



### **Teacher of Emotional Disabilities**

School: Clarksville Middle School

Period of Time: Full time position for the 2023-2024 school year

Qualifications: Valid Indiana Certification in Mild Intervention covering appropriate grade levels

#### **RESPONSIBILITIES:**

- Facilitates school curriculum consistent with school district goals and objectives.
- Promotes a classroom environment that is safe and conducive to individualized and small group instruction, and student learning.
- Develops lesson plans and instructional materials and translates lesson plans into learning experiences.
- Conducts ongoing assessment of student learning, and modifies methods to fit individual student's needs; conducts individual and small group instruction as needed.
- Instructs students in the principles of responsible citizenship and other subject matters specified in applicable laws, as well as administrative regulations and procedures of the school system.
- Organizes and maintains a system for accurate and complete record-keeping, grading and reporting for all student activities, achievements and attendance as required by district procedures and applicable laws.
- Encourages parental involvement in students' education and ensures effective communication with students and parents.
- Ensures that student conduct conforms to the school's standards and school district policies, and establishes and maintains standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
- Coordinates with other high school staff members, especially within grade level, to evaluate and assess curriculum, and participate in faculty meetings and committees.
- Ensure sub folder including all necessary materials, including lesson plans, is up to date and easy to find.
- Performs other duties as assigned

**Salary:** Based on experience

**Application Process:**

Please submit letter of interest and resume to Anna Conover at [aconover@maessu.org](mailto:aconover@maessu.org)

Position open until filled

Date: May 16, 2023