



Country Meadows Homeowner's Association
1844 Country Meadows Drive
www.cmsarasota.org

Dear Country Meadows Homeowner:

You recently spoke with us regarding changes you would like to make to your home or property, or we noticed you have started a project that requires contacting us prior to beginning. If you have begun a project without contacting us, please do not continue without following the proper steps as per the Covenants, Conditions and Restrictions you were given when you purchased your property. To begin the review process, here's what we need along with the attached form:

- If you are re-roofing, we need a sample of the shingle and the color and weight
- If you are painting your exterior, we need a sample of all paint colors to be used
- If you are adding a room or enclosing a porch, we need all architectural drawings and elevations, paint colors, description of materials and the name and phone number of your contractor, along with the permit number
- If you are adding a swimming pool, we need drawings and elevations of pool cage, along with the name of the contractor
- If you are fencing your property, we need the material, height and a drawing.
- Details on other projects such as satellite dishes, ornate landscaping or exterior lighting, etc.

A few of the items not allowed (refer to the Covenants for details):

- Out-buildings such as sheds and enclosed playhouses
- Above ground pools
- Fences taller than six feet
- Addition of a 3rd story

Please refer to your Deed Restrictions for all details. The purpose of Architectural Review is to maintain the integrity and beauty of Country Meadows, and to prevent unsightly changes. We are here to assist you with the process...if you have and questions, *please* don't hesitate to contact any member of the Architectural Review Committee:

Ron Beahm, 4830 Country Meadows Blvd, 315-1185
Barbara Ancona, 1844 Country Meadows Dr, 371-3245
Donna Hall, 5130 Country Meadows Blvd, 379-5130

In most cases we will get back to you within a few days of receiving your request, but be advised that some requests can take up to two weeks. Do not order materials until your project is OK'd!

Thank you.
Country Meadows Homeowner's Association



Architectural Changes Application

Today's Date: _____ Project Start Date: _____

Name: _____

Address: _____

Home Phone: _____ Work or Cell phone: _____

E-mail: _____

Type of Project:

- Room addition or porch enclosure
- Exterior Painting
- Swimming Pool
- Roofing
- Driveway alteration
- Fence
- Large tree removal
- Other _____

Name of contractor: _____

Phone # _____

County Permit Required? Yes No Don't know

Please return this form, along with paint chips, shingle sample, elevations/drawings, etc. to any member of the Architectural Review Committee:

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Allow approximately 2 weeks for review and response.