

March 5, 2019
Regular Commission Meeting

<p>The City of Cynthiana Board of Commissioners met in regular session March 5, 2019 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, and Griggs and Attorney Lair. Commissioner Judy was absent.</p> <p>Mayor Smith called the meeting to order.</p>	<p>CALL TO ORDER</p>
<p>Mayor Smith presented the invocation.</p>	<p>INVOCATION</p>
<p>Mayor Smith welcomed Boy Scout Troop #76, they are in attendance to try to earn their citizenship and community service badge. Mayor Smith encouraged the scouts to remain after the meeting for a question and answer session with the Commission.</p>	
<p>Mayor Smith recognized Tomi Jean Clifford.</p> <p>Ms. Clifford made a report on Tourism. A copy of the highlights are included and hereto made a part of these minutes.</p>	<p>VISITORS</p> <p>TOMI JEAN CLIFFORD TOURISM COMMISSION</p>
<p>Commissioner Mattmiller made a motion to approve the minutes of the February 19, 2019 Regular Commission meeting. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: abstain; Mayor Smith: yes. Motion carried.</p>	<p>APPROVAL OF MINUTES</p> <p>FEBRUARY 19, 2019</p>
<p>There are no legal's.</p>	<p>LEGALS</p>
<p>Mayor Smith announced that we have submitted our Work Ready application and meet all the criteria. Please review the information in the report. It is impressive how much improved Harrison County is in just a short period of time.</p> <p>Mayor Smith reported that he and the Youth Council visited the State Capitol last week. Mayor Smith stated that it was a really good day to go. The Youth Council got to meet the Governor and Lt. Governor and had a photo op with them. There were protestors that day. Mayor Smith stated it was a memorable event for the students.</p> <p>Mayor Smith reported that he met with a structural engineer at the Lerman Building. The engineer gave a favorable report and stated that the building is structurally sound. The engineer made several recommendations that we are currently working on. The roof removal and repair has begun on the Main Street side.</p> <p>Mayor Smith announced that the city continues to have new businesses opening. Yamoto Steak House opened this week in the old Red State BBQ building. Also Family Dollar Store on East Pleasant Street had their grand re-opening on Saturday.</p>	<p>MAYOR'S REPORT</p> <p>WORK READY COMMUNITY APP</p> <p>YOUTH COUNCIL</p> <p>LERMAN BUILDING</p>

<p>Mayor Smith recognized Commissioner Mattmiller.</p>	<p>FINANCE REPORT PAYABLES REPORT</p>						
<p>Commissioner Mattmiller made a motion to pay the following bills:</p> <table data-bbox="162 537 1055 685"> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 139,152.13</td> </tr> <tr> <td>Water & Sewer Fund</td> <td style="text-align: right;">\$ 156,942.81</td> </tr> </table> <p>Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	General Fund	\$ 139,152.13	Water & Sewer Fund	\$ 156,942.81	<p>BILLS</p>		
General Fund	\$ 139,152.13						
Water & Sewer Fund	\$ 156,942.81						
<p>Commissioner Mattmiller reported cash in bank:</p> <table data-bbox="162 1021 1055 1155"> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 526,195.22</td> </tr> <tr> <td>Water & Sewer Fund</td> <td style="text-align: right;">\$ 35,742.30</td> </tr> <tr> <td>Municipal Road Aid Fund</td> <td style="text-align: right;">\$ 1,403.97</td> </tr> </table>	General Fund	\$ 526,195.22	Water & Sewer Fund	\$ 35,742.30	Municipal Road Aid Fund	\$ 1,403.97	<p>CASH IN BANK</p>
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Water & Sewer Fund	\$ 35,742.30						
Municipal Road Aid Fund	\$ 1,403.97						
<p>Mayor Smith recognized Commissioner Slade.</p> <p>Commissioner Slade made a motion change the status of Michael Rose from Full-time non-certified telecommunicator to a part-time non-certified telecommunicator. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion change the status of Stephanie Neace from part-time certified telecommunicator to full-time certified telecommunicator. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to offer employment to Kendra Jones as a part-time certified telecommunicator after successful completion of all pre-employment requirements. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to offer employment to David Wigglesworth as a part-time non-certified telecommunicator after successful completion of all pre-employment requirements. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to accept the resignation of Michela Smith as a part-time telecommunicator effective February</p>	<p>PUBLIC SAFETY REPORT</p>						

<p>19, 2019. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	
<p>Mayor Smith recognized Commissioner Griggs.</p> <p>Commissioner Griggs announced that crews removed the sidewalk on North Church Street for the First Baptist church's sidewalk replacement project. Commissioner Griggs added that Sidewalk removal on Main Street for the Christian church is scheduled to begin tomorrow.</p> <p>Commissioner Griggs added that an adequate salt supply is still on hand for snow and ice events and crews are preparing for hydrant flushing by fabricating new flush boxes for the upcoming directional water line flush.</p> <p>Commissioner Griggs made a motion to authorize to begin the hiring process for Maintenance Worker I or II. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	<p>PUBLIC MAINTENANCE REPORT</p> <p>MOTION TO BEGIN HIRING PROCESS FOR MWORKER I OR II</p>
<p>Mayor Smith recognized Commissioner Griggs to do the Utilities report for Commissioner Judy.</p> <p>Commissioner Griggs reported that the electrical upgrade at the water plant is progressing as most starters and control panels have been moved to the second floor as well as disconnect boxes have been mounted on the new elevated platform in the pumphouse. Also the #4 high service pump will be pulled in the next 2 weeks due to a leaking seal. While the seal is being repaired the pump will be evaluated for any needed service or repairs.</p> <p>Commissioner Griggs reported that at the WWTP all RAS pumps were pulled and all preventative maintenance and cleaning has been completed on these pumps. KY DOW was onsite performing a city -wide pre-treatment audit of industry last week. This will continue as part of the city pre-treatment annual evaluation throughout the upcoming weeks.</p> <p>Commissioner Griggs made a motion to terminate Tiffany Mitchell during original probationary period. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	<p>PUBLIC UTILITIES REPORT</p> <p>MOTION TO ADVERTISE FOR WWTP OPERATOR TRAINEE</p>
<p>Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	<p>ADJOURN</p>
<p>_____ Jamie Hutchison, City Clerk</p> <p>_____ James Smith, Mayor</p>	<p>2/19/2019</p>

