

BOARD OF TRUSTEES

March 4, 2021

Members Present: Steve Snow, Terry Brungardt, Bruce Wallace, Lacey Rowell, Ken Schmidt.

Members Absent: None.

Staff Present: Jill Ray – Town Clerk; Drayton Morgan – Police officer; Joseph Thornton – Public Works Supervisor; Jimmy Smith – Fire Department Secretary; Margaret Stratton - Treasurer.

Others present: Joe Weaver, Town attorney, Robert Cancemi, Gunner Snowden.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday March 3, 2020 @ 12:00 p.m.**
- 2. Consider approval or amendment of minutes for the Regular Meeting held February 4, 2021, with action as necessary. Trustee Snow made a motion to approve the minutes for the Regular meeting held February 4, 2021 with adding to item #12 agenda A. with No Action, and scratch Margaret Stratton, Treasurer as present for meeting. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Rowell, abstain (was not present), Trustee Snow, aye. Mayor Wallace declared the motion carried.**
- 3. Consider approval of claims, checks, and warrants for the month of February 2021, with action as necessary. Trustee Rowell made a motion to approve claims, checks and warrants for the month of February 2021. Seconded by Trustee Schmidt. Roll Call Vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.**
- 4. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Secretary Jimmy Smith gave a report of the calls, maintenance work and training that was conducted at the fire department. No Action.**
- 5. Consider and discuss report submitted by the Police Chief, with action as necessary. Officer Morgan gave a report of the calls, car inventory and updates for the police department. No Action**
- 6. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Joseph Thornton gave a report of what work had been done for the public works department. No Action.**
- 7. Consider and discuss the price increase with Paycom, with action as necessary. The 3.8% increase was discussed with No Action.**
- 8. Consider and discuss approval of Audit Engagement Letter from Dillon & Associates, P.C., with action as necessary. Trustee Rowell made a motion to approve the Audit Engagement letter from Dillon & Associates. Seconded by Trustee Brungardt. Roll Call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.**

9. Consider and discuss placing the 2010 Ford Crown Victoria police cruiser on surplus, with action as necessary. No Action.
10. Consider and discuss placing the public Commits agenda item back on the agenda, with action as necessary. Trustee Snow made a motion to reinstitute public commits section with a 3-minute time limit for communication. Seconded by Trustee Schmidt. Roll Call vote: Trustee Brungardt, nay; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye; Trustee Rowell, nay. Mayor Wallace declared the motion carried.
11. Consider/Take action to approve and authorize the Mayor to read the Fair Housing Proclamation, with action as necessary. Trustee Schmidt made a motion to authorize the Mayor to read the Fair Housing Proclamation. Seconded by Trustee Rowell. Roll Call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried. Mayor Wallace read the Proclamation. Trustee Rowell made a motion to approve the Fair Housing Proclamation. Seconded by Trustee Schmidt. Roll Call vote: Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Snow, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.
12. Consider and discuss purchases that need to be made with the community businesses, with action as necessary. No Action.
13. Pursuant to Title 25 O.S Section 307 (B) (1), consider entering into executive session for the purpose of the following:
 - a. Consider, discuss, and interview applicants for the position of Chief of Police of the Town of Calumet and consider and discuss the employment, hiring and appointment of a Chief of Police of the Town of Calumet.

Trustee Rowell made a motion to convene in executive session. Seconded by Trustee Schmidt. Roll call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.
14. Consider reconvening into open session, with action, as necessary. Trustee Rowell made a motion to reconvene into open session. Seconded by Trustee Schmidt. Roll call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.
15. Consider taking action on the following:
 - a. Consider and discuss the employment, hiring and appointment of a Chief of Police of the Town of Calumet, with action as necessary.
 - A. Trustee Snow made a motion to hire Robert Cancemi at \$17.50 per hour with a 90-day probation to be effective immediately. Seconded by Trustee Schmidt. Roll call vote: Trustee Snow, aye; Trustee Brungardt, nay; Trustee Wallace, nay; Trustee Schmidt, aye; Trustee Rowell, nay. Mayor Wallace declared the motion failed 3-2.

16. Remarks and inquiries of the governing body members. Trustee Wallace thanked Trustee Snow for clearing snow off of the streets and making a way to the wells. Trustee Snow asked Terry Brungardt if the fire department was going to hold the Easter egg hunt this year for the children. Brungardt advised that he would talk with the school on a place to hold the hunt and would advise on the date and time. Trustee Brungardt advised that the fire department would be going to El Reno and exercising excavation on cars at Cavin's wrecker. No Action.
17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.
18. Adjournment. Trustee Brungardt made a motion to adjourn. Seconded by Trustee Snow. Roll Call vote: Trustee Brungardt, aye, Trustee Schmidt, aye; Trustee Wallace, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.

Bruce Wallace, Mayor

ATTEST:

Jill Ray, Clerk