



Jason O'Connell
County of Newaygo
Office of the Treasurer
P.O Box 885, White Cloud, MI 49349
Phone: 231.689.7230

Land Division Tax Payment Certification Form

Name: _____ Phone: _____

Owner Address: _____

Owner City, State, Zip: _____

Property Address: _____

Property City, State, Zip: _____

Parcel ID Number: _____

Certification Fee \$5.00 per parcel

Please attach a legal description of the parent parcel/parcels to be divided/combined.

CERTIFICATION – Local Unit Approval – No unpaid current year taxes at this time.

Certified by: _____ Date Certified: _____

CERTIFICATION DENIED

The Newaygo County Treasurer's Office has found delinquent taxes on the parcel listed above and cannot issue a certification of tax payment.

Delinquent Taxes Owed: _____

CERTIFICATION APPROVED

Pursuant to PA 23, the Newaygo County Treasurer's Office certifies that all property taxes and special assessments due on the above parcel subject to the proposed division for the five years preceding the date of the application have been paid. This certification includes taxes, if any, now in the process of collection by the City, Village or Township Treasurer. **A Certification Fee of \$5.00 is due and payable to Newaygo County Treasurer, P.O. Box 885., White Cloud, MI 49349.**

Certified by: _____ Date Certified: _____

EVERETT TOWNSHIP LAND DIVISION APPLICATION/PERMIT - WORKSHEET

Address/Location of Subject Property			
Parcel # of Subject Property			
Current Zoning & Use of Parent Parcel			
Applicant Information			
Name		Organization	
Address		City/State/Zip	
Phone:		Fax	
I hereby attest that all information on this application is, to the best of my knowledge, true and accurate.			
Signature		Date	
Applicant is the <input type="checkbox"/> Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Optionee <input type="checkbox"/> Contractor/Architect/Agent			
If the applicant is not the owner of the property, complete the following			
Owner's Name			
Address		City/State/Zip	
Phone		Signature	
Owner's signature constitutes permission on the part of the owner to submit this application. Not required if the applicant has an signed option or purchase agreement or other legal interest			
Required Exhibits (Attach)			
Exhibit #1	Legal description of property to be divided, including existing easements & covenants of parent parcel.		
Exhibit #2	Map of Parent Parcel - fully dimensioned		
Exhibit #3	Drawn survey and legal description for all parcels to be created, including all remnants, adjacent structures, wells and septic areas within 100 feet of any proposed property line.		
Exhibit #4	Information regarding any existing floodplain or wetland areas, defined on the drawn survey.		
Exhibit #5	Map or written description of any previous Land Divisions from the parent parcel including the size, number, and date of recording of divisions.		
Exhibit #6	County Road Commission, Permit for drive access to public road (if applicable).		
Exhibit #7	Evidence of approval from the County Health Department for on-site water supply & sewage disposal.		
Exhibit #8	Narrative regarding the number of lots created their area, proposed use and means of access to a public or private road. Include information regarding whether or not the parent parcel will retain and future land division rights or how many divisions will be transferred to each new lot.		
Exhibit #9	Copies of easements, restrictive covenants, or other attachments to the land.		
TO BE COMPLETED BY TOWNSHIP			
Date Accepted		Fee Paid	\$50.00
Materials Received	Exhibits		
Accepted by			
Considerations	Frontage on Lake or River? _Y_N	Any portions floodplain? _Y_N	Any portions in wetlands? _Y_N
	Property currently in PA 1167 _Y_N	All new lots frontage and lot area conforming? Existing structure setbacks, lot sizes and frontages left conforming?	
Final Action	Approved	Approved w/Conditions (attached)	Denied
Signature	ZA:	Assessor:	
Date of Final Action			
Note: Approval necessary before recording, or legal action will result. Void if not recorded within 90 days of the approval date.			