

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

## BOARD OF SCHOOL TRUSTEES

Shakana L. Kirksey-Miller, President

Jessica A. Doherty, Trustee

Carol A. McGowan, Trustee

Koula A. Fournier, Trustee

William H. Green, Trustee

William F. Brockob, Trustee

Nicholas H. Caprio, Trustee

6438 Joliet Road, Unit 103

Countryside, IL 60525

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## Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office June 27, 2023– 6:00 P.M.

	<u>In Attendance</u>	<u>Absent</u>
Ms. Shakana L. Kirksey-Miller	X	
Ms. Jessica A. Doherty		X
Ms. Carol A. McGowan	X	
Mr. William H. Green		X
Mr. William F. Brockob	X	
Mr. Nicholas H. Caprio	X	
Ms. Koula A. Fournier	X	

### Staff Members Present

Mr. Kenneth T. Getty, Treasurer

Ms. Brigid Murphy, Director of Finance and Operations

### Other Guests Present

Ms. Katie Ngo, Attorney for LTTO

Ms. Kathleen Grafham, LaGrange Area League of Women Voters

Ms. Betsy Allen, Principal, Miller Cooper & Co. Ltd.

## AGENDA

### Call to Order & Roll Call

President Kirksey-Miller called the meeting to order at 6:02 p.m.

### Pledge of Allegiance

### Public Comments - None

### Review/Approval of Minutes

Trustee Caprio made a motion to approve the May 23, 2023, open session meeting minutes with corrections of a scrivener's error. Trustee McGowan seconded the motion.

**Roll Call:**     **Ayes:**             Kirksey-Miller, Fournier, McGowan,  
                  **Nays:**                None  
                  **Abstain:**            Brockob, Caprio  
                  **Absent:**             Doherty, Green

*Motion carried.*

**Trustee Caprio made a motion to approve the May 23, 2023, closed session meeting minutes as presented. Trustee McGowan seconded the motion.**

**Roll Call:**     **Ayes:**           Kirksey-Miller, Fournier, McGowan,  
                  **Nays:**           None  
                  **Abstain:**       Brockob, Caprio  
                  **Absent:**       Doherty, Green

*Motion carried.*

### **Treasurer's Report**

Treasurer Getty reported that the LTTO staff has successfully navigated numerous obstacles this year. He noted that the investment portfolio has performed very well and that he expects total FY23 interest earnings for member districts will be over \$6.3 million. Treasurer Getty stated that the fourth quarter interest distribution is expected to be completed in July and a fifth or "true-up" interest distribution is expected to be completed in the Fall.

### **Review the Lyons Township Treasurer's Financial Reports**

The Board of School Trustees discussed and reviewed the Lyons Township School Treasurer's May 2023 financial statements. Treasurer Getty noted that he expects the LTTO to be below budget.

## **NEW BUSINESS:**

### **Review/Approval of Lyons Township School Treasurer's Surety Bond - FY24**

**Trustee Caprio made a motion to approve the FY2024 Treasurer's Bond as presented. Trustee McGowan seconded the motion.**

**Roll Call:**     **Ayes:**           Kirksey-Miller, Fournier, McGowan, Brockob, Caprio  
                  **Nays:**           None  
                  **Abstain:**       None  
                  **Absent:**       Doherty, Green

*Motion carried.*

### **Review/Approval of Payables List**

**Trustee Fournier made a motion to approve the June 27, 2023, LTTO payables in the amount of \$51,118.81 as presented. Trustee Brockob seconded the motion.**

**Roll Call:**     **Ayes:**           Kirksey-Miller, Fournier, McGowan, Brockob, Caprio  
                  **Nays:**           None  
                  **Abstain:**       None  
                  **Absent:**       Doherty, Green

*Motion carried.*

### **Approval of FY23 Audit Engagement – GW & Associates, PC**

**Trustee Brockob made a motion to approve GW & Associates, PC for the LTTO's FY23-FY25 audits as presented. Trustee Caprio seconded the motion.**

**Roll Call:**     **Ayes:**           Kirksey-Miller, Fournier, McGowan, Brockob, Caprio  
                  **Nays:**           None  
                  **Abstain:**       None  
                  **Absent:**       Doherty, Green

*Motion carried.*

### **Pro-Rata Receivables - FY22**

The Trustees were given an update and discussed the FY22 Pro-rata receivables. It was noted that two member districts have outstanding invoices.

### **Miller Cooper & Co. - FY21 Audit Invoices**

The Board of School Trustees discussed the FY21 and FY22 audit services billing from Miller Cooper.

### **OLD BUSINESS – None**

### **Motion to suspend the Board Meeting for the purpose of entering Closed Session**

**Trustee Caprio made a motion** to suspend the Board Meeting at 7:12 p.m. for the purpose of entering Closed Session. **Trustee McGowan seconded the motion.**

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal specific employees of public body.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

**Roll Call:**      **Ayes:**              Kirksey-Miller, Fournier, McGowan, Brockob, Caprio  
                     **Nays:**                None  
                     **Abstain:**            None  
                     **Absent:**             Doherty, Green

*Motion carried.*

### **Motion to reconvene the Board Meeting of the Board of Trustees**

**Trustee Caprio made a motion at 8:19 p.m.** to reconvene the June 27, 2023, Board Meeting. **The motion was seconded by Trustee McGowan.**

**Roll Call:**      **Ayes:**              Kirksey-Miller, Fournier, McGowan, Brockob, Caprio  
                     **Nays:**                None  
                     **Abstain:**            None  
                     **Absent:**             Doherty, Green

*Motion carried.*

### **Action as a result of Closed Session**

**Trustee Caprio made a motion** to approve the LTTO Employee Compensation as presented. **The motion was seconded by Trustee Brockob.**

**Roll Call:**      **Ayes:**              Kirksey-Miller, Fournier, McGowan, Brockob, Caprio  
                     **Nays:**                None  
                     **Abstain:**            None  
                     **Absent:**             Doherty, Green

*Motion carried.*

**Adjournment**

**Trustee Fournier made a motion at 8:21 p.m.** to adjourn the June 27, 2023, Board Meeting.

**Trustee Caprio seconded the motion.**

**Roll Call:**     **Ayes:**             Kirksey-Miller, Fournier, McGowan, Brockob, Caprio

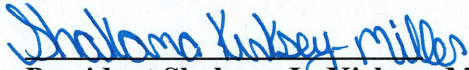
**Nays:**             None

**Abstain:**         None

**Absent:**         Doherty, Green

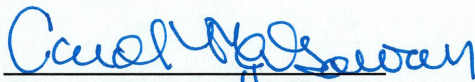
***Motion carried.***

**Minutes Approved by:**



**President Shakana L. Kirksey-Miller**

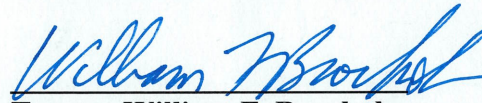
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**Trustee Jessica A. Doherty**



**Trustee Carol A. McGowan**

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**Trustee Koula A. Fournier**

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**Trustee William H. Green**

  
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**Trustee William F. Brockob**

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**Trustee Nicholas H. Caprio**

**Date:** 07/18/2023