



Vacant Property / Building Registration

1) New Registration [ ] Registration Renewal [ ] Transfer of Ownership [ ]

All vacant properties/buildings must register with the City of Fostoria Zoning Department in accordance with Chapter 1307 Vacant Building Registration of the City of Fostoria Codified Ordinances. Please complete this form for each vacant property address. Temporary exemptions for disaster-affected properties, structures actively under construction, properties listed with a licensed realtor in the State of Ohio, or a vacant property that is being marketed for rent may be approved upon written request.

Any person who violates any provision of Ordinance 1307 shall be guilty of a special misdemeanor and fined not less than two hundred dollars (\$200.00) and not more than one thousand dollars (\$1,000.00) for each offense. Further the Director of Law for the City is authorized to take civil action on behalf of the City in addition to the penalties provided..

1) Address of vacant property / building

Single Family Dwelling [ ] Duplex [ ] Tri-Plex [ ] Commercial [ ] Unimproved [ ]

Street Address: \_\_\_\_\_

2) Property owner information

(No P.O. Boxes are permitted; a building address must be provided.)

Individual Owner or Designated Agent, please complete the following :

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ FAX Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Designated Agent or Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ FAX Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

(Please attach information for each additional lien holder, partner, officer or trustee on a separate sheet)

Lien Holder 1

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ FAX Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

5) Expected time period of vacancy \_\_\_\_\_

6) Plan for occupancy / demolition / sale

Estimated timeline for necessary action and corrections \_\_\_\_\_

Describe any conditions that need correction: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Brief description of proposed plan: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Failure to provide required registration information is a misdemeanor, may result in a request for injunctive relief under City of Fostoria Ordinance 1307.

I hereby attest to the truth and accuracy of the information contained in this application.

Signature of Owner / Agent: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

For City Use Only:

Date Received: \_\_\_\_\_

Application approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_