

Employment Opportunity Town of Botwood

Public Works Superintendent

The Town of Botwood, a vibrant and busy community situated on the beautiful Bay of Exploits, is recruiting for the position of Public Works Superintendent. We are looking for the right person to provide leadership and strategic direction for the Town's Public Works Department. An individual that will facilitate ongoing improvements while ensuring quality services continue to be provided to the residents of our town.

Position Overview:

This individual will be expected to work closely with the Town Manager and other staff members in supporting Council, engaging the public, advancing development, as well as conferring with the Town's engineering consultants and representatives from other levels of government.

The Superintendent of Public Works is responsible for a wide variety of duties related to the management and supervision of the Public Works Department including the maintenance of municipal facilities, roads, equipment, other infrastructure, operational oversight of water and sewer systems, overseeing capital/public works projects, as well as snow clearing, waste collection, municipal enforcement, and other critical areas of operations/public works.

The individual will directly supervise the Town's unionized public works staff. The Superintendent supervises and works closely with the Lead Hand to ensure the delivery of essential services each day.

It is expected that the individual will respond to the public on issues pertaining to the department and work with other staff members to ensure the Town is compliant with legislated requirements related to the delivery of public works services. The Superintendent attends Council meetings, selected committee meetings, and other appropriate meetings. The Superintendent provides professional advice and guidance to Council and senior staff on issues or concerns related to the delivery of the essential services outlined above.

Qualifications:

As Public Works Superintendent, you will report directly to the Town Manager. The successful candidate must have completed a Certified Engineering Technologist (CET) program or an equivalent (or higher) program of studies, and must have at least five years practical experience in a municipal environment or a suitable and related field.

General knowledge and understanding of outside operations, public works, underground infrastructure, snow clearing and roads maintenance, and other essential municipal services. Working knowledge of modern computer technology and software packages such as AutoCAD and GIS based technology would be an asset for this position.

Experience in supervising and directing a unionized workforce would be a valuable asset.

The successful candidate must possess excellent organizational skills as well as strong communication skills.

Interested individuals should forward a cover letter and professional resume with references on or before 4:30 pm, May 7, 2018 marked "Superintendent" to:

Stephen Jerrett, Town Manager
P.O. Box 490
Botwood, NL A0H 1E0
Or by email
botwoodtowncouncil@nf.aibn.com

Salary and benefits commensurate with qualifications and experience.

Only those selected for an interview will be contacted. We thank all applicants.