

REGULAR MEETING, TOWN OF RANDOLPH, February 14, 2024

A regular & annual meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph, NY on the 14th day of February 2024.

PRESENT: Dale Senn ----- Supervisor
Tim Beach ----- Council Member
Nate Root ----- Council Member
John Hale ----- Council Member
Bob Learn ----- Council Member
Cody Uhl ----- Superintendent of Highways
Gretchen Hind ----- Clerk

ABSENT: Bridget Marshall ----- Attorney

OTHERS PRESENT: Don McElwain -Water Dept; Jeff Greeley - Town Justice; Harry Uhl; Elise Gorth - Randolph Register; Nick Pezzino -B&L.

CALL TO ORDER

Supervisor Senn called the organizational meeting to order with the Pledge of Allegiance.

RESOLUTION 20-2024

MEETING MINUTES

On a motion of Councilmember Root, seconded by Councilmember Hale, the following resolution was

ADOPTED Ayes 5 Beach, Senn, Hale, Root, Learn
Nays 0

Resolved that the Board approves the meeting minutes from January 3, 2024 as submitted.

REPORT OF TOWN OFFICIALS

TOWN JUSTICE

2023 Audit was performed earlier by Board members.

CODE ENFORCEMENT

January 2024 reported submitted. No permits issued.

RACDC- NO REPORT

Monthly Report of the Supervisor - The January 2024 Financial Report was submitted to the Board from BLB.

CLERK

Clerk Hind provided handouts regarding proper bidding procedures and proper conduct of executive sessions to the Board for their information. She also discussed statutory duties in offices regarding bookkeeping in the Town. Clerk Hind also submitted the monthly report for January 2024 to the Board. The local shares were Town-\$475.10; Supervisor - \$144.40.

SUPERINTENDENT OF HIGHWAYS

Superintendent Uhl provided a detailed report on the activities for the month of January 2024. Superintendent Uhl addressed the budgeted salaries and wages for employees and the Board making the decision to not give what was budgeted has been detrimental to staff morale. He stated he is afraid if action isn't taken, he will not have a highway department.

There was a discussion regarding employee wages.

RESOLUTION 25 -2024

2024 AMENDED EMPLOYEE SALARIES

On a motion of Supervisor Senn, seconded by Councilmember Learn to approve budgeted salaries as follows:

ADOPTED Ayes 5 Beach, Root, Senn, Hale, Learn
 Nays 0

Resolved that the following salaries presented amended as follows:

Hourly

Shelby Jones	\$	17.98	Deputy Clerk 1
Kelly Burdick	\$	16.44	Deputy Clerk 2
Julie Greeley	\$	24.43	Court Clerk Records
Pat Oyer Jr.	\$	26.47	
Jason Beaver	\$	26.22	
Ken Miller	\$	25.65	
Ashton O'Brien	\$	22.67	
Brett Payne	\$	19.00	

Salary

Julie Greeley	\$	27,950.00	Court Clerk
Gretchen Hind	\$	9,255.22	Water/Sewer Clerk
Tim Poitras	\$	8,000.00	Building Inspector
Cody Uhl	\$	2,000.00	DPW Supervisor

In addition, Highway starting wage is to increase to \$20 per hour with a CDL After 90-day evaluation, new highway employee shall receive \$20.50 per hour; after a six-month evaluation performed by the Highway Superintendent (6 months from hire date), employee shall receive \$21 per hour.

WATER/SEWER

Don McElwain reported monthly activities to the Board. Nick Pezzino discussed the bid advertisement and date of bid opening.

SAMPLE HILL

No activity.

COMMUNICATIONS

The Town was notified that it was awarded the AWPAs Small Cities/Rural Communities Transportation Award for their Safe Routes to Schools Project.

NEW BUSINESS

RESOLUTION 21-2024

COURT AUDIT

On a motion of Councilperson Beach, seconded by Councilperson Learn, the following resolution was

ADOPTED Ayes 5 Beach, Learn, Senn, Hale, Root
 Nays 0

Resolved that the Board audited the books of the Justice Department prior to the Board meeting and the Board approves the audit pursuant to Town Law Section 123 the criminal and civil dockets of the Town Justice for 2023 having duly examined and the fines and fees have been turned over to the proper officials and further resolved that;

AUDIT OF TOWN CLERK BOOKS the Board audited the Clerk's books and that the records of the Town Clerk for 2023 having been duly examined and found all fees have been turned over to the proper officials.

RESOLUTION 22-2024

AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE TOWN OF RANDOLPH WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT

On a motion of Councilperson Beach, seconded by Councilperson Root, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Hale, Beach, Root
 Nays 0

Resolved that the Town of Randolph authorizes the advertisement for bids for the town of Randolph Wastewater Treatment Plant Improvements Project.

RESOLUTION 23-2024

SPCA AGREEMENT

On a motion of Councilperson Root, seconded by Councilperson Beach, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Hale, Beach, Root
 Nays 0

Resolved that the Town of Randolph authorizes contracting with SPCA and Supervisor Senn to the agreement.

RESOLUTION 24-2024

CROWLEY STREET WATERLINE REPLACEMENT PROJECT PAY APP #1-LEGEND EXCAVATING

On a motion of Councilperson Beach, seconded by Councilperson Root, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Hale, Beach, Root
 Nays 0

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Resolved that the Town of Randolph authorizes payment of Pay App #1 to Legend Excavating in the amount of \$74,641.50 for the Crowley Street Waterline Replacement Project.

RESOLUTION 26-2024

NEW STREET LIGHT – 50 CHURCH ST.

On a motion of Councilperson Root, seconded by Councilperson Learn, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Hale, Beach, Root
 Nays 0

Resolved that the Town of Randolph request NYSEG install a street light near 50 Church Street.

RESOLUTION 27-2024

HIGHWAY EQUIPMENT PURCHASES – LANDPRO

On a motion of Councilperson Learn, seconded by Councilperson Beach, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Hale, Beach, Root
 Nays 0

Resolved that the Town of Randolph authorizes the purchase of two pieces of equipment for the Highway Department: 1. John Deere 60-inch Heavy-Duty Rotary Broom via NYS Contract PC69683 \$6,526.38; 2. John Deere 35 P-tier Compact Excavator via NYS Contract Sourcewell PC69403 \$74,020.50 minus trade-in of JD 35D for \$27,500.00 for a total due on excavator of \$46,520.50.

RESOLUTION 28-2024

AGREEMENT TO SPEND HIGHWAY FUNDS

On a motion of Councilperson Learn, seconded by Councilperson Beach, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Hale, Beach, Root
 Nays 0

Resolved that the Town approves the Agreement to Spend Highway Funds as required by Highway Law.

RESOLUTION 29-2024

AUDIT OF BILLS

On a motion of Councilman Hale, seconded by Councilmember Beach, the following resolution was

ADOPTED Ayes 5 Beach, Senn, Hale, Root, Learn
 Nays 0

ABSTRACT #2

General Fund	No. 7-49	\$75,634.52
Street Lighting District		3,905.76
Refuse District		378.83

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Fire District		158,855.00
Snow Removal		166.86
Highway Fund	No. 2-25	81,317.96
TAP CAPITAL PROJECT	No. 1	110.00
Sewer Fund	No. 2-17	59,624.34
Water Fund	No. 2-28	107,043.18

With no further business, on a motion from Councilman Beach, seconded by Councilman Learn the meeting was adjourned at 8:56PM. Carried unanimously.

Gretchen A. Hind, RMC/CMC, Town Clerk