

HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3
CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401

REGULAR BOARD MEETING MINUTES

Governing Board Conference Room
Tuesday, March 5, 2019 at 5:45 pm

THE MINUTES FOR THE MEETING IS AS FOLLOWS:

GOVERNING BOARD OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3

BY:  _____

Deb Warren, Administrator

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

The Governing Board of the Hackberry Elementary School District #3 may, by motion, enter into executive session for discussion or evaluation of personnel (s), pursuant to A.R.S. § 38-431 (A)(3) or A.R.S. 38-4231.03(A) (4) for any items designated with an asterisk. (*)

The minutes for the meeting is as follows:

I. OPENING ITEMS

1. The meeting was called to order by: **Board President Scherrie Whitten @ 5:47 pm**
2. Roll Call: **Board President-Scherrie Whitten, Board Clerk-Ellen Kelley, Board Member-Rocky Hamodey II, Administrator-Deb Warren, Business Manager-Joni Bullock**
3. Pledge of Allegiance:
4. Approval of Regular Board Meeting Minutes: February 5, 2019
Motion Scherrie Whitten, Second Ellen Kelley, Rocky Hamodey II yes, Passed 3-0
Prior to approval Board President had a question about some of the wording on one of the items.
5. Approval of Special Board Meeting Minutes: February 19, 2019
Motion Scherrie Whitten, Second Ellen Kelley, Rocky Hamodey II yes, Passed 3-0

6. Community Communications (call to the Public)

The board will listen to comments from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer to the administration or request to have it plead on a future agenda. *If members of the public wish to address Board, they must fill out the Request to Speak Form located in the back of the Board Room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form will be enforced.*

None

7. REPORTS

- A. Administrator: **Performance Audit, PaPa Murphy's fundraiser, Leave Policies Performance Auditor's visit of 3 days- completion of interviews, observations, and collection of documents. Post meeting with Auditor's resulted in concerns in the food service area prior to our current year. SY 2016-17 there was a significant increase in cost per meal and the files for 2017-18 were incomplete and unorganized. The Auditor's**

completed interviews and observations in the food service area and commented on the improvements that have been made. They have requested specific files and will be on campus again at the end of March. PaPa Murphy's fundraiser is March 7, 2019. Leave policies were provided to each Board member. Ms. Warren stated that in response to call to the public on February 5, 2019, copies of the appropriate documents/policies were mailed to the individual. Mrs. Whitten requested that the document in the employee handbook also be uploaded into ASBA policies.

B. School Board Report:

Board President wants to attend board meetings scheduled by other districts to observe their call to the public procedures. Also stated that she would like the public to have the ability to talk to the board members during Board meetings. Mrs. Whitten would like to hear their ideas. Allowed comments from a community member about their experience with call to the public procedures.

C. Business Manager: Nothing further to report on investigation of inventory items or funds unaccounted for. Board President had a question about the Food Service account listed in the expense voucher report. Joni stated she cancelled the current PO and created a new PO. According to Mohave County Educational Services, this should fix the problem.

II. CONSENT AGENDA

8.(Any member of the Board may request that any item be pulled from the consent agenda and considered separately)

A. Ratify payroll voucher: 9119, 9120 Discussion/Action
Motion Rocky Hamodey II, Second Ellen Kelley, Scherrie Whitten yes, Passed 3-0

B. Ratify expense vouchers: 1929, 1930, 1931 Discussion/Action
Motion Scherrie Whitten, Second Ellen Kelley, Rocky Hamodey II yes, Passed 3-0

III. OLD BUSINESS -

9. Certified Position for 7th/8th Grades Discussion/Action
Ms. Warren provided the data received from the parent survey that was sent out to parent/guardians of Hackberry S.D. #3. The results were in support of providing 7th/8th grade educational services for the 2019-2020 school year. Short discussion on K.U.S.D. #20 tuition fees per student.
Motion Rocky Hamodey II, Second Ellen Kelley, Scherrie Whitten abstained , Passed 2-0

IV. NEW BUSINESS

10. Cedar Mesa Next Door website

Discussion/Action

Discussion on the issues of posting a survey to community members in reference to providing 7th/8th grade educational services at Cedar Hills Elementary School. Concluded that the website can be an effective way to communicate with the community. Ellen Kelley suggested maybe we could also get addresses from registered voters at the Mohave County office.

Motion Scherrie Whitten, Second Ellen Kelley, Rocky Hamodey abstained, Passed 2-0

11. Additional items: None

12. Adjourn: 6:23 pm

Scherrie Whitten, Governing Board President

Date