

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

December 12, 2013

Diane Austin called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Thomas Repcik, present; Sandra Templeton, present; Judy Repcik, present; Chris Diehl, present; Tim Paulus, present; Julie Bearss, present.

RESOLUTION 2013-188: A motion was made by Sandra Templeton to approve the Agenda as presented; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

Steven Hauser, Student	Courtney Croft, Student	Zach Stewart, VFIS of Ohio
John Hayes, Resident	Tori Wind, Student	Shayne Meadows, Student
Eric Pitcher, Student	Nicholas Tarter, Student	Timothy Tarter, Student
Jordan Krych, Student	Brent Redeker, Resident	B. Tiffany Redeker, Resident
Kristin Reihl, Student	Jack Daugherty, Student	Quinn Porter, Student
Emily Wagner, Student	Delaney Lawrence, Student	Megan Staudacher, Student
Brittany Butcher, Student	Haley James, Student	Macayla Gibbons, Student

Diane Austin: State your name please.

Brent Redeker: Brent Redeker, Township resident. The two things I had, ones a Old Business item that you'll go over—the streetlight—

Diane Austin: We'll address that in the meeting.

Brent Redeker: Exactly--and the other item was under, probably the department reports as far as an update on Meduri zoning issue in The Highlands.

Diane Austin: We'll do that as well too. She has that on her list.

Brent Redeker: Ok. Great. Thank you.

Diane Austin: Anybody else? Zachary Stewart from VFIS of Ohio

Zach Stewart: Well thank you for having me back up, guys. Here's your policy. I put two copies of the summary of coverage so that's just a condensed version. There's also two copies of our educational catalog that chief requested. In the spring we are starting up the defensive driving course—I had mentioned that to you, Chief, so you guys are more than welcome to attend that. We'll send out a invitation for you guys going—two members—trained trainer—free for you guys. Also an educational catalog— first copy is also no charge for you guys and also on our website: VFIS.com there's St. Johns University has 26 classes on there that are approved for Ohio for CE and that's available to all your members. There is a 1-800 number to call on there to get that for free—I think I mentioned that last time -- just to reiterate that. Did you guys have any questions for me while I'm here?

Sandra Templeton: I don't.

Zach Stewart: No. Ok, if you guys ever need anything from the office contact either me or Darlene Kimball, she kinda handles the servicing of the accounts if you're having billing questions and if you can't get a hold of me she's the next best person to contact.

Diane Austin: Thank you.

Zach Stewart: You're welcome. Also, there's some beneficiary forms in there. From what we've seen from the state, if something should happen to one of your members, they look to our beneficiary forms first and if there's not one on file the benefits go to the parents and not the spouse or the dependent child that's on record so that's just-- they send it to the parents instead of the spouse. So that's just something to keep those up to date. And also, if they are divorced, they may want it to go to the correct wife if they got remarried. Because they will go back to the one that's on file, you know, they won't go to the—if they're remarried.

Diane Austin: Thank you. Merry Christmas.

Zach Stewart: You too.

RESOLUTION 2013-189: A motion was made by Thomas Repcik to approve the minutes of the November 26, 2013 Regular Meeting with one change regarding the contract-- it should say: three year contract; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

CORRESPONDENCE

OLD BUSINESS

--Ravenna Dispatching Service Contract

RESOLUTION 2013-190: A motion was made by Thomas Repcik to accept the contract from Ravenna City for Dispatch Service for 2014; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

The contract was signed. Diane asked Tim to forward any information to her that he receives regarding the users meetings. She has requested this information from Ravenna City and has not heard back from them yet.

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--Streetlight Request for Edinburg Highlands - cost estimate

Tom presented copies of the email conversation between himself and Ray Martinez, Area Manager at First Energy. Ray turned it over to engineering and it came back that they have to add poles because the current ones are not suitable. The pole & light (100 watt high pressure sodium) on St. Andrews way would be: \$2,557.05. The pole cost would not be charged at Carlisle so it's \$1,940.30. The cost is approximately \$4.70/month to operate each one of them.

Brent Redeker: What would be the next step if there's interest in getting those added?

Thomas Repcik: Do you fellas want to help pay for it?

Diane Austin: Well, here's where I'm standing: we don't have lights at every road and there are intersections that are more traveled than yours. If your association wants to pay to have the poles put in, then I would be in agreement that the Township would pay the monthly fee. But we don't have the money; we're in a very tight budget; we do not have almost \$4,500 to put these poles in. So if the association wants to pay to put them in, my feeling is, I would agree to pay the electric.

Brent Redeker: It's a dangerous enough intersection that ODOT put a turn lane in there and widened it.

Diane Austin: Correct but we've never had any accidents there; you would have to pay to have a study and I have other intersections where there have actually been accidents; we do not have lights at every intersection right now; we don't. I drove the Township; I had Chris drive the Township; I cannot justify paying this for those two when there's how many homes up there when some of these other roads that don't have lights that have more homes on them and are more highly traveled so then we would have to put them-- to be fair, because it's tax payers' money, we would have to put them everywhere. The last poles we put in we split with Palmyra Township and then with this, if the Association wants to pay for them, we'll maintain the electric; that's what we do for the other areas. That's my feeling; I don't know, it would have to come to a vote.

Thomas Repcik: And the other development up on [State Route] 18 does not have a light to the entranceway coming in.

Brent Redeker: There's about a half dozen homes in there. This is the only intersection on a state highway that doesn't.

Thomas Repcik: Well, think about it.

Brent Redeker: Thank you; I appreciate it.

Diane Austin: You've got that. You can call them too if you want but if they want to do that and pay the poles then, my feeling is, we would pay the operation of it.

Chris Diehl: What did you say? That's the only intersection that doesn't have a--

Brent Redeker: On the state highway it's a major intersection.

Chris Diehl: I don't think there's one at Knapp Road I mean Cableline, where Cableline comes out—I don't think there's one there either.

Brent Redeker: Cableline onto [State Route] 14?

Chris Diehl: Yes.

Brent Redeker: Ok, I'll double-check it.

NEW BUSINESS

--John L. Hayes signed his bond. John L. Hayes also was sworn in as the new trustee starting in January 2014

--Volunteer Firefighters' Dependents Fund 2014 Members

RESOLUTION 2013-191: A motion was made by **Diane Austin** to **appoint Sandy Templeton to serve on the Volunteer Firefighters' Dependents Fund Board**; this was seconded by **Thomas Repcik**. Roll call shows: **Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, abstain.**

RESOLUTION 2013-192: A motion was made by **Sandra Templeton** to **appoint Diane Hargett Austin serve on the Volunteer Firefighters' Dependents Fund Board**; this was seconded by **Thomas Repcik**. Roll call shows: **Diane Austin, abstain; Thomas Repcik, yes; Sandra Templeton, yes.**

The four appointees (including two from the Fire Department) will meet and appoint a Township resident to serve.

--The date for the Reorganizational meeting has been set for Monday, January 6 at 7:00 p.m. in the Administrative Office.

--Cut off date for fourth quarter call back Fire Department payroll.

Tim will make sure to have the information to Judy by early morning on Monday, December 23rd.

DEPARTMENT REPORTS

Julie Bearss - Zoning Inspector

--She made/received 12 phone calls.

--She issued one sign permit.

--Per her conversation with Chris Meduri on December 4, 2013: Neighbors have contacted him with possible photos of violations existing on the Longgood property. Any information will be given to the Zoning Office

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and will be collected after the holiday. Mr. Longgood will be formally notified of the intent for civil action after the first of the year.

Diane expressed strongly that proper procedures have to be followed strictly since this is going to court. She told the representative for the Highlands Association to inform whoever has the photos that they need to be given to the Edinburg Township Zoning Inspector first to be turned over to the prosecutor.

Brent Redeker reassured the Trustees that he knew that the same resident, who is the neighbor, has been in touch with the zoning inspector also.

Diane informed him that a complaint form has to be filled out by that neighbor in order to address any issues other than the garage.

--She reported that between talking to Time Warner Cable, Tim Paulus and Joe Gideon, hang-ups with the internet email and website have been addressed and fixed.

--She will be unavailable from December 26 through January 4.

Chris Diehl - Roads, Buildings, Cemetery and Park

--He ordered two loads of salt today.

--Diane said everyone is complimenting the Christmas lights.

Tim Paulus - Fire Department Report

Alarms

--There were 16 EMS and 6 fire alarms for a total of 22 alarms.

--There were 6 M/A given and 4 used.

Grants

--Both FEMA grants have been submitted.

Association

--Breakfast with Santa and Mrs. Claus went very well. Saturday is the annual food and toy drive at Pettigrew's and it is also the Annual Christmas party at the Town hall. The Trustees are invited. Dinner is at 5:00 p.m. Bring a covered dish to share.

--He requested the use of the Town hall for December 6, 2014 for next year's breakfast with Santa and December 13, 2014 for the Christmas Party. All approved.

Executive Session

--He requested an executive session to discuss dispatch contracts and employee discipline.

DEPARTMENT REPORTS

Judy Repcik - Fiscal Officer Report

She presented the following:

--Year-to-Date Cash Summary

--November 2013 Monthly Financial Report

--She plans to have the temporary budget information ready for the December 26 meeting.

--The webinar she attended was very informative.

TRUSTEE REPORTS

Thomas Repcik

--He received an email from Portage County Solid Waste asking the Township for a letter of support for the 2014 Litter Collection and Tire Grant -- as the Trustees have done for the last several years.

RESOLUTION 2013-193: A motion was made by Thomas Repcik to support the Portage County Solid Waste Tire Grant for 2014; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

He prepared the letter and asked each Trustee to initial it so he can email it to PCSW.

Sandra Templeton

--She had nothing further to report at this time.

Diane Austin

--Noreen asked to have her phone number posted on the Township's website so residents may contact her to book the park pavilions and Townhall. Tim will take care of this tomorrow.

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RESOLUTION 2013-194: A motion was made by Thomas Repcik to approve the payment of the bills; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-195: A motion was made by Diane Austin to enter into an executive session at 8:05 p.m. to discuss Fire Department employee discipline and contract; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-196: A motion was made by Diane Austin to come out of executive session at 9:10 p.m.; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-197: A motion was made by Diane Austin that the meeting be adjourned at 9:11 p.m. this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

Diane Hargett Austin, Chairperson

Thomas Repcik, Vice Chair

Sandra Templeton, Trustee

Judy Repcik, Fiscal Officer