

## St Edward's Parish Council Meeting

November 14, 2017

1. Opening Prayer – Fr Hann
2. Review and Adoption of Agenda,
3. Review and Adoption of Minutes, moved by Cathy White, second by John Power
4. Business Arising from Minutes
  - 4.1 Parish Mission – Guest Speaker Fr Eugene O'Reilly, Nov 26 – 29 7:30, Sunday & Tuesday hosted by St. Edwards, Monday & Wednesday hosted by Villa Nova. The cost will be shared between both parishes. A collection will be held Wednesday night, proceeds to be given to Fr. O'Reilly. After each session there'll be a social. Fr. Hann to do the welcome Sunday evening.
  - 4.2 Fall Fair – Jackie announced we've raised 7681.25 + card game, there is still money coming in, a final total will be available once report is received from Terry Fleming.
  - 4.3 Sacramental Preparation – see report from Patricia Power item 5
  - 4.4 Parish Council Elections – Ed reported we have 10 nominations, these will have to be called to see who accepts, then there will be an election if required, will be held last week of November. We may put a picture with the person's name who is running so they can be identified by parishioners.
5. Report from Liturgy Director – Patricia Power
  - Ministry sign up – 9-10 people signed up. One lady signed up for 5 ministries. New people need to be screened. Patricia to pass names on to Jackie for screening. Monica Doyle is already screened for other ministries, so she'll be scheduled immediately. Everyone else should be ready for Christmas. The sign up box will remain in the foyer so anyone wishing to volunteer can do so at any time. Maybe we'll do a ministry weekend after Christmas.
  - Baptism preparation – Sr. Madeline and Ed Lawlor will start up a team. Fr Hann has given Patricia guidelines. Ed to get started on this. We have booklets to give families. It was suggested we have a welcome package for new families. This is already available as the stewardship prepared one years ago. We will have a look at this again.
  - Sacramental preparation – Susanna Gilbert will be coordinator. First meeting is Wednesday before first Sunday of Advent. Patricia showed reference books which she wants to order for the families, which would be paid for by the families preparing for the sacraments. The colors will be changed, the church wreath as well as the families wreath, and the giving tree will be done at this meeting. There are 14 children registered. Enrollment will be the first Sunday of Advent.
  - Bereavement team – Doreen Stone chairperson, we have 2 groups of 2, & one extra person. Lisa Power is no longer available for funerals, due to work commitments. Keri Kao would be available. Helen has offered to take some Mass Cards as it's hard to get from the parish in evenings and on weekends.
  - Music – going good, preparing now for Advent
  - Readers – intercessions will now read from the lectern. Need more younger people to do readings and intercessions.
  - Communion ministers – will now receive communion before serving the congregation.

Scheduling ministers – Doreen Dwyer is still doing the scheduling, the liturgy committee will approve and have printed. Schedule is done 3 months in advance.

Ministry call up – we have to come up with a better way to confirm ministers are available. Phone calls are not working, people are not returning calls. Maybe text messages or emails might work.

Christmas Schedule – Villa Nova Dec 24<sup>th</sup> 7:00, Dec 25 9:30

St. Edwards Dec 24<sup>th</sup> 9:00, Dec 25 11:30

Liturgy of the word with children – Cathy White co-ordinator

Social Committee – meeting Wednesday night. Tickets printed for grand in the hand, to be drawn at pot luck Dec 10. Italian fundraiser booked for Feb 17.

Mary Claire – will be on holidays Nov 21-24, & Nov 28-30

6. Meeting with Villa Nova – there are some guidelines on finances and how to make remittances to Villa Nova.
7. Reports-
  - 7.1 Maintenance in Church – cleaning, ceiling, lights,  
Fr mentioned maybe someone from the parish would be interested in cleaning 4-6 hours a week. Floors and bathrooms will also have to be cleaned after socials which would be extra work. We'll advertise in the bulletin. We have a parishioner offer to do maintenance during our sign up – Mr Noseworthy. Ed and Cathy will cut back shrubs around the walk way in the spring. Ceiling – we have two quotes for cleaning and painting, waiting on a 3<sup>rd</sup>. Will pass onto finance. Lights along side of church from school parking lot not on for Saturday night mass. Helen will tell sacristans to turn on lights when they come in. Lights for entrance have been ordered.
  - 7.2 Cemetery Project – received 2 quotes, awarded to Jason Greeley for tree cleanup.
  - 7.3 Ministries – covered by Patricia's report Item 5
  - 7.4 Food Bank – food is being picked up at Sobey's and Kentucky Fried Chicken. Large amounts of food is being donated. Getting ready for Christmas. AGM has occurred and members have been elected.
  - 7.5 Christmas Mass – covered by Patricia's report item 5
  - 7.6 Finances - \$1500 behind in expenses. Terry will give report.
8. APC Meeting – Nov 3<sup>rd</sup> meeting Peter Whittle new co-ordinator that has been hired to help with changes to parishes due to strategic plan.
9. RPC meeting – people are not happy with the new zones & changes that have occurred. Changes were made too quickly.
10. Other – none
11. Next meeting – Dec 12, 7:00 pm
12. Closing prayer – lead by Ed Lawlor
13. Adjournments – 9:00 pm