

**Minutes of the Parish Council Meeting of
Heywood Parish Council
at 7:30 pm, Monday 10 June 2019
at Heywood and Hawkeridge Village Hall**

Members present: Cllr J Masson Cllr E Lock Cllr K Youngs
 Cllr F Morland Cllr S Heron

16. **Apologies for absence:** Cllr P Thompson – absent on duty in HM Forces.
17. **Declarations of interest:** none.
18. **Minutes of the last Parish Council meeting held on 13 May 2019:** the minutes of the Annual Parish Council meeting were approved and duly signed by the Chairman.
19. **Updates on items outstanding from last meeting:**

19.1 Draft Emergency and Flood Plan: set aside.

19.2 Appointment of new Parish Clerk/RFO: interviews now to be held on Monday 17 June. It was resolved that the Chairman and Parish Clerk would review other applicants should neither of the interviewees prove acceptable.

19.3 Re para 8.2 of minutes: the Wiltshire Local Plan Review meeting has now been delayed until 17 June.

20. **Planning Applications and Issues:**

20.1 19/04725/FUL – 3 Church Road, Heywood; 2-storey side and rear extension. It was resolved that the response should be “no objection”.

20.2 19/02186/FUL – Land at Bereburne, 34 Dursley Road, Heywood; 4 x 3-bedroom dwellings.

It was resolved to object to this application because:

- the proposed development is located outside of any defined Town or Village policy limit and is therefore by definition in an unsustainable location. The proposal is therefore contrary to Core Policies 1 & 2 of the Wiltshire Core Strategy and paragraph 55 of the NPPF;
- the proposal located outside of village policy limits is contrary to the NPPF section 4 paras 29, 30 and 37 and Core Policy 60 of the Wiltshire Core Strategy which seek to reduce the need to travel, the rate of traffic growth and reduce the environmental impact of traffic overall in support of sustainable development;
- the proposal is contrary to Core Policy 48 which seeks to support rural life by only supporting proposals which meet the accommodation needs required to live at or in the immediate vicinity of their place of work in the interests of agriculture or forestry or other employment essential to the countryside.

In addition, Cllr J Wickham, Wiltshire Unitary Councillor for Ethandune, is to be requested to have this application called in by the Planning Committee.

21. Highways and Rights of Way Issues:

21.1 Right of Way HEYW9 at Mill Lane, Heywood has been inspected by the senior RoW warden and is now passable but will continue to be monitored.

21.2 Metrowatch equipment has now been installed in Church and Dursley Roads, Heywood.

21.3 Information from CATG reported by Cllr Youngs indicates that the situation of the bus stops at the roundabout between Link Road and the Hawke Ridge Business Park may not be resolved as originally planned. This issue will be an ongoing matter at CATG.

22. Clerk's and RFO's Report:

22.1 Current website statistics show 233 visitors in June to date, compared to the total of 533 in May.

22.2 The Notice of Vacancy in Office of Councillor has been posted on the website and on Parish Noticeboards. If no request for an election is received by 14 June, then a new Councillor will be sought for co-option.

22.3 The Council noted the current year's financial statement to date;

- The contract with GoDaddy for the Website Builder is due for renewal in September 2019.

- A list of VAT entries will be sent to Councillors for information.

22.4 The Council approved invoices and authorised payments as listed on the Payments Schedule (see annex to these minutes).

22.5 Earth Anchors Ltd have quoted £203 + delivery for a bespoke noticeboard in anodised aluminium to replace the old board in Park Lane, Heywood. It was resolved to accept this quotation and to ask the Parish Clerk to place the order.

22.6 A Lloyds Bank mandate variation was signed appropriately to remove Ms T Griffin as a signatory on the bank account.

23. Neighbourhood Plan Steering Group:

23.1 The Facebook page for Heywood & Hawkeridge Neighbourhood Plan is now available and the Parish Clerk an administrator.

23.2 The notes from the NPSG meeting held on 6 June are now on the website.

23.3 The next meeting of the NPSG will be on 4 July, to allow members to report on progress so far.

24. Parish Play Areas including Glebe Land:

24.1 The maintenance report on the equipment in Hawkeridge Park Play Area, received from Wiltshire Council, was noted as being of concern as no remedial action appears to have been taken. Cllrs Masson and Youngs will assess the Play Area and report to the Council at the next meeting.

24.2 Hawkeridge Park Play Area ownership and other matters will also be reviewed at the next meeting.

24.3 The next Coffee Morning in support of the development of the Glebe Land will take place on Saturday 15 June at 10:00 am.

25. **Correspondence:** various items of correspondence received by the Clerk were considered.

25.1 Hawke Ridge Business Park have written concerning "Uncontrolled Parking" on site. The Clerk is to respond setting out the correct procedure to deal with a request for Waiting and Parking Restrictions.

26. **Date of next meeting:** it was confirmed that the next meeting of Heywood Parish Council will be on Monday 8 July 2019, at 7:00 pm.

27. **Matters for future consideration:**

27.1 Hawkeridge Park Play Area: equipment maintenance, ownership etc.

27.2 The report of final recommendations of the Local Government Boundaries Commission Review of Wiltshire, which will be published on 2 July.

The meeting was closed at 8:50 pm.

HEYWOOD PARISH COUNCIL

Annex A to
HPC minutes

Payments schedule

Parish Council meeting dated 10 June 2019

	Payee	Details	Invoice no	Cheque / BACS	Chq no	Amount	Approved by 2 Cllrs (initials)	
1	Mrs E A Bizeray	Admin to Parish Council	Jun 19	CQ	850	262.72	KY	EL
2	ICO	Data registration fee - renewal		CQ	854	40.00	KY	EL
3								
4								
5								
6								
Total payments						£ 302.72		

Chairman's signature JJ Masson (original signed)

Date 10 June 2019

Online BACS payment(s) set up	·	Authorised on	n/a
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