



CRPTO General Board Meeting

August 14th, 2019

Meeting called to order at approximately 11:00 a.m. by Carly Parkhill, CRPTO President.

CRPTO Board Members Present:

Excused Absence:

Carly Parkhill, President	Stephanie Halvorson, VP Events
Nikki Forman, Exec. VP	
Stephanie Chura, Secretary	Special Guests:
Stephanie Larscheid, Treasurer	Mrs. Lugo
Shannon Miyahira-Fraser Asst. Treasurer	Mr. Eyerman
Lindsey Harrington, Spirit Wear Treasurer	Ms. Scharf
Catherine Carrillo, VP Communications	
Andrea Behmer, VP Fundraising	
Meredith Miller, CO VP Fundraising	
Melissa Price, VP Membership	
Christine Deaton, VP of Volunteers	
Robyn Wallace, VP of Volunteers MS	
Nicole Cusano, VP Campus Support	

Rochelle Gabriel, Past President	
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Welcome

Carly Parkhill, President, welcomed everyone to the meeting.

Carly would like for everyone to use Membership Toolkit to pay for ESF and for the BOD to please pay for their ESF ASAP. Carly gave a shout out to Shannon and Meredith for coming to the board when we needed to fill two vacancies. Meredith is the CO VP for Fundraising and Shannon will be the Assistant Treasurer. Please text or email the whole BOD if you can't make an event. Carly wants all of the PTO to be supportive of CRS and to speak positively in the community.

Voting and Financials

Board Affirmed Shannon and Meredith's positions. The board approved amending a bylaw from: (only two individuals may share President or VP position) to (two individuals may share a board position for a President or any VP if there is an affirmative vote of a majority rules by the members). The bylaw was amended because the BOD voted that we can have a CO VP of Fundraising. Budget was voted and approved. Sign expense for the carnival was added to the budget and the carnival expense will go up to 10k. Principal Eyerman is looking into the cost for the Remind app and Carly will follow up in a few weeks.

Updates

Admin Update- Mr. Eyerman is please with how the first few weeks of school are going. He would like to have another Coffee Chat sometime in September. Date is TBD. A school Counselor was hired and started on 8/14. Mr. Eyerman would like to thank Julie, Christie and Barb for all of their help in these first few weeks. Mr. Eyerman apologized for the communication regarding uniforms and will send out an updated policy soon.

Staff Update- Mrs. Lugo said the lockdown kits need water and non-perishables. Middle School should have received a signup for the lockdown kits and the room moms will take care of the elementary kits. Will add Pepsi products to teacher luncheons. Grade level funds were used for scholastic news.

Book Fair- Event is scheduled and the theme is Arctic Adventure. Robyn asked if anyone has a snowflake projector that book fair could use to please let her know. Will be assembling book fair packets after the next PTO meeting on September 4th.

ESF is up \$1050 from last year this at this time. Mr. Eyerman would like a way to recognize families who have contributed to the ESF or who have volunteered. He would also like to add some sort of sign or visual to track ESF Funds donated.

Spirit Wear

Spirit wear will be sold during curriculum night on 8/14 and 8/15. Online Spirit Wear store will be live by Wednesday 8/21. Working on a date for a pop-up shop for spirit wear soon. Spirit wear is \$1700 shy of breaking even. Cold shoulder spirit wear shirts will not be sold.

Fundraising

Andrea and Meredith have two shopping events scheduled so far. Heidi Boutique is scheduled for 10/24 from 10am-5pm and Kendra Scott 12/12 11am-1pm. Andrea is working on having one more fundraiser in February. Date and location is TBD. Looking at having The VIG run another promotion for Copper Ridge for the a month. Andrea is looking into other businesses to potentially run promotions or contests for CR. Orange Theory has expressed interest in running an athletic fundraiser for middle school.

Communication

Catherine Carillo said that CRPTO.com is updated and up and running. Catherine asked that everyone take a look at the website and let her know if there are any changes she needs to make. Christine would like teacher wish lists and archived middle school newsletters on the website.

BOD group photo will be taken on picture re-take day on Oct. 23rd at 9:15.

Minutes submitted by:

Stephanie Chura

Stephanie Chura, 2019-2020 CRPTO Secretary

Approved by:



Carly Parkhill, 2019-2020 CRPTO President