

THE VILLAS COMMUNITY ASSOCIATION

NOTICE & AGENDA BOARD OF DIRECTORS MEETING

DATE: Thursday, December 5, 2024

TIME: 6:00 P.M. Executive Session | 7:00 P.M. General Session

LOCATION: Optimum's Irvine Office and Zoom

**[https://optimumpm.zoom.us/j/85491410911?pwd=bb8qKlwmcz
uA9WttF8xSCH5qAeNK1F.1](https://optimumpm.zoom.us/j/85491410911?pwd=bb8qKlwmcz
uA9WttF8xSCH5qAeNK1F.1)**

Meeting ID: 854 9141 0911

Passcode: 703012

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Civil Code §4930: The Board may not discuss or act on any item at a non-emergency meeting unless the item was placed on the agenda included in the notice that was posted and distributed pursuant to subdivision (a) of Section 4920.

EXECUTIVE SESSION

Pursuant to Civil Code §4935(a) an Executive Session will be held prior to the General Session to consider any of the following: litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, or to meet with a member, upon member's request, regarding the member's payment of assessments, as specified in Section 5665. This is a closed meeting and is not open to owners unless specifically agreed to by the Board per Civil Code §4925(a).

- I. DECLARATION OF QUORUM / CALL TO ORDER** 6:00 P.M.
- II. DELINQUENCIES**
 - A. A/R Aging & Collections Report 10/31/24
- III. HEARINGS (3)**
- IV. LEGAL**
 - A. CTA
 - B. Architectural Guidelines Review
- V. MINUTES**
 - A. 10/24/24 Executive Session
- VI. NON-COMPLIANCE**
- VII. ADJOURN EXECUTIVE SESSION** 7:00 P.M.

GENERAL SESSION

- I. DECLARATION OF QUORUM / CALL TO ORDER** 7:00 P.M.

II. EXECUTIVE SESSION DISCLOSURE

Civil Code §4935(e): Any matter discussed in executive session shall be generally noted in the minutes of the immediately following meeting that is open to the entire membership.

III. HOMEOWNER FORUM (15 Minutes)

7:00 P.M.

(3 minutes per member / 15 minutes maximum)

Civil Code §4925(b), 5000(b): The board shall permit any member to speak at any meeting of the association or the board, except for meetings of the board held in executive session. A reasonable time limit for all members of the association to speak to the board or before a meeting of the association shall be established by the board.

IV. COMMITTEE REPORTS

7:15 P.M.

- A. Architectural Committee
 - 1. ARC. Status Report
 - 2. Proposed Major Architectural Application
 - 3. Proposed Minor Architectural Application
- B. Landscape Committee
 - 1. RPW Tree Site Evaluation
 - 2. November Landscape Walk Report
- C. Cool Block Club Committee

V. SECRETARY'S REPORT / MINUTES

- A. 10/24/24 General Session
- B. 11/04/24 Special General Session

VI. TREASURER'S REPORT / FINANCIALS

- A. 10/31/24 Financial Statement
- B. At Maturity Request Form
- C. Approval of proposal - Preparation of Audit & Tax Returns FYE 12/31/24
- D. Contract Increase
- E. Ratification of Invoice – 24Hr. – 76 Navarre
- F. Waste Management Correspondence – Extra Service Day

VII. LIEN RESOLUTIONS

VIII. GENERAL BUSINESS

- A. Adoption of Proposed Revised Enforcement & Fine Policy
- B. Homeowner Request – Trees
- C. Storage Closet Spreadsheet

IX. ITEMS NEEDING IMMEDIATE ACTION

Before discussing any item not on the posted Agenda pursuant to Civil Code §4930(d), the Board shall openly identify the item to the members in attendance at the meeting.

X. NEXT MEETING

The next meeting of the Board of Directors will be held on **Thursday, January 23, at 6:00 pm Executive Session and 7:00 pm General Session** at Optimum's Irvine Office and Via Zoom.

XI. ADJOURN GENERAL SESSION

8:00