

EXPERIENCE

TIGERPRESS | EAST LONGMEADOW, MA
Digital Prepress Designer & Sign Shop Production Artist
October 2016–Present

- Cohesive design of in-house marketing materials: Annual calendar, sell sheets, t-shirts, rack cards, trade show graphics, and installations
- Develop artwork and print layouts for signs, banners, posters, publications, business cards, and flyers using original concepts or preexisting branding
- Preflight and prepare files for digital and large-format printing
- Adhere to strict guidelines for secure printing and file maintenance
- Create signs, banners, posters, and wraps via direct printing, mounting, and cut vinyl
- Perform finishing work and basic sign installation

STAPLES COPY & PRINT CENTER | NEW YORK, NY
Production Planner | January 2016–October 2016
Copy & Print Associate | June 2015–January 2016

- Maximized efficiency by managing workflows and schedules to meet deadlines
- Quality checked completed orders
- Coached production team to produce quality orders on-time
- Worked with 3rd party vendors on outsourced projects

OPEN ROAD INTEGRATED MEDIA | NEW YORK, NY
Design Intern | September 2015–February 2016

- Collaborated with Associate Art Director & Editorial Department to design over 100 eBook covers and mechanicals using my own designs & for titles with an established look
- Researched stock images and copyrights
- Input typesetting changes to copy-edited interiors

ST. MARTIN'S PRESS | NEW YORK, NY
Marketing & Publicity Intern: Non-Fiction | Fall 2014

- Assisted Digital Marketing Manager with web layouts
- Prepared outreach lists and letters
- Performed administrative duties & mailings

AMHERST COPY & DESIGNWORKS | AMHERST, MA
Graphic Designer | September 2005–January 2014

- Designed promotional materials, flyers, business cards, brochures, and menus
- Prepared files for offset & digital printing
- Oversaw production quality & workflow
- Trained staff on design software & equipment

DIGITAL SKILLS (MAC & PC)

ADVANCED KNOWLEDGE



WORKING KNOWLEDGE



DESIGN SKILLS

- Creative
- Layout
- Typography
- Leadership
- Illustration
- Font identification
- Color correction & matching
- Attentive to detail
- Communication
- Leadership
- Multi-tasking
- Project management
- Traditional & digital drawing/painting
- Photo restoration & manipulation

FREELANCE HIGHLIGHTS

Central City Boxing & Barbell | Springfield, MA | January 2017 - Present

- Design eye-catching posters, tickets, programs, and logos for events

Marie Meder | Chicopee, MA | 2017

- *Many Faces of Mary* | Marie Meder | Book layout & design

Open Road Integrated Media | New York, NY | 2015 - 2016

- *Yorath the Wolf* | Cherry Wilder | Interior Typesetting
- *Did they Really Do it?* | Fred Rosen | Interior Typesetting
- 12 Books | RA MacAvoy | Cover Redesign (*Intern*)
- 28 Books | Dave Duncan | Cover Redesign (*Intern*)
- 22 Books | Greg Bear | Cover Redesign (*Intern*)
- *The Ruler of Hylor Trilogy* | Cherry Wilder | Cover Redesign (*Intern*)

Behind the Book | Brooklyn, NY | 2014

- *Eureka! A Superhero Story* | Class K-102 P.S. 46 | Book Design

Small Beer Press | Easthampton, MA | 2010

- *Solitaire* | Kelley Eskridge | Cover Design
- *Redemption in Indigo* | Karen Lord | Photoshop Expert

EDUCATION



New York University
New York, NY



Keene State College
Keene, NH

MASTER OF SCIENCE

Publishing: Digital & Print Media
Jan. 2016 | 3.85

BACHELOR OF FINE ARTS

Graphic Design & Studio Art: Painting
May 2005 | Cum Laude

AfterSketch
graphics & design