



NYS & CSEA PARTNERSHIP WANTS TO KNOW

Does your Break/Lunch Room need appliances?

***MUST HAVE SUPERVISORIAL APPROVAL**

Please circle your needs:

Refrigerator:	Small/Cube	Medium w/Sep. Freezer	Large/Household	No
Coffee Pot:	Single	12-Cup	No	
Microwave Oven:	Yes	No		
Toaster Oven:	Yes	No		
Fan:	Yes	No		

How many **CSEA NYS Employees** would benefit from these appliances? _____

Which bargaining units are these employees with?

ASU (Administrative) _____ ISU (Institutional) _____ OSU (Operational) _____

Your Name: _____

Your Department/Location: _____

Phone where we can reach you: _____

Actual Location of Lunch/Break Room: _____

*Supervisor Approval: _____

ALL information above is required for all appliance requests!

When equipment is received it will need to be tagged and cannot be removed from the designated area without proper approval of the CSEA Local 648 SUNY Binghamton Executive Board. All CSEA members are allowed to use appliances.

If you have any questions, please contact Dave Hektor at (607) 768-8181 or dhektor@csealocal648.org

Return completed forms to: CSEA Union Office, LSG-407

Deadline to submit request is October 31, 2022