

St. Martin de Porres Warren, Michigan
Meeting of the Parish Pastoral Council
Tuesday, March 2, 2016
Parish Center Conference Room
AGENDA

From our Parish Mission Statement: *How is what we are going to do help us “to proclaim the Good News of Jesus Christ, to celebrate the mystery of God’s love in our midst, to serve one another and the wider human community and to continue the Mission of Jesus?”*

Opening Prayer Experience: RENEW reflection and prayer for the coming Sunday
Attendance

Ongoing Formation of the Council: From the USCCB document, “Go and Make Disciples” – Chapter 2 Part 1

Review of the Minutes

Ongoing Parish Issues

- A. Issues for discernment/consensus (Old Business)
 - 1. Building Committee progress report: Church handrails, Stations, storage, restrooms, seasonal “stable”
 - 2. Archdiocesan Synod on the New Evangelization: Amazing Parish Conference, Come, Encounter Christ
 - 3. Mission Trip to Appalachia progress report
 - 4. Any other Old Business?
- B. Issues for discernment/consensus (New Business)
 - 1. Resolution of disputed info re: Girl Scouts and Planned Parenthood
 - 2. Voices for Equity (transportation needs for the poor)
 - 3. Making PPC and Commission minutes available to the general parish
 - 4. Any other New Business?

Report of the Commissions

- 1. Worship Commission
- 2. Education/Formation Commission
- 3. Christian Service Commission
- 4. Parish Finance Council
- 5. Youth Representative
- 6. Central Macomb Vicariate Representative

OPEN FORUM / UPCOMING EVENTS / FYI

SCHEDULE NEXT MEETING: Propose Tuesday, April 5, 2016, 7 PM

EVALUATION OF THE MEETING

CLOSING PRAYER

**St. Martin de Porres Parish Warren, Michigan
Combined Parish Finance Council
and Stewardship Awareness Committee Meeting
Tuesday, February 9, 2016, 1:30 PM
Parish Center Conference Room
MINUTES**

Opening Prayer/Faith/Sharing Experience:

Reflection on upcoming Sunday Gospel: First Sunday of Lent: “Conversion and Lenten Renewal.”

Attendance and Review of the Minutes: Meeting began at 1:31 PM. All present: Fr. Nick Zukowski, Jerry Cipkowski, Mike Kostreba, Mike Garcia.

Ongoing Education and Formation of the Council

It was decided that we would hold off discussion on the section of the Little Green Book that deals with the Parish Finance Council and Stewardship Commission. “Go and Make Disciples: A Pastoral Letter on Evangelization” by the United States Council of Catholic Bishops is the current ongoing formation topic for the Parish Pastoral Council and all the other commissions.

Ongoing Parish Finance Issues

A. Issues for discernment/consensus (Old Business)

1. Review reports: Budget/financial report questions:

Funds budgeted for Giving Tree and Warming Center supplement the generous gifts of parishioners. The financial report does not include these other generous gifts.

What % of our budget for the church bathroom renovation project is going to the architect’s fees? 7 to 10 %. The lowest bid came in at \$117,000, which is far below our budget of \$150,000, but after architect and other fees, we should come pretty close to it.

Is it possible to have columns in the financial report which reflect what was spent one, two, three or five years ago so that we can see increasing and decreasing trends? Fr. Nick will check with the bookkeeper to see if this can be done.

Line item 5988: Building remodel and major repairs. There is a \$30,000 figure that was not included in the original propose budget. What was this for? Part of it was for the completion of the church roof repair project to keep ice off the roof and walls.

Line item 5002.3: Church Professional Expenses. What was \$50,000 spent on? Fr. Nick will check with the bookkeeper and send an e-mail reply to the members.

2. Employee Handbook update: Nothing to report.

3. Church restroom upgrade update? Of the three bids which were submitted, only one had itemized each portion of the project. With that knowledge, we decided to eliminate the proposed Unisex/Family restroom. We will keep the Ushers Room and dedicate a part of it for the women’s restroom expansion. A o D is looking at the legal particulars. We have a verbal agreement with Ehresman Associates, Inc.

4. Any other Old Business?

B. Issues for dialogue, sharing, reaction, proposing (New Business)

1. “Called by Christ, Gifted by the Spirit” stewardship awareness: Bulletin inserts, announcements, homilies and testimonials. Need to start preparing the above items in time for the launch on Sunday, April 3rd. Fr. Nick offered to coordinate this project if no one else came forward. No one did!

Minutes of the February 9, 2016 Parish Finance Council meeting (continued)

2. Current Updates on other parish stewardship efforts
 - a. Catholic Services Appeal: Nothing to report.
 - b. Changing Lives Together: Nothing to report.
 - c. Sunday Offering: We are \$8,000 below budget. A suggestion was made for Fr. Nick to make an appeal for folks to chip in a little more. We hope the stewardship awareness initiative will help even more.
 - d. Time and Talent Commitment Sunday for Adults/Youth: See item #1. If all goes well, we should have the Commitment Sunday on Pentecost Sunday, which is May 15th this year.
3. Report from Parish Pastoral Council. Some discussion about the request of the Girl Scouts to sell their cookies at the church. Other topics were covered above.
4. Any other New Business? Fr. Nick is working with Fr. Jim Bjorum, pastor of Our Lady of Hope Parish, in the search for a shared business manager.

Once again, our church sound system is problematic. We have had it looked at three times in the past 16 years.

Evaluation of the Meeting: Exceptionally good meeting. Learned “bunches.”

Schedule Next Meeting: Tuesday, April 12, 2016.

Closing Prayer: Prayer for the Jubilee Year of Mercy by Pope Francis. Meeting ended at 3:03 PM.

Submitted by Fr. Nick Zukowski

St. Martin de Porres Warren, Michigan
MINUTES of the
Meeting of the Parish Pastoral Council Evangelization Committee
Thursday, February 4, 2016
Parish Center Conference Room

From our Parish Mission Statement: *How is what we are going to do help us “to proclaim the Good News of Jesus Christ, to celebrate the mystery of God’s love in our midst, to serve one another and the wider human community and to continue the Mission of Jesus?”*

Opening Prayer Experience: Meeting began at 6:30 PM with the RENEW reflection and prayer for the coming Sunday.

Attendance: Everyone was present: Fr. Nick, Maribeth Crescenti, Margery Fabilli and Lucy Zalewa. Would like to see more members as we grow in our efforts.

Ongoing Formation of the Council: From the USCCB document, “Go and Make Disciples” – Introduction. Good sharing.

Review of the Minutes (No minutes from the September 24, 2015 meeting.)

Ongoing Parish Issues

A. Issues for discernment/consensus (Old Business)

1. Parish Synod: November 18, 19, 20, 2016: “Unleash the Gospel.” Parish Rep is Suzanne Druzynski. Prep for the Synod includes Amazing Parish Conference: April 18, 19, 20, 2016 at the Marriott Ren Cen Hotel. Theme is “Going from Maintenance to Mission.” Fr. Nick, Chris Cabe, Renee’ Heileman, Rocky Mercier and Brian Tomaszewski will attend. Parish Dialogue Sessions: Facilitator: Margery Fabilli, Note Taker: Kathy Baker, Marge, Kathy and Fr. Nick will attend the training session. Number of parish sessions and dates to be determined. 2. Resources: “The Joy of the Gospel” by Pope Francis; “Go and Make Disciples” Document on Evangelization by the USCCB; “Rediscover Jesus” -- daily meditations for Lent, one chapter per day. Check the A o D website under “Synod” for more info.

B. Issues for discernment/consensus (New Business)

1. How to communicate all of the Synod and parish evangelization efforts: Recommend Bulletin/Web Site/Homilies.

2. Status on Pictorial Directory and Welcome Booklet: Fr. Nick would like to see a parish pictorial directory every five years. Our 55th anniversary as a parish will be in 2017, so work must start this year to get the ball rolling on the directory. Welcome booklet is coming along; still need input from various departments.

3. Any other New Business? None.

Open Forum/Upcoming Events/FYI: Cross and Light presentations (Based on the Stations of the Cross): March 10-12 at Our Lady Star of the Sea, Grosse Pointe
March 17-20 at St. Malachy in Sterling Heights

Schedule next meeting: Thursday, March 31, 2016, 6:30 PM.

Evaluation of the Meeting: Productive, informative, Spirit-led. Prayer and meditation are planned in the agenda.

Closing Prayer: Prayer for the Jubilee Year by Pope Francis

Submitted by Fr. Nick

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Tuesday, April 5, 2016
Parish Center Conference Room
AGENDA

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SCHEDULE NEXT MEETING: Propose Tuesday, May 3, 2016, 7 PM

EVALUATION OF THE MEETING

CLOSING PRAYER