

MINUTES OF THE POINT BLANK CITY COUNCIL

October 10, 2022

The Point Blank City Council met in regular session on Monday, October 10, 2022, at the Point Blank Civic Center in Point Blank, Texas.

COUNCIL MEMBERS PRESENT: Mark Wood, Mayor
Mel Basham
Larry Gumpert
Russell Sims
Gary Wulf

OTHERS: Mike Pagel
Sofia Lehmann
Kelly Hoot

CONVENED

Mayor Wood called the meeting to order at 6:30 p.m. A quorum was present, and the meeting was called to order.

READING OF SECTION 42.05 OF THE PENAL CODE, DISRUPTION OF A MEETING OR PROCESSION

Mayor Wood did not read Section 42.05 of the Penal Code.

PUBLIC COMMENTS

Sofia Lehmann introduced herself to the Council and said she was the grant writer from Grant Works that will be writing the grant application for the CDBG MIT-MOD grant. She was attending to answer any questions the Council may have.

MINUTES

Mayor Wood said there were three sets of minutes that the Council needs to approve. He asked for a motion to approve the them.

Mr. Gumpert made a motion to approve the September 12, 2022, minutes as presented.

Ms. Basham seconded the motion which carried (4 ayes, 0 nays).

Mr. Gumpert made a motion to approve the September 23, 2022, minutes as presented.

Mr. Sims seconded the motion which carried (4 ayes, 0 nays).

Mr. Gumpert made a motion to approve the October 3, 2022, minutes as presented.

Ms. Basham seconded the motion which carried (4 ayes, 0 nays).

CONSIDERATION, DISCUSSION AND POSSIBLE VOTE ON STREET REPAIRS

Mayor Wood said a lot of work has been done in North Woods this month. He has not received a bill from the county for the materials yet but estimates materials will probably be in excess of \$10,000.

UPDATE ON SHORT TERM RENTALS

Ms. Hoot said a third notice was sent to the STR's that have not registered with the city. The letter stated this would be their final notice before late fees would be assessed.

**CONSIDERATION, DISCUSSION AND POSSIBLE VOTE ON 2022 AUDIT
ENGAGEMENT LETTER FROM CARR, RIGGS AND INGRAM (CRI)**

Mayor Wood said a copy of the letter of engagement from CRI had been emailed to the Council for their review. He explained the letter must be approved before the audit can begin.

Mr. Gumpert made a motion to approve the letter of engagement from CRI.

Mr. Wulf seconded the motion which carried (4 ayes, 0 nays).

**CONSIDERATION, DISCUSSION AND POSSIBLE VOTE ON ALDERMAN TO FILL
THE UNEXPIRED TERM OF JOE HICKINBOTHAM**

Mayor Wood informed the Council that Mike Pagel, a North Woods resident, is interested in serving on the Council and completing the term of Joe Hickinbotham. Mr. Pagel introduced himself to the Council. The Council agreed it would be good for the replacement alderman to come from North Woods.

Mr. Wulf made a motion to approve the selection of Mike Pagel to fill the unexpired term of Joe Hickinbotham.

Mr. Gumpert seconded the motion which carried (4 ayes, 0 nays).

Mayor Wood said Mr. Pagel will be sworn in at the November 14th meeting.

Mayor Wood said the four following items need to be approved as part of the CDBG MIT-MOD grant. Ms. Lehmann can answer any questions the Council may have.

DISCUSS AND CONSIDER APPROVING/ADOPTING A CITIZEN PARTICIPATION PLAN FOR THE CITY OF POINT BLANK

Ms. Lehmann explained what the Citizen Participation Plan was and why it must be approved.

Mr. Gumpert made a motion to approve the Citizen Participation Plan as presented.

Mr. Wulf seconded the motion which carried (4 ayes, 0 nays).

DISCUSS AND CONSIDER APROVING/ADOPTING A RESOILUTION AUTHORIZING SUBMISSION OF THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION METHOD OF DISTRIBUTION (CDBG-MIT MOD) APPLICATION ADMINISTERED THROUGH THE TEXAS GENERAL LAND OFFICE FOR THE CITY OF POINT BLANK

Mayor Wood read the resolution and asked for a motion to approve it.

Ms. Basham made a motion to approve the resolution authorizing submission of 2022 Community Development Block Grant-Mitigation Method of Distribution (CDBG-MIT MOD) application administered through the Texas General Land Office for the City of Point Blank.

Mr. Gumpert seconded the motion which carried (4 ayes, 0 nays).

DISCUSS AND CONSIDER APPROVING/ADOPTING PROCUREMENT POLICIES & PROCEDURES FOR THE CITY OF POINT BLANK

Mayor Wood said that the city must adopt procurement policies and procedures for the CDBG-MIT MOD grant. Ms. Lehmann explained what the procurement policies were.

Mr. Wulf made a motion to adopt the procurement policies and procedures as presented.

Ms. Basham seconded the motion which carried (4 ayes, 0 nays).

DISCUSS AND CONSIDER APPROVING/ADOPTING PROCEDURES FOR FINANCIAL PAYMENT FOR THE CITY OF POINT BLANK

Mayor Wood said, as part of the grant, the city must approve procedures for financial payments for the city.

Mr. Gumpert made a motion to approved the procedures for financial payment for the city.

Ms. Basham seconded the motion which carried (4 ayes, 0 nays).

LEDGER REPORTS

Mayor Wood gave an overview of the ledger reports. He said this was the year end management report.

The balances are:

First State Bank Checking Account	\$217,186.01
First State Bank Grant Account	\$2,875.02
Petty Cash	\$13.60
First National Bank Savings Account	\$137,055.72

Sales tax for the month was \$8,747.21.

MAYOR'S REPORT

Mayor Wood said he had covered everything that he had to discuss.

COMMENTS FROM ALDERMEN

There were no comments from the aldermen.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Mayor Wood said if there were no additional comments, he would like to ask for a motion to adjourn.

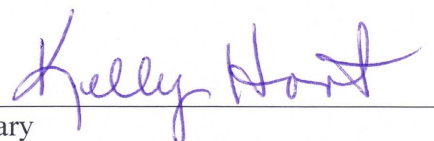
Mr. Gumpert made a motion to adjourn the meeting.

Ms. Basham seconded the motion which carried (4 ayes, 0 nays).

The meeting adjourned at 7:25 p.m.



Mayor



Secretary