



1460 Walton Boulevard
Suite 201
Rochester Hills, MI 48309

Phone: (248) 601-4242
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1ST NOTICE OF ELECTION OF DIRECTORS

April 22, 2021

Co-owner(s)
Fairway Condominium Association
Fairways Blvd. & Creekside Dr.
Troy, MI 48085

Dear Co-owner(s):

Pursuant to the Michigan Nonprofit Corporation Act, the Association's Master Deed and previously established protocols, notice is hereby given that the annual meeting for the Fairway Condominium Association is scheduled for **Tuesday, June 22, 2021 at 7:00PM via Zoom (more details to follow)**.

The purpose of the meeting is to elect three (3) members of the Board of Directors for the coming year and to conduct such other lawful business as may come before the meeting.

PLEASE BE ADVISED OF THE FOLLOWING:

- VOTING** The election will be conducted by written ballot via mail only. The ballot will be provided in the Second Notice of Election of Directors (if necessary), there is only one (1) vote per unit.
- CANDIDATES** Any eligible person desiring to become a candidate for election to the Board shall provide written notice (see enclosed form). The notice must be received **prior to 5PM on Friday, May 28, 2021**. Written confirmation of receipt will be provided.

In addition to the notice, candidates may supply a one-sided information sheet, no larger than 8 ½" x 11" in size, describing the candidate's background, education, qualifications and any other factors deemed relevant by the candidate. This information must also be received by **5PM on Friday, May 28, 2021**. The information sheet will be provided to all eligible voters as part of the Second Notice of Annual Meeting.

- POSITIONS** The candidate's position (e.g., President, Treasurer, Secretary) on the Board Of Directors, is determined by the Board at their first meeting after the election; you cannot run for a specific position. **If you are elected, please be prepared to meet at via Zoom to establish positions.**

4. **ELIGIBILITY** Please remember, your account must be in good standing in order to serve on or vote for the Board of Directors.
5. **RETURN FORMS** Please mail all forms that need to be completed to:

The Fairways
P.O. Box 81966
Rochester, MI 48308-1966

Additionally, you may fax the forms to:
Or email the forms to:

(248) 601-9945
info@premiergmt.com

Please contact me with any questions or concerns at (248) 601-4242 or via email at brien@premiergmt.com.

Thank you in advance for your attention and response.

Sincerely,

Brien Mack

Community Manager

On behalf of the Board of Directors – Fairway Condominium Association

Fairway Condominium Association

Candidate Registration Form

I, _____, co-owner of _____
(Unit # _____), located in the Fairway Condominium Association; hereby requests my name be placed in nomination and appear on the ballot as a candidate for the Board of Directors for the upcoming Election of Directors via mail.

**THIS NOTICE MUST BE COMPLETED AND RETURNED TO
THE ASSOCIATION PRIOR TO 5PM ON FRIDAY, MAY 28, 2021**

I (circle one) AM / AM NOT enclosing an information sheet about myself. I understand that I am responsible for the accuracy of the information I provide and I agree the Association will publish the information to my fellow co-owners of Fairway Condominium Association via the Second Notice of Election of Directors mailing.

Dated: _____

By: _____

(Signature)

(Printed Name)

(Address & Unit No.)