

Hacienda Lakes Community Development District

707 Orchid Drive, Naples, FL 34102

P. 239-269-1341

**BOARD OF SUPERVISORS
HACIENDA LAKES COMMUNITY
DEVELOPMENT DISTRICT**

Monday, May 16, 2016, 9:00 a.m.
4001 Tamiami Trail North, Suite 300
Naples, Florida 34103

- I.** Roll Call.
- II.** Public Comments on Agenda Items.
- III.** Organizational Matters:
 - A. Consideration of Resolution 2016-1:** A Resolution of the Board of Supervisors of Hacienda Lakes Community Development District approving a proposed budget for Fiscal Year 2016-2017 and setting a public hearing thereon pursuant to Florida Law.
 - a. FY2016-2017 Proposed Budget Attached to Resolution Exhibit 1
 - B. Hacienda Lakes Phase One Landscape Maintenance Agreement Exhibit 2
 - C. Phase Two Plat Recording Update
 - D. 2015 Bonds transfer and issuance to Parcel B Update
- IV.** Administrative Matters:
 - A. Approval of Minutes of the April 18, 2016 Meeting. Exhibit 3
 - B. Acceptance of April 2016 Financial Statements. Exhibit 4
- V.** Business Matters
- VI.** Staff Reports.
 - A. Manager.
 - a. Valleycrest Update
 - b. Lake Maintenance Update
 - c. Audit Update
 - d. Addition of Resident Board Member
 - e. Number of Registered Voters Exhibit 5

Hacienda Lakes Community Development District

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VI. Staff Reports, cont.

B. Legal Counsel.

C. Engineer.

VII. Public Comments.

VIII. Supervisors' Requests.

IX. Adjournment.

EXHIBIT 1.

RESOLUTION 2016-1

A RESOLUTION OF THE BOARD OF SUPERVISORS OF HACIENDA LAKES COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2016-17 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (the “Board”) a proposed budget for Fiscal Year 2016-17 prior to June 15, 2016, a copy of which is attached hereto and made a part hereof as Exhibit “A”; and

WHEREAS, the Board has considered said proposed budget and desires to set the required public hearing thereon.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HACIENDA LAKES COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. That the foregoing whereas clauses are true and correct and incorporated herein as if written into this Section.

SECTION 2. The proposed Budget submitted by the District Manager for Fiscal Year 2016-17 and attached hereto as Exhibit “A” is hereby approved as the basis for conducting a public hearing to adopt said budget.

SECTION 3. A public hearing on said approved budget is hereby declared and set for the following date, hour and location:

DATE: Monday, July 18, 2016
HOUR: 9:00 a.m.
LOCATION: Offices of Coleman, Yovanovich & Koester, P.A.
4001 Tamiami Trail N., Suite 300
Naples, Florida 34103

SECTION 4. The District Manager is hereby directed to submit a copy of the proposed budget to Collier County at least sixty (60) days prior to the hearing date set forth above.

SECTION 5. Notice of this public hearing on the budget shall be published in a newspaper of general circulation in the area of the district once a week for two (2) consecutive weeks, except that the first publication shall not be fewer than fifteen (15) days prior to the date of the public hearing. The notice shall further contain a designation of the day, time, and place of the public hearing. Further, in accordance with Section 189.418, Florida Statutes the proposed budget will be posted on the District’s website at least two days prior to budget public hearing. At the time and place designated in the notice, the Board shall hear all objections to the budget as proposed and may make such changes as the board deems necessary.

SECTION 6. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. All Resolutions, sections or parts of sections of any Resolutions or actions of the Board of Supervisors in conflict are hereby repealed to the extent of such conflict.

SECTION 8. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 16th day of May, 2016, by the Board of Supervisors of Hacienda Lakes Community Development District, Collier County, Florida.

Attest:

**HACIENDA LAKES COMMUNITY
DEVELOPMENT DISTRICT**

Russ Weyer, Secretary

Robert Mulhere, Chairman

**HACIENDA LAKES COMMUNITY DEVELOPMENT DISTRICT
O&M GENERAL FUND**

**2016-2017 Proposed
Fiscal Year Budget**

REVENUES		
ON-ROLL ASSESSMENTS	\$ 12,867	152 Platted Lots Tract A
OFF-ROLL ASSESSMENTS	\$ 197,286	Balance of Unplatted Acres
INTEREST REVENUE	-	
MISCELLANEOUS REVENUE	-	
TOTAL REVENUES	\$ 210,153	
 EXPENDITURES		
ADMINISTRATIVE		
BOARD OF SUPERVISORS PAYROLL	\$ 8,000	8 meetings @ \$1,000 each
PAYROLL TAXES	612	7.65%
PAYROLL SERVICE FEE	312	\$39 per Payroll
MANAGEMENT CONSULTING SERVICES	30,000	\$2,500/Month
ASSESSMENT ADMINISTRATION	13,400	Lien Book, MBS Capital, Tax Collector, U.S. Bank
ASSESSMENT ROLL PREPARATION	5,000	Assessment Roll Preparation for Tax Collector
MISCELLANEOUS	750	Office Supplies, etc.
BANK CHARGES	-	None This Year
AUDITING	6,500	2015-16 Audit - May Come Down
INSURANCE (Liability, Property & Casualty)	5,000	DAO Insurance
LEGAL ADVERTISING	1,500	3 Ads at \$500/each
REGULATORY AND PERMIT FEES	175	State Filing Fee
LEGAL SERVICES	7,500	Coleman Yovanovich & Koester
ENGINEERING SERVICES - General	5,000	Hole Montes
WEBSITE DESIGN & HOSTING	2,500	Required by State Law
MISCELLANEOUS SERVICES	-	
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 86,249	
 FIELD OPERATIONS		
FIELD OPERATIONS MANAGEMENT STAFF	\$ -	
LANDSCAPING & FIELD MAINTENANCE	73,140	Increase due to Road Extension Maintenance
LANDSCAPE REPLACEMENT	10,000	Replacement program has settled down
LANDSCAPE MULCHING	7,000	Mulching twice a year @ \$3,500 each
IRRIGATION REPAIRS	2,500	Approximately \$200/month
ELECTRICITY	3,500	Approximately \$290/month
WATER USE MONITORING	2,400	Cardno Entrix @ \$200/month
ENTRY MONUMENTS MAINTENANCE	1,000	Pressure Cleaning, Painting, etc.
WETLAND MONITORING	1,500	Approximately \$100/month
SFWM ERP ANNUAL REPORT	1,500	Annual
LAKE TESTING	3,600	Once a year
SABLE PALM CULVERTS CLEANING	1,000	Twice a year
LAKE MAINTENANCE	16,764	\$1,397 per month for 12 lakes
TOTAL FIELD OPERATIONS EXPENDITURES	\$ 123,904	
 TOTAL EXPENDITURES	 \$ 210,153	
 Administrative	 \$ 86,249	
Landscape Maintenance	96,140	
Water Management	27,764	
Roadway Maintenance	0	
Total	\$ 210,153	

EXHIBIT 2.

LANDSCAPE MAINTENANCE AGREEMENT

This Landscape Maintenance Agreement is entered into this __day of May 2016, by and between Collier County, Florida, a political subdivision of the State of Florida whose mailing address is 3299 Tamiami Trail East, Naples, FL 34112 (hereinafter referred to as the “County”), and Hacienda Lakes Community Development District, whose mailing address is: _ (hereinafter referred to as the “Hacienda CDD”).

RECITALS:

WHEREAS, County is the owner of that certain right-of-way located in Collier County, Florida and known as Rattlesnake Hammock Road (hereinafter referred to as “Road”); and

WHEREAS, Section 1-A-1 of the Construction Standards Handbook for Work Within The Public Rights-Of-Way, Collier County, Florida (2009) provides as follows:

Permitting

The responsible property owner or his authorized agent must apply for a “Permit to Perform Work and/or Maintenance in Public Right-of-way.”

WHEREAS, Section 1: Planning and Development of the Landscape and Irrigation Specifications for Beautification Improvements within the Public Right-of-way, Collier County, Florida (2009) provides as follows:

Improvements to unimproved medians in the right of way: A private owner, Developer or civic or homeowners’ association desiring to landscape within a public right-of-way shall submit landscape and irrigation construction documents prepared by a licensed landscape architect for County review. The Permit application shall include three (3) sets of detailed plans indicating the existing right-of-way facilities and the type and location of the proposed plantings, location of electrical and irrigation systems(s). After acceptance of the landscape and irrigation plans, a Landscape Agreement shall be prepared by the contracting parties and approved by the County Attorney’s Office. (See Appendix for example.) The purpose of the Landscape Agreement is to ensure that the permittee, or his successors or assigns, shall be responsible to maintain such material and irrigation system until removed or unless otherwise specified.

WHEREAS, in keeping with the above, the Hacienda CDD has applied for a Landscaping Permit within the Public Rights-of-Way, and has submitted landscape and irrigation construction documents prepared by a licensed landscape architect for County review. A copy of this Permit and the plans are attached hereto as Schedule “A.” The Hacienda CDD shall follow the Collier County Maintenance specifications attached as Schedule “B.”

NOW, THEREFORE, in consideration of the covenants contained herein, the parties agree as follows:

1. Subject to the issuance of all necessary Permits, County hereby grants to the Hacienda CDD the right to use those portions of the Road depicted in Schedule "A," for the sole purpose set forth in Schedule "A." The Permits address, among other things, the timing of the work, maintenance of traffic flow during construction, and the permissible lane closures during the time that work is to be performed.

2. The Hacienda CDD agrees to construct and maintain the improvements set forth in Schedule "A" (hereinafter referred to as "Improvements") at its sole cost and expense, until such time as the County executes a release from indemnification as discussed below.

3. Should the Hacienda CDD fail to construct or maintain the Improvements in accordance with Schedule "A" or law, the County may provide notice to the Hacienda CDD in writing, specifying the nature of the deficiency. Within five working days following receipt of such notice, the Hacienda CDD at its sole cost shall cause the appropriate repairs or cure to be effected. In the event damage to, or failure to maintain the Improvements results in a situation where public safety is at risk, (1) the Hacienda CDD shall effect repairs within twenty-four hours of receipt of the County's written notice, or (2) the County may, at its option, effect repairs to the Improvements, without the need for prior notice to the Hacienda CDD, and will promptly bill the Hacienda CDD for all actual costs incurred in effecting the repairs. The Hacienda CDD shall reimburse the County for such costs within thirty days of receipt of the County's bill.

4. The Hacienda CDD, as Indemnitor hereunder, shall indemnify and save harmless the County, as Indemnitee hereunder, including all employees of the County, from any loss or damages Indemnitee may suffer as a result of claims, suits, demands, damages, losses, fines, penalties, interest, expenses, costs, or judgments, including attorneys' fees and costs of litigation, against the County arising out of the Hacienda CDD's use of the Road for the purposes set forth in this Agreement, including the construction and removal of the Improvements. The Indemnitee shall not undertake to settle any lawsuit or threatened lawsuit that could give rise to Indemnitor's obligation hereunder without the prior consent of Indemnitor, such consent to not be unreasonably withheld.

5. The indemnity provided for by this Agreement will extend from the date of this Agreement until such time as the parties hereto acknowledge in writing that the Hacienda CDD has ceased to use the Road for the purposes stated within this Agreement and the Road has been restored as set forth below, at which time, following receipt of the Hacienda CDD's written request, the County will execute a release from indemnification in favor of the Developer.

6. Indemnitee agrees to give Indemnitor written notice of any claims filed against the County in connection with this Agreement, within thirty days of the date that County is aware of such claim.

7. Unless terminated as set forth below, this Agreement shall remain in full force and effect in perpetuity from the date first set forth above, and shall be binding upon the parties and all their successors in interest. The Agreement may be freely terminated as of right by either

party, with or without cause, upon written notice to the other. If the Hacienda CDD exercises this right, or if the County exercises this right based upon the Hacienda CDD's substantial breach of this Agreement, then upon written demand by County, the Hacienda CDD, at its sole cost and expense, shall remove the Improvements and will restore the Road to the condition that existed immediately prior to the effective date of this Agreement. If the County exercises this right, or if the Hacienda CDD exercises this right based upon the County's substantial breach of this Agreement, then the County will be responsible for any removal of the Improvements or restoration of the Road. Except for the above, neither party will be liable to the other for any damages or claims resulting from the termination of this Agreement.

8. In the event either party hereto shall institute legal proceedings in connection with, or for the enforcement of, this Agreement, the prevailing party shall be entitled to recover its costs of suit, including reasonable attorney's fees, at both trial and appellate levels.

9. This Agreement may be recorded by the County in the Official Records of Collier County, Florida. The Hacienda CDD shall pay all costs of recording this Agreement prior to the execution of this Agreement. A copy of the Recorded Agreement will be provided to the Hacienda CDD.

10. This Agreement is the entire agreement between the parties, and supercedes all previous oral and written representations, agreements and understandings between the parties. This Agreement shall be governed by the laws of the State of Florida, and may not be altered or amended in any way, save by written agreement signed by both parties.

11. The rights and obligations of this Agreement shall bind and benefit any successors or assigns of the parties.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK FOR SPECIAL CONDITIONS, IF ANY

In Witness Whereof, the parties have caused these presents to be executed on the day and date first above written.

BOARD OF COUNTY COMMISSIONERS
COLLIER COUNTY, FLORIDA

ATTEST:

Dwight E. Brock, Clerk, Chair

WITNESSES: Hacienda Lakes Community Development District
("Hacienda CDD")

Printed Name: By: _____
Printed Name: _____
Title: _____

Printed Name:

STATE OF FLORIDA
COUNTY OF COLLIER

Signed and acknowledged on this ____ day of _____, 2014, before me, the undersigned notary public, by _____, _____ (Title) _____, a Florida corporation not-for-profit, on behalf of the corporation. He [] is personally known to me or [] produced _____ as identification.

Notary Public
Printed Name:

My Commission Expires: _____

Approved as to Legal Form and Sufficiency:

Scott R. Teach
Deputy County Attorney

EXHIBIT 3.

1 **HACIENDA LAKES COMMUNITY DEVELOPMENT DISTRICT**
2 **Suite 100, 707 Orchid Drive**
3 **Naples, FL 34102#**

4
5
6 **MINUTES OF MEETING**

7
8 **Board of Supervisors Meeting**
9 **Monday, April 18, 2016, 9:00 a.m.**
10 **4001 N. Tamiami Trail, Suite 300**
11 **Naples, FL 34103**

12
13
14 Present and constituting a quorum were:

15		
16	Maritza Aguiar	Board Member
17	Dwight Nadeau	Board Member
18	Gary Hains	Board Member
19	Bob Mulhere	Board Member
20		

21 Absent was:

22		
23	Clifford "Chip" Olson	Board Member
24		

25 Also present were:

26		
27	Russ Weyer	District Manager, Real Estate Econometrics, Inc.
28	Greg Urbancic	District Counsel,
29		Coleman, Yovanovich & Koester, P.A.
30	Terry Cole	District Engineer, Hole Montes
31	David Torres	Hacienda Lakes of Naples, LLC
32		

33
34 **FIRST ORDER OF BUSINESS**

Call to Order and Roll Call

35
36 Mr. Weyer called the meeting to order and proceeded with the roll call. The members in
37 attendance are as outlined above.

38
39 **SECOND ORDER OF BUSINESS**

40
41 Mr. Weyer noted that the Florida Statutes require that there be an opportunity for Public
42 Comment. No comments were forthcoming from the public in attendance. Mr. Weyer
43 noted that he has an item from Toll Brothers has a request into the District to position
44 their temporary sales trailer over a District easement. It will become item d. under
45 Organizational Matters.

1 **THIRD ORDER OF BUSINESS**

Organizational Matters

2
3 A. Hacienda Lakes Phase One Acceptance & Transfer to Collier County.
4

5 Mr. Weyer noted that everything is ready but the landscaping. Mr. Cole said that he sent
6 a letter to the County dated March 31st and they haven't formally responded to the
7 requested bond reduction amount and to accept the terms of the paving repair.
8 Unfortunately there is still a part of a lane that we have to repair due to heavy trucks
9 bringing in fill. They agreed to it in concept but not formally yet.

10
11 Mr. Weyer reported that he had the as-built landscape plans in hand and performed an
12 extensive tour with the landscape company. Mr. Weyer has put Valleycrest on notice that
13 he is not pleased with their performance as of late. Mr. Weyer reported that Valleycrest
14 was to make all the changes and improvements by this past Friday and once he tours the
15 property today, then we can set up the review with Pam Lulich from the County. Mr.
16 Cole said he would have Tobi Charbonneau schedule the on-site meeting.

17
18 No action from the Board was needed.
19

20 B. Phase Two Acceptance of Stormwater Maintenance Facility.
21

22 Mr. Cole sent the District a letter noting that the District is now responsible for
23 maintaining the stormwater maintenance entity located under the Rattlesnake Hammock
24 Road extension (Phase 2) to the east of Esplanade at Hacienda Lakes entrance.
25

26 No action from the Board was needed.
27

28 C. Phase Two Plat Recording Update.
29

30 Mr. Torres reported that the preliminary acceptance inspection would be held tomorrow
31 (April 23rd). He said that the improvements are complete and that the bond security has
32 been submitted to the District Engineer. The utilities have been recorded. Once the
33 inspection and bond have been accepted by the County, then the plat will be recorded. The
34 District will then take over payments of the landscape maintenance. Mr. Weyer also noted
35 that the landscaping outside of the north wall needs attention and he will contact Taylor
36 Morrison to give it the needed attention.
37

38 There was no Board action required.
39

40 D. 2015 Bonds Transfer and Issuance to Parcel B.
41

42 Mr. Torres said that this item is just start some of the planning and reports required to
43 reimburse the Bond Anticipation Notes from 2015 and reimburse about a half million left
44 over from Phase One. The debt associated with this upcoming bond issue will be
45 apportioned to Parcel B which is the property that is currently under contract with Toll
46 Brothers.

1 Mr. Mulhere indicated that he will be abstaining from voting on the Hole Montes
2 engineering proposal since he has a conflict of interest.

3
4 Mr. Torres said that Toll Brothers is on board with the transaction and that the goal is to
5 finalize the bond issuance before closing on the parcel.
6

7 On MOTION by Mr. Nadeau and seconded by Ms. Aguiar, with all in favor except for Mr.
8 Mulhere abstaining, the Board of Supervisors of the Hacienda Lakes Community Development
9 District accepted the proposal from Hole Montes for the 2015 Bonds transfer engineering
10 services.

11
12 Mr. Weyer noted that the proposal from Real Estate Econometrics, Inc. is to take the
13 master assessment methodology and applying it to this particular bond issue just as has
14 been done in the past.
15

16 On MOTION by Mr. Hains and seconded by Mr. Mulhere, with all in favor, the Board of
17 Supervisors of the Hacienda Lakes Community Development District accepted the proposal from
18 Real Estate Econometrics for preparation of the 2015 Bonds transfer assessment methodology
19 report.
20

21
22 **FOURTH ORDER OF BUSINESS**

Administrative Matters

23
24 **A. Request from Toll Brothers to place their Temporary Sales Trailer over a District
25 drainage easement.**
26

27 Mr. Weyer reported that Toll Brothers is requesting an approval letter from the District
28 whereby they would be allowed to site their sales trailer over a District easement that
29 interconnects the Taylor Morrison property and the future Toll Brothers property.
30

31 Mr. Mulhere asked who is responsible for installing the pipe. Mr. Torres said that
32 contractually Toll Brothers will install the pipe and Hacienda Lakes of Naples LLC will
33 reimburse them. The District will ultimately own and maintain the drainage easement
34 upon inspection and final acceptance from the District.
35

36 On MOTION by Mr. Nadeau subject to Toll Brothers remove their improvements upon
37 termination of use, to ensure that the lake interconnect is installed prior to the installation of the
38 temporary land use and remove those facilities at their cost if the District needs to access the
39 drainage easement and seconded by Mr. Hains, with all in favor, the Board of Supervisors of the
40 Hacienda Lakes Community Development District approved sending an approval letter to Collier
41 County giving its approval to allow for Toll Brothers to site their temporary sales facility and
42 landscaping over the District's draining easement.
43
44
45
46

1 **B. Approval of Minutes of the April 18, 2016 Board of Supervisors' Meeting**

2
3 Mr. Weyer noted that he caught an "e" at the end of Mr. Hains name and Mrs. Aguiar's
4 name has an "i" not an "l" in her name. There were no other comments, changes or
5 discussion.
6

7 On MOTION by Ms. Aguiar and seconded by Mr. Mulhere, with all in favor, the Board of
8 Supervisors of the Hacienda Lakes Community Development District approved the Minutes of
9 the April 18, 2016 Board of Supervisors Meeting.

10
11
12 **C. Consideration of Financial Statements through March 31, 2016**

13
14 Mr. Weyer presented the financial statements through March 31, 2016. Mr. Weyer said
15 that we are currently positive in the operations and maintenance account despite the high
16 costs due to the additional landscaping installation and irrigation repairs. Mr. Weyer then
17 asked for a motion to accept the District financial statements as presented
18

19 Mr. Nadeau asked at what point do we send out request for proposals for new
20 landscaping companies. After a short discussion, it was agreed that we will wait one
21 more month to see if the existing company responds.
22

23 On MOTION by Mr. Nadeau and seconded by Mr. Mulhere, with all in favor, the Board of
24 Supervisors of the Hacienda Lakes Community Development District accepted the District's
25 Financial Statements through March 31, 2016.

26
27
28
29 **FIFTH ORDER OF BUSINESS**

Business Matters

30
31 **A. Review and Acceptance of Taylor Morrison Lake Maintenance Invoices.**

32
33 Mr. Weyer presented lake maintenance invoices from Taylor Morrison that they incurred
34 for the last four months. Mr. Weyer explained how he came about the invoices and that he
35 told Mr. John Asher of Taylor Morrison that the lake maintenance is a District
36 responsibility.
37

38 On MOTION by Ms. Aguiar and seconded by Mr. Nadeau with all in favor, the Board of
39 Supervisors of the Hacienda Lakes Community Development District approved the payment of
40 the Taylor Morrison lake maintenance Invoices.

1 **SIXTH ORDER OF BUSINESS**

Staff Reports

2
3 **Manager’s Report -**

4
5 Mr. Weyer again called attention to the issues with Valleycrest and has put them on
6 notice.

7
8 He also reiterated the lake maintenance update regarding Taylor Morrison and said that
9 the LakeMasters is transitioning into the job nicely. Mr. Weyer authorized LakeMasters
10 to perform a water quality analytical service on all 12 lakes to give the District a baseline
11 from which to work going forward.

12
13 He also said that all assessments are up to date with Hacienda Lakes of Naples, LLC is
14 forthcoming according to the Developer.

15
16 Mr. Weyer pointed out that the preliminary budget process will begin next meeting. Mr.
17 Torres asked if we have a line item for water management system maintenance. Mr.
18 Weyer said that the lake maintenance program is the water management maintenance.
19 Mr. Torres said that they need cleaning and we need to add that to the budget.

20
21 **Attorney’s Report –**

22
23 Mr. Urbancic noted that Chapter 89 has been updated regarding district websites. He also
24 said that amendments to Chapter 190 have also changed. The size of the affected district
25 locally versus going to FLWAC is now 2,500 or more acres as opposed to 2,000 acres
26 previously.

27
28 Mr. Urbancic also pointed out the new disclaimer that all District contracts need have
29 included. This is an immediate inclusion and intended to stop the far reaching requests
30 for information that have caused litigation in the past.

31
32 **Engineer’s Report –**

33
34 Mr. Cole had nothing further to report.

35
36
37 **SEVENTH ORDER OF BUSINESS**

Supervisors’ Requests

38
39 There were no requests.
40
41

1 **EIGHTH ORDER OF BUSINESS**

Adjournment

2

3 On MOTION by Mr. Hains and seconded by Ms. Aguiar, with all in favor, the meeting of the
4 Board of Supervisors of the Hacienda Lakes Community Development District was adjourned.

5

6

7

8

9

10 _____
Secretary/Assistant Secretary

Chairperson/Vice-Chairperson

11

12

13

14

15 _____
Print Name

Print Name

16

EXHIBIT 4.

Hacienda Lakes CDD
Cash Flow
October 2015 through April 2016

	Oct '15 - Apr 16
Income	
1361001 · Interest Revenue	2,345.86
1363116 · Off Roll Assessments	148,308.70
1363216 · On Roll O&M Assessments	8,158.72
2351004 · DS2014 Miscellaneous Revenue	1,500.00
2363116 · DS2014 Assessment Off Roll	0.00
Total Income	160,313.28
Expense	
1100000 · Administrative	
1511001 · P/R - Board of Supervisors	2,166.40
1511115 · Payroll Taxes-FICA	431.60
1511116 · Payroll Taxes-SUTA	36.00
1511119 · Payroll Service Fee	168.37
1512100 · Management Consulting Services	17,500.00
1513020 · Office Expense	62.94
1513048 · District Filing Fee	175.00
1513055 · Legal Advertising	488.92
1513060 · Assessment Administration Servi	4,685.71
1513070 · Auditing Services	1,500.00
1513080 · Engineering Services	2,168.16
1514010 · Legal Services	7,090.20
1549001 · Miscellaneous Services	5,000.00
Total 1100000 · Administrative	41,473.30
1160000 · Field Operations	
1531010 · Electricity - General	1,839.15
1572010 · LANDSCAPING & MAINTENANCE	50,136.25
1572014 · Irrigation Repairs	6,860.65
1572020 · Wetland Monitoring	1,400.00
1572030 · Lake Maintenance	5,617.04
Total 1160000 · Field Operations	65,853.09
66900 · Reconciliation Discrepancies	2.57
Total Expense	107,328.96
Net Income	52,984.32

Hacienda Lakes CDD
Balance Sheet
As of April 30, 2016

	<u>Apr 30, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
1101000 · Cash	110,477.87
2151000 · Revenue Trust Acct -Series 2014	63.57
2151001 · Interest Trust Fund-Series 2014	390,554.17
2151004 · Reserve Trust Fund -Series 2014	412,171.88
Total Checking/Savings	<u>913,267.49</u>
Other Current Assets	
1156100 · Utility Deposits	1,685.00
8151030 · Construction Trust Fund	220.65
Total Other Current Assets	<u>1,905.65</u>
Total Current Assets	<u>915,173.14</u>
TOTAL ASSETS	<u>915,173.14</u>
LIABILITIES & EQUITY	
Equity	
1271000 · Fund Balance- Unreserved	45,175.01
2271000 · DS Fund Balance Unreserved	802,779.99
32000 · Retained Earnings	14,023.33
8271000 · Fund Balance Unreserved	210.49
Net Income	52,984.32
Total Equity	<u>915,173.14</u>
TOTAL LIABILITIES & EQUITY	<u>915,173.14</u>

Hacienda Lakes CDD

5/5/2016 1:40 PM

Register: 1101000 · Cash

From 04/01/2016 through 04/30/2016

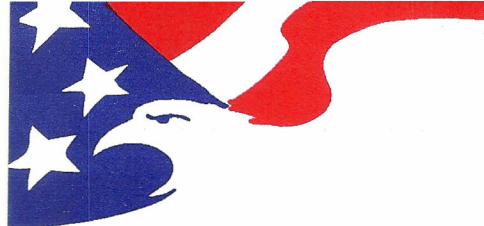
Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/01/2016	1228	REAL ESTATE EC...	1202000 · Accounts Pa...	Invoice: 74	2,500.00			68,691.87
04/01/2016	1229	Lake Masters Aquati...	1202000 · Accounts Pa...	Invoice: 16-02...	1,397.00			67,294.87
04/04/2016		Taylor Morrison	-split-	Taylor Morriso...			312,839.12	380,133.99
04/04/2016		Taylor Morrison	1363116 · Off Roll Ass...	Taylor Morriso...			13,795.00	393,928.99
04/04/2016		COLLIER COUNTY...	-split-	Deposit			4,110.16	398,039.15
04/18/2016	1230	United States Treasury	1202000 · Accounts Pa...	EIN 46-1454613	36.00			398,003.15
04/19/2016		Hacienda Lakes of N...	-split-	Deposit			63,465.00	461,468.15
04/20/2016	1231	U. S. Bank	2363116 · DS2014 As...	Account: 2089...	311,835.42			149,632.73
04/20/2016	1232	U. S. Bank	2363116 · DS2014 As...	208931006 - Pr...	21,861.47			127,771.26
04/20/2016	1233	HOLE MONTES	1202000 · Accounts Pa...	Invoice# 73594	248.75			127,522.51
04/20/2016	1234	FLORIDA POWER ...	1202000 · Accounts Pa...	Accts: 45021-2...	527.19			126,995.32
04/20/2016	1235	CARDNO ENTRIX	1202000 · Accounts Pa...	Invoice: 191645	200.00			126,795.32
04/20/2016	1236	COLEMAN, YOVA...	1202000 · Accounts Pa...	Statement: 30	585.00			126,210.32
04/20/2016	1237	VALLEYCREST LA...	1202000 · Accounts Pa...		10,602.50			115,607.82
04/20/2016	1238	Esplanade @ Hacie...	1202000 · Accounts Pa...	Invoices: Lakes...	4,220.04			111,387.78

**HACIENDA LAKES COMMUNITY DEVELOPMENT DISTRICT
O&M GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE PERIOD ENDING APRIL 30, 2016**

	<u>ADOPTED BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>ACTUAL YEAR-TO-DATE</u>	<u>YTD VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUES				
ON-ROLL ASSESSMENTS	\$ 11,160	\$ 6,510	\$ 8,159	\$ 1,649
OFF-ROLL ASSESSMENTS	\$ 163,589	\$ 95,427	\$ 148,309	\$ 52,882
INTEREST REVENUE			\$ 2,346	\$ 2,346
MISCELLANEOUS REVENUE			\$ 1,500	\$ 1,500
TOTAL REVENUES	<u>\$ 174,749</u>	<u>\$ 101,937</u>	<u>\$ 160,313</u>	<u>\$ 58,377</u>
EXPENDITURES				
ADMINISTRATIVE				
BOARD OF SUPERVISORS PAYROLL	\$ 8,000	\$ 4,667	\$ 2,166	\$ 2,500
PAYROLL TAXES	612	357	468	(111)
PAYROLL SERVICE FEE	312	182	168	14
MANAGEMENT CONSULTING SERVICES	30,000	17,500	17,500	(0)
ASSESSMENT ADMINISTRATION - LIEN BOOK	8,500	4,958	9,686	(4,727)
ASSESSMENT ROLL PREPARATION	5,000	2,917	-	2,917
MISCELLANEOUS	750	437	63	374
BANK CHARGES	-	-	-	-
AUDITING	6,500	3,792	1,500	2,292
INSURANCE (Liability, Property & Casualty)	5,000	2,917	-	2,917
LEGAL ADVERTISING	1,500	875	489	386
REGULATORY AND PERMIT FEES	175	102	175	(73)
LEGAL SERVICES	7,500	4,375	7,090	(2,715)
ENGINEERING SERVICES - General	5,000	2,917	2,168	748
WEBSITE DESIGN & HOSTING	2,500	1,458	-	1,458
MISCELLANEOUS SERVICES	-	-	-	-
TOTAL ADMINISTRATIVE EXPENDITURES	<u>\$ 81,349</u>	<u>\$ 47,453</u>	<u>\$ 41,473</u>	<u>\$ 5,980</u>
FIELD OPERATIONS				
FIELD OPERATIONS MANAGEMENT STAFF				
LANDSCAPING & FIELD MAINTENANCE	\$ 78,000	\$ 45,500	\$ 29,225	16,275
LANDSCAPE REPLACEMENT/MULCH/TREES	\$ 3,000	\$ 1,750	\$ 20,113	(18,363)
IRRIGATION REPAIRS	\$ 2,500	\$ 1,458	\$ 6,861	(5,402)
ELECTRICITY	\$ 3,500	\$ 2,042	\$ 1,839	203
WATER USE MONITORING	\$ 2,400	\$ 1,400	\$ 1,400	(0)
ENTRY MONUMENTS MAINTENANCE	\$ 1,000	\$ 583	\$ 800	(217)
WETLAND MONITORING	\$ 1,500	\$ 875	\$ -	875
SFWM ERP ANNUAL REPORT	\$ 1,500	\$ 875	\$ -	875
LAKE MAINTENANCE	\$ -	\$ -	\$ 5,617	(5,617)
TOTAL FIELD OPERATIONS EXPENDITURES	<u>\$ 93,400</u>	<u>\$ 54,483</u>	<u>\$ 65,855</u>	<u>\$ (11,372)</u>
TOTAL EXPENDITURES	<u>\$ 174,749</u>	<u>\$ 101,938</u>	<u>\$ 107,328</u>	<u>\$ (5,392)</u>
DS 2014 Intrafund Transfer Out			\$ -	
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>\$ -</u>	<u>\$ (1)</u>	<u>\$ 52,985</u>	<u>\$ 52,985</u>
FUND BALANCE - BEGINNING	<u>\$ 40,531</u>	<u>\$ -</u>	<u>\$ 40,531</u>	
Reserve Account				
FUND BALANCE - ENDING	<u><u>\$ 40,531</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 93,516</u></u>	<u><u>\$ -</u></u>

EXHIBIT 5.



JENNIFER J. EDWARDS
SUPERVISOR OF ELECTIONS

April 19, 2016

Hacienda Lakes CDD
Mr. Russ Weyer
Real Estate Econometrics
707 Orchid Drive
Naples, FL 34102

Dear Mr. Weyer

In compliance with Chapter 190.06 Florida Statutes, this notice is to inform that the official records of the Collier County Supervisor of Elections indicate 56 registered voters residing in the Hacienda Lakes CDD as of April 15, 2016.

Should you have questions regarding election services for this district, please feel free to contact our office.

Sincerely,

David B Carpenter
Qualifying Officer
Collier County Supervisor of Elections
(239) 252-8501
DaveCarpenter@colliergov.net

