

Nancy L. White
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Writing Experience

May-Present Member of American Writers & Artists, Inc.

Completed training for: Accelerated Copywriting for Six Figure Income, Grant Writing, Barefoot Writer, Email Copy Made Easy, and Cause Marketing.

2015-2017 Self-Employed Freelance Writer/Copywriter

The following creative non-fiction short stories published in magazines: “The Boss from Hell”, *Work Literary Magazine*, November 2014; “You’re Safer in a Plane Than a Car”, *Shatter the Looking Glass Literary Magazine*, January 2015; “Sippin’ Bourbon Dressing”, *Good Ole Days Magazine*, December 2016. And the following published in anthologies: “Children Should Be Seen, Not Heard”, *Only Trollops Shave Above the Knee*, April, 2015;; “When Life Hands You Lemons”, *The Book of Hope*, March 2017.

2012-2017 Romance Writers of America

Aspiring Author with two manuscripts. This is where I developed my writing and editing skills. The first draft of anything is sh*t” (Hemingway). Rewrite, edit and rewrite again. I have edited dozens of manuscripts honing my skills one chapter contest at a time. I attended Michael Hauge and Chris Vogler’s storytelling coaching classes, learned plotting from Mary Buckham and story structure from Larry Brooks.

Copy Editing Experience

Anna Brooks, self-published erotic author, and I became acquainted through Romance Writer of America. I have been the copy editor for all her books.

Work Experience

2008-2015 Ohio State University Wexner Medical Center

Executive Administrative Assistant/Managed Care Dept.

Duties included: Ensure accurate, timely, high quality contracts between the hospital and insurance carriers using the university’s style guidelines. Proficiency in MicroSoft Office products and Google documents developed on the job.

1991-2008 Abbott Laboratories (manufacturer of Similac infant formula)

Training Specialist/Human Resources

Responsibilities included: Developing class training materials for OSHA safety regulations, Food & Drug Administration Regulations, and numerous other government agencies. Developed training guides, videos, PowerPoint presentations, full-day training events and provided monthly return on investment reports to management.

- 1990-1991** **The Columbus Dispatch** (newspaper)
Documentation Specialist
Responsibilities Included: Maintenance of the newspaper's reference library. If I didn't know how to research on the web before this job, I certainly know how to now. The Columbus Dispatch also had their own style guidelines to follow.
- 1978-1989** **ChemLawn** (landscaping specialists)
Training Specialist
Responsibilities included: developing the training materials for the landscaping employee's. Assigned to the Plant Diagnostics Lab to assist in writing a book on identifying trees in Ohio.
- 1977-1978** **Deco Plants** (hydroponic house plants)
Sales
Tupperware-style home party sales of hydroponic house plants.
- 1968-1974** **Central Intelligence Agency**, Washington, D.C.
Administrative Assistant

Education

B.A. English/Technical Writing, Capital University, Columbus, Ohio 1993—3.85 GPA

Hobbies

Avid film fan of both classic and new movie releases, sleep deprived from reading late into the night (mysteries, thrillers, romance, westerns, women's fiction), considered the chef of extended family and proud of it (you name it and I've prepared it), unpublished romance writer (two historical western manuscripts under my bed), and traveling America (love history, always learning).

Copywriting courses I have completed through American Writers & Artists, Inc.

Email Copy Made Easy
Accelerated Copywriting
Cause Marketing
Fundraising Program
Irresistible Offers
Grant Writing
SEO Copywriting Success