

APPROVED

Arrowbear Park County Water District Regular Meeting March 18, 2021 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held March 18, 2021, online, originating from the District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Sheila Wymer
Vice President Pat Oberlies
Director Terisa Bonito
Director Rick Weber
Director Mark Bunyea

Directors who were absent:

None

Also present were the following:

General Manager Huff
Secretary Caroline Rimmer
Chief Ozias

Visitors who were present:

None

Open Session

President Wymer called the meeting to order. Director Weber led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, Directors that were present: Weber, Bunyea, Bonito, Oberlies, and Wymer. Directors that were absent: None.

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Weber. After a brief discussion regarding the expenses and budget for the month of February, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Oberlies, Weber, Bunyea, Bonito, and Wymer

Nays: None

Abstain: None

Absent: None

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Supervisor Miller was excused from the meeting. General Manager Huff reported a total of 9 maintenance issues for the month of February. There were 6 customer requests to turn off/on water, 1 District initiated shut-off, 0 District equipment repairs, 0 meters replaced, 2 meter reads/re-reads, 0 main repairs, 0 service line repairs, 0 customer

inquiries requiring investigation, and 0 sewer issues/repairs. There were also 4 new owners, 0 liens filed, 0 liens released, 42 shut-off notices, 3 non-payment shut-offs (unoccupied property), and 1 turn-on after water shut-off. General Manager Huff also reported that the Technicians were performing continued maintenance and snow plowing.

- B) Chief Ozias reported on the Fire Department calls for the month of February. There were a total of 5 calls, 3 were in the District, and 2 were out of the District. Chief Ozias reviewed the Duty Calendar with the Board.
- C) General Manger Huff reported that he was working on annual reports (State Compensation, Consumer Confidence), and that he was beginning the recruitment process for a new hire to replace retiring Field Operations Supervisor Miller.

President Wymer excused any Staff not needed for Action Items.

Discussion / Action Items:

A) Board

1. There was a discussion regarding the inclusion of additional hazards in the Hazard Mitigation Plan (HMP) with the General Manager communicating with the Board that the more appropriate place to address man-made hazards and responses to emergency situations would be through an Emergency Response Plan (ERP). General Manager Huff said that the District did not have an ERP and that it was a very extensive process to create one but that the District should have one and that he could begin the work to create one. The Directors all felt that the District should move forward with the development of an ERP. Based on a suggestion from Director Bunyea, prior to the Master Plan meeting, the Board and General Manager will be conducting a tour of the District to further identify improvements that can be incorporated in the Master Plan to help prepare for potential emergency situations.
2. There was discussion regarding Resolution 2021-3-18, the annual District investment policy review and approval. Motion made by Director Bonito to approve Resolution 2021-3-18, second was by Director Bunyea and approved by unanimous vote.

Ayes: Bonito, Oberlies, Bunyea, Weber, and Wymer

Nays: None

Abstain: None

Absent: None

3. There was a discussion regarding Resolution 2021-3-18A, annually authorizing the District investment in LAIF with the current District signatories to be authorized on the account. Motion made by Director Bonito to approve Resolution 2021-3-18A, second was by Vice President Oberlies and approved by unanimous vote.

Ayes: Bunyea, Bonito, Oberlies, Weber, and Wymer

Nays: None

Abstain: None

Absent: None

Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) The Staff set the date for the Full Board Master Plan Meeting for April 22, 2021 at 6:00 PM and the District tour for April 22, 2021 at 2:00 PM.

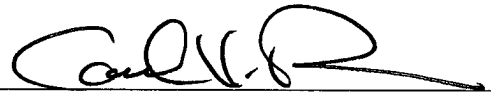
The next Regular Board Meeting will be April 15, 2021, at 6:30 PM. This meeting will be an on-line Zoom meeting.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the Open Meeting at 7:31 PM.



Sheila Wymer, President



Caroline V. Rimmer, Secretary