

CITY OF LAMBS GROVE

COUNCIL MEETING

MAY 7, 2020

The City Council held a public hearing electronically/telephonically via GoToMeeting. This meeting was conducted electronically due to federal and state government recommendations in response to COVID-19 pandemic conditions, and pursuant to Governor Reynolds' Proclamation of Disaster Emergency dated March 19, 2020. A telephone conference number was included in the posted agenda of this public meeting. Public hearing was called to order by Mayor Patrick Edwards at 7:01 p.m. Roll call: Cindy Humke, Cathi Fouts, John Bartello, Chris Norman, and Chris Wood participated either electronically or telephonically. Absent: None. Humke moved and was seconded by Bartello to approve the agenda. Motion carried 5-0.

Guests: Kathy Andreas, Maggie Burger, and Andrew Inhelder

New Business:

- a. The City Clerk announced that no written objections to the Proposed Plans and Specifications, Form of Contract and Estimate of Cost for the Pioneer Drive Pavement & Drainage Improvement Project had been placed. Whereupon, the Mayor called for any written or oral objection. There was none.

Fouts moved and was seconded by Bartello to adjourn the public hearing at 7:11 p.m. Motion carried 5-0.

Regular meeting was called to order by Mayor Patrick Edwards at 7:12 p.m. Roll call: Cindy Humke, Cathi Fouts, John Bartello, Chris Norman, and Chris Wood participated either electronically or telephonically. Absent: None. Fouts moved and was seconded by Norman to approve the agenda. Motion carried 5-0.

Guests: Kathy Andreas, Maggie Burger, and Andrew Inhelder

New Business:

- a. Norman moved and was seconded by Wood to approve Resolution No. 2020-07 approving and confirming plans, specifications, form of contract and estimate of cost for the Pioneer Drive Pavement & Drainage Project. Upon roll call vote, motion carried unanimously.
- b. Humke moved and was seconded by Bartello to approve Resolution No. 2020-08 awarding the contract for the Pioneer Drive Pavement & Drainage Improvement Project to Manatt's, Inc. in the amount of \$90,903.70. Upon roll call vote, motion carried unanimously.
- c. Bartello moved and was seconded by Wood to approve Resolution No. 2020-06 authorizing and approving a loan agreement, providing for the sale and issuance of General Obligation Street Improvement Bonds, Series 2020 and Providing for the Levy of Taxes to Pay the Same. Upon roll call vote, motion carried unanimously.

- d. Fouts moved and was seconded by Humke to accept Christina Machin’s resignation as City Clerk effective 6/1/20 and pay her \$20 per hour as an independent contractor to train the new City Clerk. Upon roll call vote, motion carried unanimously. Wood moved and was seconded by Humke to hire Kathy Andreas as City Clerk to replace Machin effective 6/1/20. Upon roll call vote, motion carried unanimously.
- e. The Council discussed training opportunities for Andreas, the new City Clerk. The Iowa Municipal Professionals Institute may not be a good fit for a city the size of Lambs Grove. Machin suggested that Andreas watch for communications from the League of Cities for training classes they offer for the preparation of the Budget, Street Financial Report, and Annual Report.
- f. The City’s website is owned by Traci Berry and Bill Perrenoud. Unfortunately, the website is not being updated in a timely manner. Mayor Edwards will contact the City Attorney to see what the City’s legal options are.
- g. Part of the yard repair on Emerson Hough is sinking. Norman contacted Jasper Construction to have them look at. Norman will follow up with them to see if they have yet.
- h. Mayor Edwards suggested that the City needs to put a physical barrier at the end of Walnut. He encouraged the Council to look at the area and provide input. Norman will get a quote from Jasper Construction when they come to look at Emerson Hough.

Consent Agenda:

Bartello moved and was seconded by Fouts to approve all the items on the consent agenda including the minutes from the April 2 and 16, 2020 meetings, list of bills, and reconciliation report for April. Motion carried 5-0.

JCARL	Participation Fee	\$21.25
News Printing Company	Publications	\$286.20
Dodd’s	Sanitation Contract	\$700.00
Christina Machin	Salary	\$410.64
IPERS	Retirement	\$75.05
Card Services	GoToMeeting	\$14.00
City of Newton	Fire Agreement	\$12,942.00
Pat Edwards	City Clerk Ad	\$44.00
MSA Professional Services, Inc.	Engineering Services	\$4,055.00
Alliant Energy	Utilities	\$26.69
Alliant Energy	Utilities	\$441.71
Total May Bills		\$19,016.54

General Fund	\$23,554.91
Charges for Fee	\$2,755.11
Local Option Sales Tax	\$864.50
Emergency	\$681.97
Road Use Fund	\$1,777.78
Debt Service	\$6,945.78
Total April Revenue	\$36,580.05

General Fund	\$3,445.18
Charges for Fee	\$0.00
Local Option Sales Tax	\$0.00
Road Use Fund	\$438.44
Debt Service	\$0.00
Total April Expense	\$3,883.62

Mayor: Mayor Edwards reported that the Lambs Grove sign was damaged. The pole was damaged at the base and the sign was snapped in two. Edwards contacted the Iowa DOT and they said it was not their issue and he talked to the County Engineer and he is checking into it.

Streets: No report

Sewers: Bartello reported that the most recent locate he did was for a phone line that was to be buried on Emerson Hough. He also reported that he has trouble finding some of the manholes.

Parks: Humke reported that her and her husband picked up sticks in the park. Between them and Coupe Underwood, the parks will get mowed.

Tree Steward: Fouts reported that several residents have been taking trees down lately. The City encourages residents to plant replacements.

Storm Sewers: No report

City Clerk: No report

Old Business:

- a. Inhelder reported that the bids received for the Pioneer Project were all competitive bids and a good price. He will work on getting a contract set up with the contractor. They will then do a pre-construction walk thru. During the walk thru, Inhelder will get prices for pothole repairs. Wood will work on putting together a map of which potholes need fixed prior to the next meeting and asked the Council to provide input. The Council will need to approve a contract with MSA for the construction phase of the project at the next meeting.

Wood moved and was seconded by Norman to adjourn the meeting at 8:00 p.m. Motion carried 5-0.

Next City Council meeting to be held June 4, 2020 at 7:00 p.m.

Minutes submitted by Christina Machin, City Clerk

Mayor

Patrick Edwards

City Clerk

Christina Machin