

Housing First Solano  
Vallejo-Solano County Continuum of Care  
Board Meeting Minutes  
March 23, 2016  
11:30 a.m. to 12:30 p.m.

Board members present: Tranine Chisom (Chair), John Evalle, Lori Bowley, Dawn La Bar, Kari Rader (alternate for Ron Marlette), Kathy Lawton, Ruth Matz, Emily Cantu, Daniel Del Monte (alternate for Ron Grassi), Dan Marshall, Damiean Sylvester, Suzanne Frank, Anne Putney, Norma Ramos

Other attendees: Ted Wright, Robert Ford, Alan King, Lance Brown, and Steven Moore, Veterans Unlimited Services of Solano County; Wade Askew, Legal Services of Northern California; Nicole Holloway, City of Fairfield; Patti Uplinger, Connections for Life; Altheia Lindsey, House of Purpose; Carrie Sager, Marie Libeson, and John Melis, HomeBase

1. Tranine Chisom called the meeting to order at 11:34 a.m.
2. There was a quorum of Board members present.
3. There were no presentations.
4. Public Comment: Kari Rader announced that Mission Solano was having a fundraising concert featuring Jimmy Wayne. Susie Frank announced that the Solano Network of Mental Health Consumers was having its annual barbeque. Lori Bowley noted that March is National Social Workers Month. Ruth Matz announced that Community Action North Bay was having an Armed Forces Golf Tournament and a Hats Off to Vets breakfast fundraiser.
5. There were no additions to or deletions from the agenda.
6. Kari Rader moved to approve the agenda. Lori Bowley seconded the motion. The motion passed with no opposition or abstentions.
- 7.1. Two typos were noted in the minutes of the January 27, 2016 meeting. Emily Cantu moved to approve the minutes with the corrections. Dawn La Bar seconded the motion. The motion passed with no opposition or abstentions.
8. Old Business
  - 8.1. CoC NOFA Update  
Staff noted that the Tier 1 NOFA awards had been released. Solano received all its expected Tier 1 funding.
  - 8.2. SOAR Update  
Ruth Matz provided an update on Solano's SOAR implementation. CANB will provide a SOAR Fundamentals training for providers who have completed the online course. John Evalle volunteered to lead an advocacy effort to connect with local hospitals to expedite medical records for SOAR applications.
9. New Business
  - 9.1. Approve SSVF Letter of Support for Berkeley Food & Housing Project  
Staff noted that a request for a letter of support had come from Berkeley Food and Housing project after the previous Board Meeting that was due before the current Board Meeting. With the support of the Board Chair, Vice Chair, and Secretary, Staff wrote and submitted a letter on behalf of the CoC. Board

members expressed concern over fairness and agreed that the Governance Committee should consider developing a strategy for when similar minor, time-sensitive matters need to be dealt with. Until the Governance Committee can meet, the Board directed Staff to give notice of any future letter requests to the CoC through the mailing list. Doing so will ensure that all organizations interested in applying are made aware that letters of recommendation from the CoC are available.

Dawn La Bar moved to retroactively approve the letter. Emily Cantu seconded the motion.

#### 9.2. Board Ownership of Committees

Staff noted that turnout at committee meetings has been low and requested that any interested Board members become more involved. The current regularly-meeting committees are the Coordinated Entry Workgroup and the Performance & Evaluation Committee. The Governance Committee will meet as needed to update Solano Governance documents.

Kari Rader and Dawn La Bar volunteered to join the Performance and Evaluation Committee. Emily Cantu and Kat Lawton volunteered to join the Governance Committee.

#### 9.3. Strategic Planning Update

Emily Cantu summarized the regional strategic plan that had been approved by the County and City Managers. The JPA will administer the contract for HomeBase to create the plan.

#### 9.4. Housing Inventory Count / Point-in-Time Count Update

Staff provided an update on the HIC and PIT. Anne Putney requested that the 2017 unsheltered PIT be added to the agenda for the next Board meeting.

#### 9.5. ESG Update

Staff noted that all paperwork for the Sacramento Housing and Redevelopment Agency to administer ESG funds on behalf of the Solano CoC had been submitted on time. The Board requested that someone from SHRA attend the next Board meeting.

#### 10. Comments from the Board

Emily Cantu noted that the Vacaville PD is launching a community resource team to work with the homeless population.

Daniel Del Monte gave additional information on the Re-Entry funding opportunity.

Suzanne Frank expressed her happiness to be at the meeting and to work with the other members of the Board.

#### 11. Staff Report

##### 11.1. Committee Updates

Staff gave brief updates on the February and March committee meetings.

##### 11.2. Funding Opportunities.

Due to time constraints, the funding opportunities were not presented, but were available in the meeting materials.

12. Dawn La Bar moved to adjourn. Anne Putney seconded the motion. The motion passed with no opposition or abstentions. The meeting adjourned at 12:35 p.m.