

BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION FRIDAY JANUARY 11TH, 2019

1. **CALL TO ORDER** – Meeting was called to order at 11:01 AM by Chairman Pete Fenton.
2. **PLEDGE OF ALLEGIANCE** – Chairman Fenton led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board Members present were Pete Fenton, Shannon Scott, Cindy Perelli and Jack Beale. The Board has one vacancy formerly held by Mr. Monty Blosser.
4. **REVIEW AND ADOPTION OF AGENDA** – Chairman Fenton asked for a motion to adopt the Agenda. Mr. Scott made a motion to adopt the Agenda and Ms. Perelli seconded the motion. There was no discussion. Mr. Fenton asked for a vote. Mr. Scott, Mr. Fenton, Ms. Perelli and Mr. Beale voted in favor of the Motion. The Motion passed.
5. **APPROVAL OF MINUTES – Discussion and possible action to approve minutes from the December 14, 2019 Board Meeting.**
Mr. Fenton asked for a motion to approve the Minutes of the December 14th, 2018 Board Meeting. Mr. Scott made a motion to approve the Minutes from December 14th, 2018 as written, and Mr. Beale seconded the motion. There we no discussion and Mr. Fenton asked for the vote. Mr. Beale, Mr. Scott, Ms. Perelli and Mr. Fenton voted in favor of the Motion. The Motion passed.
6. **ANNOUNCEMENTS**
The next Board Meeting will be held Saturday, February 16th at 11AM.
7. **CALL TO THE PUBLIC**
There were no members of the public who wished to speak.
8. **REPORTS AND CORRESPONDENCE**
 - a. Chairman’s Report – Mr. Fenton. Mr. Fenton had to report.
 - b. Chief’s Report – Chief Paine gave a verbal report of the month’s activities to those present. A copy this report can be seen in the Public Book at the Fire Station.
 - c. Other Reports – None
9. **OLD BUSINESS** – None
10. **NEW BUSINESS**
 - a. Discussion and possible action to vote to go into Executive Session to conduct interviews of Board Member Applicants.
Mr. Fenton asked for a motion. Ms. Perelli made a motion to vote to go into Executive Session for the purpose of conducting Board Applicant interviews. Mr. Beale seconded the motion. As part of the discussion Mr. Scott stated that he felt that this item should be moved to the end of the Agenda. Ms. Perelli stated that Mr. Knaeble, who will notarize the Board documents, had

also requested that these items should be moved to the end of the Agenda. All agreed that this was appropriate and would better suit the members of the Public in attendance.

Mr. Scott amended the motion on the table to: "A motion to move items a. and b. to the to the end of the Agenda." Mr. Beale seconded the amended motion. Mr. Fenton asked for the vote. Mr. Scott, Mr. Fenton, Ms. Perelli and Mr. Beale voted in favor of the amended motion. The motion passed.

- b. Discussion and possible action to vote to go into Executive Session to conduct interviews of Board Member Applicants. MOVED TO END OF AGENDA BY VOTE OF THE BOARD.
- c. 2017/2018 Audit presentation to the Board by Jim Saunders of Saunders and Co. auditor of record for BRFD.

Mr. Saunders was contacted by phone to give this oral report of the June 30, 2018 Blue Ridge Fire District Financial Statements to the Board per A.R.S. 48-251. There was no questions or discussion and no action was needed by the Board on this matter.

- d. Discussion and possible action to approve the Financial Report for December 2018.

Mr. Fenton asked for a motion on this item. Ms. Perelli made a motion to approve the Financial Report for December 2018 as presented. Mr. Scott seconded the motion. There was no discussion. Mr. Scott, Mr. Fenton, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.

- e. Discussion and possible action to form a Budget Committee for 2019/2020 Fiscal Year.

Mr. Fenton asked for a motion on this item. Mr. Scott made a motion to form a Budget Committee for 2019/2020 Fiscal Year. Mr. Fenton seconded the motion. During the discussion it was decided that Mr. Beal and Mr. Fenton would represent the Board and Mr. Fenton would Chair the Meetings. The Meeting would also include Chief Paine. **The Budget Committee will meet at 9AM February 16th, 2019 in a public meeting.**

There was no further discussion and Mr. Fenton asked for the vote. Mr. Scott, Mr. Fenton, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.

- a. Discussion and possible action to vote to go into Executive Session to conduct interviews of Board Member Applicants. MOVED FROM BEGINNING OF AGENDA BY VOTE OF THE BOARD.

Mr. Fenton asked for a motion. Ms. Perelli made a motion to vote to go into Executive Session for the purpose of conducting Board Applicant interviews. Mr. Beale seconded the motion. There was no discussion. Mr. Fenton asked for the vote. Mr. Scott, Mr. Fenton, Ms. Perelli and Mr. Beale voted in favor of the amended motion. The motion passed.

The Board Meeting was recessed at 11:28

The Board Meeting was reconvened at 12:44 PM

- b. Discussion and possible action to vote to install a new Board Member to fill the current Board vacancy. MOVED FROM BEGINNING OF AGENDA BY VOTE OF THE BOARD.

Mr. Fenton asked for a nomination from the candidates to fill the current Board vacancy. Ms. Perelli nominated Judy A. Varns to fill the Board vacancy. Mr. Beal seconded the motion. Mr.

Fenton asked for the vote. Mr. Scott, Mr. Fenton, Ms. Perelli and Mr. Beale voted in favor of the nomination. The nomination was passed.

Mr. Fenton asked Ms. Varns to take the Oath of Office.

11. AGENDA ITEMS OR NEXT BOARD MEETING

- Form a Board Committee to review / revise the Chief's Employment Contract.
- Results of Special Meeting that will be held Saturday January 26th, 2019, to discuss Impact Statement for CCP3&7 entry into the Fire District.
- AFDA Board Training recap by attendees.

12. ADJOURNMENT

The Public Meeting of the Blue Ridge Fire District Board was adjourned at 12:50 PM.

Respectfully submitted: January 14, 2019

Cynthia A. Perelli
Cynthia Perelli, Clerk of the BRFD Board

Minutes Approved: February 16, 2019

Cynthia A. Perelli
Cynthia Perelli, Clerk of the BRFD Board