

Trustee Caprio motioned to approve the changes to the LTTO Investment policy as presented. **Trustee McGowan seconded the motion.**

Roll Call: **Ayes:** Doherty, Brockob, Caprio, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Kirksey-Miller & Green

Motion carried.

OLD BUSINESS:

Cook County Property Tax Collection Delay – FY24

Since the last Board meeting, Treasurer Getty noted that Cook County has announced that the second installment of 2022 property taxes will be due December 1, 2023, which is later than initially anticipated.

Trustee Caprio motioned at 6:42 P.M. to suspend the Board Meeting for the purpose of entering Closed Session. Trustee Brockob seconded the motion.

- ***Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)***, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Roll Call: **Ayes:** Doherty, Brockob, Caprio, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Kirksey-Miller & Green

Motion carried.

Motion to reconvene the Board Meeting of the Board of Trustees

Trustee McGowan motioned at 7:38 p.m. to reconvene the July 18, 2023, Board Meeting. Trustee Fournier seconded the motion.

Roll Call: **Ayes:** Doherty, Brockob, Caprio, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Kirksey-Miller & Green

Motion carried.

Action as a result of Closed Session - None

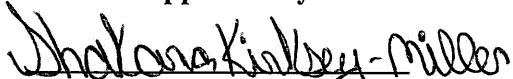
Adjournment

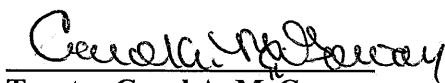
Trustee Caprio motioned at 7:38 p.m. to adjourn the August 15, 2023, Board Meeting. Trustee McGowan seconded the motion.

Roll Call: **Ayes:** Doherty, Brockob, Caprio, Fournier & McGowan
 Nays: None
 Abstain: None
 Absent: Kirksey-Miller & Green

Motion carried.

Minutes Approved by:

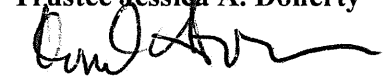

President Shakana L. Kirksey-Miller


Trustee Carol A. McGowan

Trustee William H. Green

Trustee Nicholas H. Caprio

Trustee Jessica A. Doherty


Trustee Koula A. Fournier


Trustee William F. Brockob

Date: 09/19/2023