

AGENDA
LAKE MUSCONETCONG REGIONAL PLANNING BOARD
ANNUAL REORGANIZATION MEETING

January 20, 2021

7:00 p.m.

SALUTE TO COLORS:

CALL TO ORDER:

COMPLIANCE TO SUNSHINE LAW:

Adequate notice for this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. This notice was mailed to the New Jersey Herald and Daily Record, on January 16, 2020 and was also sent to the Borough Clerks of the four municipalities, the two counties and the State.

Furthermore, notice of the change in the meeting to an electronic meeting via Zoom was sent to the New Jersey Herald and Daily Record on January 12, 2021 and was placed on the official website of the Board.

OATH OF OFFICE: Steven Rattner, Lester Wright

ROLL CALL:

Michael Balogh, Stanhope
Mark Crowley, Roxbury
Robert Hathaway, Netcong
Joseph Keenan, Netcong
Rosemarie Maio, Stanhope

Greg Poff, Sussex County
Steven Rattner, Morris County
Rudolph Shlesinger, Stanhope
Lester Wright, Roxbury
Earl Riley, Byram

ANNUAL BUSINESS: **Election of Officers**
 Chairman
 Vice Chairman
 Secretary/Treasurer

Resolution #1 - Select a Public Place for Posting all Notices and Name Official Newspapers

Resolution #2 - Schedule Regular Meetings for 2021 and Reorganization (2022)

Resolution #3 - Fixing Fees for Notification of Meetings & Minutes of the Board

Resolution #4 - Hiring Clerical Personnel

Resolution #5 - Hiring Consultants

Committee Appointments - Canal Society
 Site Plan Review/Stream Encroachment
 Audit Committee
 Musconetcong Watershed Association
 Lake Awareness
 Lake Management
 Operating Budget

MODIFICATIONS TO THE AGENDA:

OPEN TO THE PUBLIC: (3 minutes given to each Speaker)

ACTIONS ON MINUTES: Regular Meeting dated December 16, 2020

COMMUNICATIONS:

- 12-23-20 Daily Record – Affidavit of Publication re: December meeting change to Zoom
- 01-08-21 Netcong Borough – Memorandum re: appointment of Robert Hathaway as Netcong’s representative to the Board
- 01-11-21 NJS Dept. of Procurement – check in the amount of \$4,000 re: final payment of WM16-047 Grant
- 01-13-21 Stanhope Borough – Appointment of Rudy Shlesinger as Stanhope’s representative to the Board
- 01-15-21 Sussex County Board of Chosen Freeholders – Appointment of Greg Poff as Sussex County’s representative to the Board

REPORTS OF COMMITTEES:

- Canal Society
- Musconetcong Watershed Association
- Site Plan Review/Stream Encroachment
- Lake Awareness
- Lake Management
- Operating Budget Committee

TREASURER’S REPORT:

APPROVAL OF BILLS TO BE PAID:

Operating Account:

Ellen Horak - Clerk’s Monthly Compensation	\$ 500.00
Selective Insurance – liability insurance monthly premium	\$1,891.00
Daily Record – legal notice re: December meeting change to Zoom	\$ 53.49
Times Herald Record (NJ Herald) – legal notice re: Dec mtg change to Zoom	\$ 17.40

Lake Management Account:

JCP&L – electric at shed	\$ 3.15
Solitude Lake Management- Lake Management Services (01/01)	\$2,249.00

Debit/Credit Card:

UNFINISHED (OLD) BUSINESS:

NEW BUSINESS:

- *Annual Report*

OPEN TO THE PUBLIC: (3 minutes given to each Speaker)

ADJOURNMENT:

LAKE MUSCONETCONG REGIONAL PLANNING BOARD

RESOLUTION # 1
MEETING NOTICE

WHEREAS, the Lake Musconetcong Regional Planning Board is required to select a public place for the posting of all notices of regular and special meetings of the Board, and

WHEREAS, said Board must provide notice of all regular and special meetings of the Board to at least two (2) newspapers, one of which must be designated as the official newspaper of the Board.

NOW, THEREFORE, BE IT RESOLVED, that the public place for the posting of all notices of regular and special meetings of the Board shall be the bulletin board within the administration building of the Borough of Netcong Municipal Building, located at 23 Maple Avenue, Netcong, Morris County, New Jersey; and

BE IT FURTHER RESOLVED, that the **New Jersey Herald** is designated as the official newspaper of the Lake Musconetcong Regional Planning Board for the year 2021

AND BE IT FURTHER RESOLVED, that the **New Jersey Herald** and the **Daily Record** are hereby designated to receive all notices of Board meetings in 2021 as required under the Open Public Meetings Act.

I hereby certify this is a true copy of the Resolution adopted by the Lake Musconetcong Regional Planning Board on January 20, 2021.

Ellen Horak, Board Clerk

LAKE MUSCONETCONG REGIONAL PLANNING BOARD

RESOLUTION #2
ANNUAL MEETING NOTICE

WHEREAS, the Lake Musconetcong Regional Planning Board must provide annual notice of all regular meetings of the Board to be held during a calendar year;

NOW, THEREFORE, BE IT RESOLVED, that the schedule of all regular meetings as listed below, be and hereby is declared to be the official list of all dates of the regular meetings of said Board for the year 2021, and

BE IT FURTHER RESOLVED, that the said meetings shall commence at 7:00 p.m. and will be scheduled to end no later than 10:00 p.m. with all meetings to be held at the municipal building of the Borough of Netcong, 23 Maple Avenue, Netcong, Morris County, New Jersey, unless otherwise noted

MEETING DATES

February 17, 2021	August 18, 2021
March 17, 2021	September 15, 2021
April 21, 2021	October 20, 2021
May 19, 2021	November 17, 2021
June 16, 2021	December 15, 2021
July 21, 2021	

BE IT FURTHER RESOLVED, that the Annual Reorganization Meeting for the calendar year 2022 will be the third Wednesday of the month.

Reorganization & Regular Meeting January 19, 2022

BE IT FURTHER RESOLVED that said meetings will observe the following tentative Agenda:

Salute to Colors	Reports of Committees
Call to Order	Treasurers Report
Compliance to Sunshine Law	Approval of Bills
Roll Call	Unfinished (Old) Business
Modifications to Agenda	New Business
Open to the Public	Open to the Public
Action on Minutes	Adjournment
Communications	

BE IT FURTHER RESOLVED, that all special meeting dates and agendas shall be published according to law.

I hereby certify this is a true copy of the Resolution adopted by the Lake Musconetcong Regional Planning Board on January 20, 2021.

Ellen Horak, Board Clerk

LAKE MUSCONETCONG REGIONAL PLANNING BOARD

RESOLUTION #3
NOTIFICATION OF MEETINGS

WHEREAS, N.J.S.A. 10:4-6 et seq., known as the "OPEN PUBLIC MEETING ACT" provides for the fixing of a reasonable charge to be paid by any person requesting notification of meetings and minutes of the Lake Musconetcong Regional Planning Board.

NOW, THEREFORE, BE IT RESOLVED, by the said Board that the sum of fifteen dollars (\$15.00) is hereby fixed as the fee to be paid by any person or organization requesting that notice of meetings and minutes of the Board for the calendar year 2021 are mailed to same.

BE IT FURTHER RESOLVED, as provided by N.J.S.A. 40:4-19, no charge shall be made to any newspaper or municipality, named board or agency, county or state that requests the mailings of such notice(s) and/or minutes of the Lake Musconetcong Regional Planning Board to its business office.

I hereby certify this is a true copy of the Resolution adopted by the Lake Musconetcong Regional Planning Board on January 20, 2021.

Ellen Horak, Board Clerk

LAKE MUSCONETCONG REGIONAL PLANNING BOARD

RESOLUTION #4
CLERICAL PERSONNEL

WHEREAS, there exists a need within the Lake Musconetcong Regional Planning Board for the retention of personnel to perform such clerical duties and office work as required by the Board's job description to hold a monthly public meeting, at the monthly compensation of \$500.00, and in addition, other such work as deemed necessary by the Lake Musconetcong Regional Planning Board at a \$15.00 hourly rate or other rate negotiated per task, and

WHEREAS, the funds for such duties and services are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED, by the said Board that it hereby appoints Ellen Horak, as the Clerk, to be retained on a month-to-month basis, as an independent contractor, for the balance of the calendar year 2021 to perform such duties and office work, outlined previously, with reimbursement for all expenses, such as postage, phone bills, etc.; and

BE IT FURTHER RESOLVED by said Board that if the Clerk should not be available during the year for the above services, she is to provide for coverage.

I hereby certify this is a true copy of the Resolution adopted by the Lake Musconetcong Regional Planning Board on January 20, 2021.

Ellen Horak, Board Clerk

LAKE MUSCONCONETCONG REGIONAL PLANNING BOARD

RESOLUTION #5
CONSULTANT

WHEREAS, there exists a need for the retention of consultant(s) by the Lake Musconetcong Regional Planning Board; and

WHEREAS, the funds for such services are available; and

WHEREAS, Section 40:55-71D of the Municipal Land Use Law states that said Board may employ or contract for, and fix the compensation of legal counsel and experts, and other staff and services, as it may deem necessary, not exceeding the amount appropriated by said Board for its use; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40:1101 et seq., requires that the resolution authorizing the awards of contracts for "Professional Services" without competitive bidding must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by said Board that it hereby retains Marvin Joss as Qualified Purchasing Agent for the sum of \$1.00 annually;

BE IT FURTHER RESOLVED, by said Board that this contract be awarded without competitive bidding as a "professional service" under the provisions of the law because such services are of a qualitative nature as will not reasonably permit the drawing of specifications or receipt of competitive bidding; and that a copy of this resolution be published in the official newspapers of said Board as required by law within (10) days; and that this resolution take affect immediately.

I hereby certify this is a true copy of the Resolution adopted by the Lake Musconetcong Regional Planning Board on January 20, 2021.

Ellen Horak, Board Clerk