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Operation: Ranch	CB Registration No. PA-PGFS-3556-8	PrimusGFS
Final Report (Certified)	PrimusGFS ID #84400 – Cert:5	Version 2.1
Audit Report Summary	Audited by Primus Auditing Operations	
Organization:	J & R BAKER PRODUCE INC.	
	Contact(s): TINA LOWERY	
	Address: 561 ROUNDTREE BRIDGE RD	
	Location: Norman Park, Georgia 31771, United States	
	Phone: 229-324-8834	
Ranch:	#37 Farm	
	Contact: TINA LOWERY	
	Location: Hwy 37 East Moultrie, Georgia 31788, United States	
Shipper:		
Operation Type:	Ranch	
	Leafy Greens farm irrigated by a Center Pivot Overhead Sprinklers system sourced from a deep well. No employees were working at the ranch during the time of the audit. No pesticides or fertilizers are stored in the premises. No risks observed in adjacent land. Mobile toilets and hand washing stations available.	
Audit Scope:		
Date FSMS Started:	05 Nov 2015 13:00	
Date FSMS Finished:	05 Nov 2015 16:00	
Date Operation Started:	05 Nov 2015 10:15	
Date Operation Finished:	05 Nov 2015 11:00	
Product(s) Observed During Audit:	Leafy Greens	
Similar Product(s) Not Observed:	None Specified	
Product(s) Applied for but Not Observed:	None Specified	
Auditor:	Rolando Alvarado (Primus Auditing Operations)	
Audit Percentage Score:	98%	
Score after acceptance of corrective actions:	98%	Click here to see Corrective Action Activity
GPS Coordinates:	Latitude:	Longitude:
	31° 12' 57"	83° 58' 28"
Certificate Link:	View Certificate	

Audit Scoring Summary	Pre-Corrective Action Review	Post-Corrective Action Review
Food Safety Management System Requirements	Score: 199 Possible Points: 199 Percent Score: 100%	Score: 199 Possible Points: 199 Percent Score: 100%
Good Agricultural Practices Requirements	Score: 708 Possible Points: 718 Percent Score: 98%	Score: 708 Possible Points: 718 Percent Score: 98%
Total:	Score: 907 Possible Points: 917 Percent Score: 98%	Score: 907 Possible Points: 917 Percent Score: 98%

Non-Conformance Summary By Count	Pre-Corrective Action Non-Conformances	Post-Corrective Action Non-Conformances (NC's without completed CA's)
Food Safety Management System Requirements	0	0
Good Agricultural Practices Requirements	1	1
Total:	1	1

Sections:

Food Safety Management System Requirements

[Management System](#)

[Control of Documents and Records](#)

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[Field Employee Hygiene \(Applies to on-the-farm or greenhouse workers not the harvesting workers\)](#)

FSMS – Management System

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
1.01.01	Is there a Food Safety Manual or other documented food safety management system covering the scope of business included in this audit and procedures/instructions for all food safety processes?	Total Compliance	5	5	YES. There is a written Food Safety Manual of the operation, including policies, SOPs and risk assessment.	
1.01.02	Is there a documented food safety policy detailing the company's commitment to food safety?	Total Compliance	5	5	YES. There is a written policy signed by Mr Jerod Baker Jr and Mr Rodney Baker, updated on October 26, 2015 detailing the company's commitment to food safety. This policy is posted at office of the facility.	
1.01.03	Is there an organizational chart of all employees who have food safety related activities?	Total Compliance	3	3	YES. There is a chart on file of personnel having food safety related job descriptions, reviewed on September 10, 2015.	
1.01.04	Is there a food safety committee and are there logs of food safety meetings with topics covered and attendees?	Total Compliance	5	5	YES. Food safety committee officially appointed whose members are Mr Jerod Rodney, Ms Tina Lowery and Ms Pam Hall (Packinghouse Manager) reviewed in October 20, 2015 .	
1.01.05	Is there documented management verification of the entire food safety management system at least every 12 months?	Total Compliance	5	5	YES. The management verification of the entire food safety system of the company was conducted by Ms Tina Lowery, Mr Rodney Baker and Mr Jerod Baker On September 20, 2015.	
1.01.06	Is there a documented analysis detailing resources required to implement and improve the food safety management system processes with documented commitment from management to provide these resources?	Total Compliance	5	5	YES. Document of analysis detailing resources required for implementation and improvement of the food safety system, signed by Ms Tina Lowery on October 26, 2015, on file.	

FSMS – Control of Documents and Records

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
1.02.01	Is there a written document control procedure describing how documents will be maintained, updated and replaced?	Total Compliance	3	3	YES. The document control of the company explains how documents will be kept, updated and replaced.	
1.02.02	Are all records stored for a minimum period of 12 months or for at least the shelf life of product if greater than a year?	Total Compliance	5	5	YES. Records are stored for at least one year and kept in a secure fashion inside the office of the Food Safety Coordinator.	
1.02.03	Are food safety related documents and records stored and handled in a secured manner?	Total Compliance	3	3	YES. Records are stored inside locked offices in the facility . Electronic back ups available.	
1.02.04	Are the records maintained in an organized and retrievable manner?	Total Compliance	3	3	YES. No issues noted. Records were easily accessible.	

FSMS – Procedures and Corrective Actions

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
1.03.01	Are there documented instructions for the creation of Standard Operating Procedures?	Total Compliance	5	5	YES. The Manual of the Company contains SOPs including these procedures.	
1.03.02	Are the written procedures available to relevant users and is a master copy maintained in a central file?	Total Compliance	5	5	YES. Users have a copy of the corresponding SOP and a master copy is kept in the Manual of the company.	
1.03.03	Is there a corrective action procedure that describes the requirements for handling deficiencies affecting food safety and prevention of future occurrences?	Total Compliance	5	5	YES. The SOP 4 "Corrective Actions" contains instructions for corrective actions.	
1.03.04	Is there a daily incidents report, sometimes called a Notice(s) of Unusual Occurrence and Corrective Actions Log (NUOCA) ?	Total Compliance	5	5	YES. NUOCA SOP included in the Food Safety Manual. Blank Forms on file. No entries so far.	

FSMS – Internal and external inspections

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
1.04.01	Is there documented program for internal audits to be performed at the operations, covering all processes impacting food safety and the related documents and records?	Total Compliance	3	3	YES. SOP 5 reviewed on September 4, 2014. The self audits are carried out quarterly. HACCP self audit dated January 15 was also on file and reviewed. Corrective actions included.	
1.04.02	Are there written procedures for handling regulatory inspections?	Total Compliance	3	3	YES. SOP 6 contains Regulatory Inspections and Procedures. Corrective Actions included. This document was reviewed on September 03, 2014.	
1.04.03	Are there records of regulatory inspections and/or contracted inspections, company responses and corrective actions, if any?	Total Compliance	5	5	YES. Results and corrective actions of the third party audit performed by Primuslabs to the Packinghouse, Harvest Crew and Ranches in June 2015 and October 2015 on file.	
1.04.04	Are there documented calibration procedures for measuring and monitoring devices used in the operations that are related to the safety of the product?	Total Compliance	10	10	YES. There is a SOP containing the calibration procedures of thermometers, spreaders of fertilizers and sprayers. Logs reviewed.	

FSMS – Rejection and release of product

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
1.05.01	Is there a written procedure for handling on hold or rejected products?	Total Compliance	5	5	YES. The company has developed and implemented a written procedure for the hold and release of products on its SOP 08. It was last reviewed on September 3, 2014.	
1.05.02	Are there records of the handling of on hold or rejected products kept on file?	N/A	0	0	N/A. Score not affected. No on-hold products have been handled so far. (When a product does not meet the requirement, it is just dumped. Verbal from Ms Lowery). Log 8 available.	
1.05.03	Is there a documented product release procedure available?	Total Compliance	5	5	YES. SOP 8 "Physical handling of Product Placed on Hold" on file.	
1.05.04	Are there records of product releases kept on file?	N/A	0	0	N/A. Score not affected. No products have been placed on-hold. SOP 10 (blank forms).	
1.05.05	Is there a documented system for dealing with customer and buyer food safety complaints/feedback along with records and company responses, including corrective actions?	Total Compliance	10	10	YES. SOP 10 reviewed on September 3, 2014. The logs No. 11 includes just quality complaints.	

FSMS – Supplier Control

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
1.06.01	Are there current written food safety related specifications for all raw products, ingredients, materials and services purchased?	Total Compliance	5	5	YES. Specifications for products (cucumbers, cabbage, collard greens, broccoli, kale, mustard green, turnip green, summer squash, rutabagas) and for packing materials on file.	
1.06.02	Is there a written procedure detailing how suppliers are evaluated, approved and monitored?	Total Compliance	5	5	YES. SOP 11 "Supplier Control " includes specifications and flow charts.	
1.06.03	Is there a list of approved suppliers?	Total Compliance	5	5	YES. The list of approved suppliers was complete and updated to October 25, 2015.	
1.06.04	Does the organization have documented evidence to ensure that all products, ingredients or materials and services suppliers comply with the approval requirements and that they are being monitored as defined in the procedure?	Total Compliance	15	15	YES. Documentation reviewed. Specifications, letters of guarantee on file.	
1.06.05	If the organization is outsourcing any processes that may affect food safety, are there control procedures over such processes?	Total Compliance	15	15	YES. SOP 12, reviewed on September 4, 2014. The company keeps control over the procedures for pest control, portable toilets, laboratories, microbial testing and maintenance.	

1.06.06	If tests and/or analysis within scope to food safety are performed by external laboratories, are they licensed/accredited (e.g. ISO 17025 or equivalent, National Regulations, State Department, etc.)?	Total Compliance	5	5	YES. Chemical testing is performed by The Waters Agricultural Laboratory accredited ISO/IEC 17025–2005 for microbial testing through August 01, 2016.
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FSMS – Traceability and Recall

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
1.07.01	Is there is a document that indicates how the company product tracking system works, thereby enabling trace back and trace forward to occur in the event of a potential recall issue?	Total Compliance	10	10	YES. The company has developed and implemented a product tracking system that relies on The Famous Software. It keeps track of inventory also. Team members are also included. This procedure is explained in SOP 13.	
1.07.02	Does the organization have a documented recall program including procedures, recall team roles and contact details, external contact listings and explanation of different recall classes?	Total Compliance	15	15	YES. The recall process on file. It also includes a flow chart. The system includes alternates, names, telephone numbers, types of recall.	
1.07.03	Is testing of recall procedures (including trace back) performed and documented at least every six months? Can the company identify where affected product was sent?	Total Compliance	10	10	YES. A mock recall was performed in November 4, 2015. The scenario was blood found on boxes of eggplants by an injured employee. 773 boxes involved. The exercise lasted 20 minutes, from 11:30am to 11:50am and all product was accounted for. Other mock recall was conducted on May 28, 2015, from 10:30 to 10:35am on water high in E. Coli in 50 boxes of acorn squash. All product was accounted for. Lessons learned included.	

FSMS – Food Defense

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
1.08.01	Does the company have a documented food defense policy based on the risks associated with the operation?	Total Compliance	5	5	YES. Food Defense Plan on SOP 14, updated in October 26, 2015. It includes risk assessment, buildings, vehicles, shipments. Ms Tina Lowery attened the FDA Food Defense Awareness training.	
1.08.02	Is there a current list of emergency contact phone numbers for management, law enforcement and appropriate regulatory agencies?	Total Compliance	3	3	YES. The list of emergency contacts is posted in the office and kept in the Manual.	
1.08.03	Are visitors to the company operations required to adhere to food defense policies?	Total Compliance	3	3	YES. Visitors and contractors are required to sign a book stating that they will adopt the food defense policies of the facility and the Food Safety policies as well	

GAP – General GAP

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
2.01.01	Is there a designated person responsible for the food safety program in the field?	Yes	10	10	YES. The person in charge of the Food Safety Program of the ranch is Ms Tina Lowery.	
2.01.02	Is there documented evidence of the internal audits performed to the audited operations, detailing findings and corrective actions?	Yes	10	10	YES. Results of the internal audit performed on November 04, 2015 were on file and reviewed.	
2.01.03	Are the necessary food security controls implemented in the operation?	Yes	5	5	YES. There are food security controls in place, according to the food security policy developed for the company.	

GAP – Site Identification

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
2.02.01	Is the growing area(s) adequately identified or coded to enable trace back and trace forward in the event of a recall?	Yes	15	15	YES. The growing areas are coded to allow the tracing back and forward in the event of a recall issue.	

GAP – Ground History

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
2.03.01	Were farming area(s) used for growing food crops for human consumption last season?	Yes	0	0	YES. This growing area has been used only for human consumption products.	
2.03.02	Has the growing area(s) been used for any non-agricultural functions? If No, go to 2.03.03	No	7	7	NO. This area has been used exclusively for human consumption crops.	
2.03.02a	If the land had been used previously for non-agricultural functions have soil tests been conducted showing soil was negative or within an appropriate regulatory agency's approved limits for contaminants?	N/A	0	0		
2.03.03	Has the growing area(s) been used for animal husbandry or grazing land for animals? If No, go to 2.03.04	No	7	7	NO. The growing fields have not been used for animal husbandry.	
2.03.03a	If the land was used previously for animal husbandry or grazing land for livestock, has a risk evaluation been performed?	N/A	0	0		
2.03.04	Is there evidence of animal presence and/or animal activity in the audited area? If answer is NO, go to Q 2.03.05.	No	15	15	NO. There were no animals or evidence of them in the farm.	
2.03.04a	Is the evidence of animal presence and/or animal activity found, in the form of fecal contamination? If answer is NO, go to Q 2.03.05.	N/A	0	0		
2.03.04b	Is the fecal matter found in the audited area, a systematic event (not sporadic)? A 'YES' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	N/A	0	0		
2.03.05	Has flooding from uncontrolled causes occurred on the growing area(s) since the previous growing season? If No, go to 2.03.06	No	0	0	NO. There is no evidence of flooding in this growing area.	
2.03.05a	If the growing area(s) and product was affected from the flood waters, is there documented evidence that corrective measures were taken to affected land and product?	N/A	0	0		
2.03.05b	Have soil tests been conducted on the flooded area(s) showing soil was negative or within an appropriate regulatory agency's approved limits for contaminants?	N/A	0	0		
2.03.06	Is the growing operation under organic principals? If No, go to 2.3.07	No	0	0	NO. The farm is not under organic principles.	
2.03.06a	Is current certification by an accredited organic certification organization on file and available for review?	N/A	0	0		
2.03.07	Has a documented risk assessment been undertaken for the growing area with appropriate corrective actions to minimize identified hazards where necessary?	Yes	10	10	YES. There is a documented risk assessment undertaken on the growing area by Mr Jerod Baker.	

GAP – Adjacent land use

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
2.04.01	Is the adjacent land to the growing area a possible source of contamination from intensive livestock production (e.g. feed lots, dairy operations, poultry houses, meat rendering operation)? If No, go to 2.04.02	No	10	10	NO. This farm is free from potential sources of contamination from intensive livestock operations in areas adjacent to it.	
2.04.01a	Have appropriate measures been taken to mitigate this possible contamination source onto the growing area (e.g. buffer areas, physical barriers, foundation, fences, ditches, etc.)?	N/A	0	0		
2.04.02	Are, or is there evidence of domestic animals, wild animals, grazing lands (includes homes with hobby farms, and non commercial livestock) in proximity to growing operation? If No, go to 2.04.03.	Yes	0	10	YES. Deer tracks observed in the growing field.	
2.04.02a	Have physical measures been put in place to restrain domestic animals, grazing lands, (includes homes with hobby farms, and non commercial livestock) and their waste from entering the growing area (e.g. vegetative strips, wind breaks, physical barriers, berms, fences, diversion ditches.)?	Yes	15	15	YES. There is a vegetative strip and an internal road to restrain animals from entering the growing fields.	
2.04.02b	Is there a written policy supported by visual evidence that domestic, livestock, or wild animals are not allowed in the growing area? Note: This includes any packaging or equipment storage areas.	Yes	10	10	YES. Policy in place.	
2.04.02c	Are measures in place to reduce or limit the animal intrusion (i.e., monitoring field perimeter for signs of intrusion)?	Yes	15	15	YES. There is a daily monitoring in the fields during the harvest season	
2.04.03	Are untreated animal manure piles, compost, biosolids, or nonsynthetic amendment stored and/or applied on adjacent land? If No, go to 2.04.04	No	10	10	NO. Untreated animal manure piles, biosolids or nonsynthetic amendments are not stored on adjacent land.	
2.04.03a	Have physical measures been taken to secure untreated animal manure piles, compost, biosolids, or nonsynthetic amendment stored and/or applied on adjacent land?	N/A	0	0		
2.04.03b	If biosolids are stored and/or applied on adjacent land, has the adjacent landowner supplied paperwork confirming the biosolids meet prevailing guidelines, governmental, or local standards?	N/A	0	0		
2.04.04	Is the growing area situated in a higher risk location where contamination could occur from nearby operations or functions (e.g. leach fields, runoff or potential flooding from sewers, toilet systems, industrial facilities, labor camps)? If No, go to 2.04.05.	No	10	10	NO. The growing area is not situated in a higher risk location.	
2.04.04a	Have appropriate measures been taken to mitigate risks related to nearby operations?	N/A	0	0		
2.04.05	Is there evidence of human fecal matter in the adjacent land to the audited area? If NO, go to 2.05.01 (Greenhouse Audit) or 2.07.01 (Ranch Audit)	No	15	15	NO. The adjacent lands to the field were free of evidence of human fecal matter.	
2.04.05a	Does the human fecal matter found in the adjacent area, represents a high risk to the crop for potential of contamination due to conditions as: lack of access controls (barriers), closeness to the growing area	N/A	0	0		

and equipment, crop type and maturity, land condition, and others?

GAP – Fertilizer/Crop Nutrition

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
2.07.01	Is untreated human sewage sludge used in the growing cycle? A 'YES' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	No	20	20	NO. Untreated human sewage sludge is not used in the growing cycle.	
2.07.02	Is compost produced from animal derived materials used by the grower? If No, go to 2.07.03	No	0	0	NO. Compost produced from animal derived material is not used in the farm.	
2.07.02a	Are compost applications incorporated into the soil prior to planting or bud burst for tree crops and not applied during the growing season?	N/A	0	0		
2.07.02b	Are there compost use records available for each growing area, including application records which shows that the interval between application and harvest was not less than 45 days (unless validation studies prove a shorter interval is acceptable)?	N/A	0	0		
2.07.02c	Are there Certificate(s) of Analysis (CoA) from the compost supplier(s) that covers pathogen testing (plus any other legally/best practice required testing) and does the grower have relevant letters of guarantee regarding SOP's and logs?	N/A	0	0		
2.07.02d	Are there Certificate(s) of Analysis (COA), letters of guarantee or some other documents from the compost supplier(s) that covers heavy metal testing?	N/A	0	0		
2.07.03	Are biosolids used? If No, go to 2.07.04. NOTE: Special attention to commodity specific guidelines rules (e.g., Californian Leafy Greens) which ban the use of biosolids, see 2.07.03d	No	0	0	NO. This farm does not use biosolids in its areas of cultivation.	
2.07.03a	Are biosolids incorporated into the soil prior to planting or bud burst for tree crops and not applied during the growing season?	N/A	0	0		
2.07.03b	Are the grower's biosolids use records available for each growing area, especially application records?	N/A	0	0		
2.07.03c	Is there a Certificate(s) of Analysis (COA) from the biosolid supplier(s) certifying compliance with prevailing national/ local standards and guidelines (microbiological analysis)? A 'NO' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	N/A	0	0		
2.07.03d	Are there Certificate(s) of Analysis (COA), letters of guarantee or some other documents from the biosolid supplier(s) certifying compliance with prevailing national/ local standards and guidelines (heavy metal test analysis)?	N/A	0	0		
2.07.03e	Are biosolids being applied to crops where the country of production regulations/guidelines ban the use such materials e.g. Leafy Green Commodity Specific Guidelines in California? A 'YES' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	N/A	0	0		
2.07.04	Is untreated animal manure used? If No, go to 2.07.05. NOTE: Special attention to commodity specific guidelines rules (e.g., Californian Leafy Green Commodity Specific Guidelines) which ban the use of untreated animal manures. See 2.07.04d	No	15	15	NO. This farm uses only inorganic fertilizers.	
2.07.04a	Is untreated animal manure incorporated into the soil prior to planting or bud burst for tree crops and not applied during the growing season?	N/A	0	0		
2.07.04b	Are there untreated animal manure records available for each growing area including application records which shows that the interval between application and harvest was not less than 120 days (unless more stringent laws or guidelines exist)?	N/A	0	0		
2.07.04c	Are there Certificate(s) of Analysis (COA), specification or some other document available for review provided by the untreated animal manure supplier stating the components of the material?	N/A	0	0		
2.07.04d	Are untreated animal manures being used where the country regulations/guidelines ban the use such materials (e.g., Californian Leafy Green Commodity Specific Guidelines)? A 'YES' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	N/A	0	0		
2.07.05	Are other nonsynthetic crop treatments used (e.g. compost teas, fish emulsions, fish meal, blood meal, "bio fertilizers")? If No, go to 2.07.06	No	0	0	NO. Bio-fertilizer treatments are not used in the farm.	
2.07.05a	Are nonsynthetic treatments that contain animal products or animal manures applied to the edible portions crops?	N/A	0	0		
2.07.05b	Are nonsynthetic crop treatment records available for each growing area including application records demonstrating the interval between application and harvest was not less than 45 days (unless validation studies prove a shorter interval is acceptable)?	N/A	0	0		
2.07.05c	Are there Certificate(s) of Analysis available from the nonsynthetic crop treatment suppliers that covers pathogen testing (plus any other legally/best practice required testing)?	N/A	0	0		
2.07.05d	Are there Certificate(s) of Analysis (COA), letters of guarantee or some other documents from the nonsynthetic crop treatment	N/A	0	0		

	suppliers that covers heavy metal testing?					
2.07.06	Are any soil or substrate amendments (except inorganic nutrients/fertilizers) used that do not contain animal products and/or animal manures? If No, go to 2.07.07	No	0	0	NO. Soil or substrate amendments are not used in this growing area.	
2.07.06a	Are the grower's soil or substrate amendment (except inorganic nutrients/fertilizers that do not contain animal products and/or animal manures) records available for review including application records?	N/A	0	0		
2.07.06b	Are there Certificate(s) of Analysis (COA) and/or letters of guarantee stating that the materials used are free from animal products and/or animal manures?	N/A	0	0		
2.07.07	Are inorganic fertilizers used? If No, go to 2.07.08	Yes	0	0	YES. Inorganic fertilizers are used in this growing area.	
2.07.07a	Are the grower's inorganic fertilizer records available for review including application records?	Yes	10	10	YES. The application of inorganic fertilizer is performed by Mr Brígido Ocampo. Records were on file and reviewed.	
2.07.07b	Are there Certificate(s) of Analysis (COA), letters of guarantee or some other documents from the inorganic fertilizer supplier(s) that specifies the all the ingredients including inert materials?	Yes	7	7	YES. The farm has letters of guarantee from Ellenton Agricultural Service, its supplier of fertilizers.	
2.07.08	If fertilizers and/or fertilizer containers are stored on the property, are they stored in a manner to prevent contamination to the growing area(s), product or any of water sources?	N/A	0	0	N/A. Score not affected. Fertilizers and fertilizers containers are not stored in the farm.	

GAP – Irrigation/Water Use

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
2.08.01	Does the growing operation practice dryland farming? If No, go to 2.08.02.	No	0	0	NO. The growing operation is using an irrigation method.	
2.08.01a	If the growing operation practices dryland farming, are there water systems used in the growing operation to supply for crop needs such as crop protection/fertilizer applications, and frost or freeze prevention program? If No, go to 2.08.02	N/A	0	0		
2.08.01b	Are microbiological tests, including generic E.coli conducted on the water? If No, go to 2.08.01d	N/A	0	0		
2.08.01c	Are the microbiological tests current and conducted at the required and/or expected frequencies?	N/A	0	0		
2.08.01d	Do written procedures (SOPs) exist covering proper sampling protocols which include where samples should be taken and how samples should be identified?	N/A	0	0		
2.08.01e	Do written procedures (SOPs) exist covering corrective measures for unsuitable or abnormal water testing results?	N/A	0	0		
2.08.01f	If unsuitable or abnormal results have been detected, have documented corrective measures been performed?	N/A	0	0		
2.08.02	Is the water used for the growing operation sourced from Municipal or District water pipeline systems? If No, go to 2.08.03	No	0	0	NO. The water used for irrigation is not sourced from Municipal or District water pipeline system	
2.08.02a	Are microbiological tests, including generic E.coli conducted on the water? If No, go to 2.08.02c.	N/A	0	0		
2.08.02b	Are the microbiological tests current and conducted at the required and/or expected frequencies?	N/A	0	0		
2.08.02c	Do written procedures (SOPs) exist covering proper sampling protocols which include where samples should be taken and how samples should be identified?	N/A	0	0		
2.08.02d	Do written procedures (SOPs) exist covering corrective measures for unsuitable or abnormal water testing results?	N/A	0	0		
2.08.02e	If unsuitable or abnormal results have been detected, have documented corrective measures been performed?	N/A	0	0		
2.08.02f	Are the crops irrigated by a micro irrigation or drip system?	N/A	0	0		
2.08.02g	Is overhead irrigation used to irrigate the crop or as part of a frost or freeze prevention program? NOTE: "Irrigating the crop" refers to irrigation during the mature growing cycle. This does not include pre-planting or just after planting to create a stand.	N/A	0	0		
2.08.02h	Are the crops irrigated by flood irrigation or a furrow system?	N/A	0	0		
2.08.02i	Are the crops sub irrigated (also known as seepage irrigation)?	N/A	0	0		
2.08.03	Is the water used in the growing operation sourced from wells? If No, go to 2.08.04	Yes	0	0	YES. The water used in this growing operation is sourced from a well.	
2.08.03a	Are all well heads at adequate distance from untreated manure?	Yes	15	15	YES. No issued were observed.	
2.08.03b	Is the well designed to prevent contamination?	Yes	10	10	YES. Head wells are sealed to reduce contamination	
2.08.03c	Is it evident that the well(s) is free from contamination issues and are measures taken to minimize contamination of wells?	Yes	10	10	YES. Well is sealed. No issues observed.	
2.08.03d	Are records kept for periodic inspections and treatment of wells (if performed) available for review?	Yes	7	7	YES. Records of inspections and treatment performed on wells on file and reviewed.	
2.08.03e	Are microbiological tests, including generic E.coli conducted on the water? If No, go to 2.08.03g	Yes	20	20	YES. The water used to irrigate crops of this farm is tested as required in the GAP Manual of the company. Testing was conducted by Waters Agricultural Laboratory on October 29, 2015. Results indicate absence of contamination from Total Colliforms and E. Coli (< 1.0MPN/100	

2.08.03f	Are the microbiological tests current and conducted at the required and/or expected frequencies?	Yes	15	15	ml). YES. Testing is scheduled every season, as required in the GAP Manual.
2.08.03g	Do written procedures (SOPs) exist covering proper sampling protocols which include where samples should be taken and how samples should be identified?	Yes	10	10	YES. SOP 29 named Testing & Analysis.
2.08.03h	Do written procedures (SOPs) exist covering corrective measures for unsuitable or abnormal water testing results?	Yes	10	10	YES. The SOP is included in GAP Manual.
2.08.03i	If unsuitable or abnormal results have been detected, have documented corrective measures been performed?	N/A	0	0	N/A. Score not affected. No unsuitable or abnormal results have been obtained so far.
2.08.03j	Are the crops irrigated by a micro irrigation or drip system?	No	0	0	NO. Drip system is not used in the irrigation of crops
2.08.03k	Is overhead irrigation used to irrigate the crop or as part of a frost or freeze prevention program? NOTE: "Irrigating the crop" refers to irrigation during the mature growing cycle. This does not include pre-planting or just after planting to create a stand.	Yes	0	0	YES. Overhead irrigation is used to irrigate the crop (Center Pivot Sprinklers).
2.08.03l	Are the crops irrigated by flood irrigation or a furrow system?	No	0	0	NO. The crops are not irrigated by flood irrigation or a furrow system
2.08.03m	Are the crops sub irrigated (also known as seepage irrigation)?	No	0	0	NO. Seepage is not used in this farm.
2.08.04	Is the water used in the growing operation sourced from ponds, reservoirs, watersheds or other surface water source? If No, go to 2.08.05	No	0	0	NO. The water used in the growing operation is not sourced from ponds or other surface water source.
2.08.04a	Is surface water in adequate distance from untreated manure?	N/A	0	0	
2.08.04b	Do animals (domestic, livestock, or wild) have access to the water source?	N/A	0	0	
2.08.04c	Is it evident that the water source is free of contamination issues and are measures taken to minimize contamination of the water source?	N/A	0	0	
2.08.04d	Are records kept for the periodic visual inspections and disinfection treatments (if used) available for review?	N/A	0	0	
2.08.04e	Are microbiological tests, including generic E.coli conducted on the water? If No, go to 2.08.04g	N/A	0	0	
2.08.04f	Are the microbiological tests current and conducted at the required and/or expected frequencies?	N/A	0	0	
2.08.04g	Do written procedures (SOPs) exist covering proper sampling protocols which include where samples should be taken and how samples should be identified?	N/A	0	0	
2.08.04h	Do written procedures (SOPs) exist covering corrective measures for unsuitable or abnormal water testing results?	N/A	0	0	
2.08.04i	If unsuitable or abnormal results have been detected, have documented corrective measures been performed?	N/A	0	0	
2.08.04j	Are the crops irrigated by a micro irrigation or drip system?	N/A	0	0	
2.08.04k	Is overhead irrigation used to irrigate the crop or as part of a frost or freeze prevention program? NOTE: "Irrigating the crop" refers to irrigation during the mature growing cycle. This does not include pre-planting or just after planting to create a stand.	N/A	0	0	
2.08.04l	Are the crops irrigated by flood irrigation or a furrow system?	N/A	0	0	
2.08.04m	Are the crops sub irrigated (also known as seepage irrigation)?	N/A	0	0	
2.08.05	Is the water used in the growing operation sourced from canals, rivers, ditches, or other open flowing water systems? If No, go to 2.08.06	No	0	0	NO. The water used in the growing operation is not sourced from canals.
2.08.05a	Is surface water in adequate distance from untreated manure?	N/A	0	0	
2.08.05b	Is the water source under the direction of a water authority or district?	N/A	0	0	
2.08.05c	Do animals (domestic, livestock, or wild) have access to the water source?	N/A	0	0	
2.08.05d	Is it evident that the water source is free of contamination issues and are measures taken to minimize contamination of the water source?	N/A	0	0	
2.08.05e	Are records kept for periodic visual inspection and disinfection (if occurring) of the water source and available for review?	N/A	0	0	
2.08.05f	Are microbiological tests, including generic E.coli conducted on the water? If No, go to 2.08.05h	N/A	0	0	
2.08.05g	Are the microbiological tests current and conducted at the required and/or expected frequencies?	N/A	0	0	
2.08.05h	Do written procedures (SOPs) exist covering proper sampling protocols which include where samples should be taken and how samples should be identified?	N/A	0	0	
2.08.05i	Do written procedures (SOPs) exist covering corrective measures for unsuitable or abnormal water testing results?	N/A	0	0	
2.08.05j	If unsuitable or abnormal results have been detected, have documented corrective measures been performed?	N/A	0	0	
2.08.05k	Are the crops irrigated by a micro irrigation or drip system?	N/A	0	0	
2.08.05l	Is overhead irrigation used to irrigate the crop or as part of a frost or freeze prevention program? NOTE: "Irrigating the crop" refers to irrigation during the mature growing cycle. This does not include pre-planting or just after planting to create a stand.	N/A	0	0	
2.08.05m	Are the crops irrigated by flood irrigation or furrow system?	N/A	0	0	
2.08.05n	Are the crops sub irrigated (also known as seepage irrigation)?	N/A	0	0	
2.08.06	Is reclaimed water used in the growing operation? NOTE: This refers to wastewater that has gone through a treatment process. If No, go to 2.08.07.	No	0	0	NO. Reclaimed water is not used.

2.08.06a	Is the reclamation process under the direction of a water reclamation management or authority?	N/A	0	0	
2.08.06b	Are microbial control measures for reclaimed water utilized?	N/A	0	0	
2.08.06c	Are microbiological tests, including generic E.coli conducted on the water? If No, go to 2.08.06e	N/A	0	0	
2.08.06d	Are the microbiological tests current and conducted at the required and/or expected frequencies?	N/A	0	0	
2.08.06e	Do written procedures (SOPs) exist covering proper sampling protocols which include where samples should be taken and how samples should be identified?	N/A	0	0	
2.08.06f	Do written procedures (SOPs) exist covering corrective measures for unsuitable or abnormal water testing results?	N/A	0	0	
2.08.06g	If unsuitable or abnormal results have been detected, have documented corrective measures been performed?	N/A	0	0	
2.08.06h	Are the crops irrigated by a micro irrigation or drip system?	N/A	0	0	
2.08.06i	Is overhead irrigation used to irrigate the crop or as part of a frost or freeze prevention program? NOTE: "Irrigating the crop" refers to irrigation during the mature growing cycle. This does not include pre-planting or just after planting to create a stand.	N/A	0	0	
2.08.06j	Are the crops irrigated by flood irrigation or a furrow system?	N/A	0	0	
2.08.06k	Are the crops sub irrigated (also known as seepage irrigation)?	N/A	0	0	
2.08.07	Are tail water (run off water) systems used in the growing operation? If No, go to 2.08.08.	No	0	0	NO. Tail water systems are not used in the growing operation.
2.08.07a	Is surface water in adequate distance from untreated manure?	N/A	0	0	
2.08.07b	Do animals (domestic, livestock, or wild) have access to the tail water systems?	N/A	0	0	
2.08.07c	Is it evident that the water source is free of contamination issues and are measures taken to minimize contamination of the tail water system?	N/A	0	0	
2.08.07d	Are records kept for periodic visual inspection and disinfection (if occurring) of the water source and available for review?	N/A	0	0	
2.08.07e	Are microbiological tests, including generic E.coli conducted on the water? If No, go to 2.08.07g	N/A	0	0	
2.08.07f	Are the microbiological tests current and conducted at the required and/or expected frequencies?	N/A	0	0	
2.08.07g	Do written procedures (SOPs) exist covering proper sampling protocols which include where samples should be taken and how samples should be identified?	N/A	0	0	
2.08.07h	Do written procedures (SOPs) exist covering corrective measures for unsuitable or abnormal water testing results?	N/A	0	0	
2.08.07i	If unsuitable or abnormal results have been detected, have documented corrective measures been performed?	N/A	0	0	
2.08.07j	Are the crops irrigated by a micro irrigation or drip system?	N/A	0	0	
2.08.07k	Is overhead irrigation used to irrigate the crop or as part of a frost or freeze prevention program? NOTE: "Irrigating the crop" refers to irrigation during the mature growing cycle. This does not include pre-planting or just after planting to create a stand.	N/A	0	0	
2.08.07l	Are the crops irrigated by flood irrigation or furrow system?	N/A	0	0	
2.08.07m	Are the crops sub irrigated (also known as seepage irrigation)?	N/A	0	0	
2.08.08	Are check valves, anti-siphon devices, or other back flow prevention systems in use when and where necessary?	Yes	10	10	YES. There is a check valve in the pump station.
2.08.09	Is irrigation equipment not in use free from pest contamination and stored clean, off the ground?	N/A	0	0	N/A. Score not affected. Irrigation equipment not in use was not observed.

GAP – Crop Protection

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
2.09.01	Is there a documented procedure for the mixing/loading of crop protection materials?	Yes	5	5	YES. The procedures are included in the Good Agricultural Manual of the farm.	
2.09.01a	If observed, is the mixing/loading of crop protection materials performed according to the procedure and label instructions?	N/A	0	0	N/A. Score not affected. Mixing/loading pesticides was not observed during the audit.	
2.09.02	Is there a documented procedure for the application of crop protection materials?	Yes	5	5	YES. There is a written procedure for the application of crop protection materials.	
2.09.02a	If observed, is the application of crop protection materials performed according to the procedure and label instructions?	N/A	0	0	N/A. Score not affected. No pesticide applications were seen during the audit.	
2.09.03	Is there a documented procedure for the rinsing and cleaning of crop protection equipment?	Yes	5	5	YES. There is a documented procedure for cleaning the pesticide sprayers on file.	
2.09.03a	If observed, is the rinsing and cleaning of crop protection equipment performed according to the procedure and label instructions?	N/A	0	0	N/A. Score not affected. Rinsing and cleaning pesticide equipment was not observed.	
2.09.04	Is there documentation that shows the individual(s) making decisions for crop protection applications are competent?	Yes	10	10	YES. The person in charge of making the decisions for crop protection applications is Mr Rodney Baker, Private Pesticide Applicator with license 34330 valid through March 011, 2016.	
2.09.05	Is there documentation that shows employees who handle crop protection materials are trained or are under the supervision of a trained individual?	Yes	15	15	YES. Mr Fernando León and Mr Brigido Ocampo are in charge of pesticide applications. Their training records were on file and reviewed.	
2.09.06	Are there up to date records of all crop protection products applied during the growing cycle? A 'NO' TO THIS QUESTION RESULTS	Yes	20	20	YES. Records of all crop protection products applied to the crops are up to date.	

IN AUTOMATIC FAILURE OF THE AUDIT.						
2.09.07	Are there plant protection products registered and/or authorized by a government agency for use in the target crops in the country of production? If No, go to 2.09.08.	Yes	0	0	YES. All plant protection products used are registered for use in this country.	
2.09.07a	Does the growing operation have the information available for the plant protection products registered and/or authorized for use for the target crops in the country of production? A 'NO' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	Yes	20	20	YES. There is information available for the plant protection products registered for use in the crops in this country, EPA approved.	
2.09.07b	Are crop protection applications restricted by the guidelines established by the product label, manufacturer recommendation, or by prevailing national/ local standards and guidelines? A 'NO' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	Yes	20	20	YES. Crop protection applications are made according to manufacturer's recommendations and by prevailing national/local standards and guidelines	
2.09.07c	Where harvesting is restricted by pre-harvest intervals (as required on the crop protection chemical product labels, manufacturer recommendations and/or by prevailing national/ local standards) is the grower adhering to these pre-harvest interval time periods? A 'NO' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	Yes	20	20	YES. The pre-harvest intervals are kept, according to the records reviewed.	
2.09.08	If applicable, for those plant protection products that are not registered for use on target crops in the country of production, if the country has no or a partial legislative framework to cover plant protection products, can the grower show that they have registration information, label information, MRL tolerances, etc. for the country of destination? A 'NO' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	N/A	0	0	N/A. The score is not affected. All the plant protection products used in this farm are registered to be used in the country.	
2.09.09	Is there evidence available that the grower is taking all the necessary measures to comply with the country(ies) of destination expectations regarding crop protection products used (e.g. registration information, label information, MRL tolerances or any other guidelines applicable)? A 'NO' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	Yes	10	10	YES. The farm has a list of MRLs on file and MSDS of pesticides.	
2.09.10	If crop protection containers are stored on the property (even temporarily), are they stored in a manner to prevent contamination and disposed of responsibly?	N/A	0	0	N/A. Score not affected. Crop protection containers are not stored in the farm.	
2.09.11	Have documented policies and/or procedures been developed for the monitoring of crop protection application equipment (e.g. calibration procedures, inspections, replacement)?	Yes	10	10	YES. Calibration procedures in the GAP Manual. Records on file.	
2.09.11a	Is it evident that the equipment used for crop protection applications is in good working order?	N/A	0	0	N/A. Score not affected. Equipment used for crop protection applications was not seen during this audit.	

GAP – Field Employee Hygiene (Applies to on-the-farm or greenhouse workers not the harvesting workers)

Question No.	Question Name	Given Answer	Given Score	Possible Score	Auditor Comments	Files
2.10.01	Does the growing operation have a documented and implemented policy for dealing with employees who appear to be physically ill, or become ill while working?	Yes	10	10	YES. The SOP 19 named Employee Hygiene contains the policies and procedures for employees to follow, regarding sickness	
2.10.02	Does the growing operation have a documented and implemented policy regarding employees with open sores and wounds?	Yes	10	10	YES. The policy is included in the Good Agricultural Practices Manual of the farm.	
2.10.03	Does the growing operation have documented and implemented procedures describing the disposition of product that has come into contact with blood or other bodily fluids? A 'NO' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	Yes	20	20	YES. The SOP 19 Part 3 is related to products that have come into contact with blood or other bodily fluids in this farm.	
2.10.04	Does the growing operation have documented and implemented policies prohibiting eating, drinking (including gum chewing) using tobacco in the growing area?	Yes	10	10	YES. Policies in place.	
2.10.05	Is there a food safety hygiene training program covering new and existing employees and are there records of these training events?	Yes	15	15	YES. The training records were reviewed.	
2.10.06	Are there operational toilet facilities provided? If NO, go to 2.10.07. A 'NO' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	Yes	20	20	YES. There are operational toilet facilities in use provided by Brinson Septic Service.	
2.10.06a	Are toilet facilities placed within ¼ mile or 5 minutes walking distance of all employees?	N/A	0	0	N/A. Score not affected. No employees were working at the farm during the time of the audit.	
2.10.06b	Are toilet facilities in a suitable location to prevent contamination to product, packaging, equipment and growing areas?	Yes	15	15	YES. Toilets are placed away from crops and water sources.	
2.10.06c	Is a minimum of one toilet facility provided for each group of 20 employees?	N/A	0	0	N/A. Score not affected. No employees were working at the farm during the time of the audit.	
2.10.06d	Do toilet facilities have visuals or signs, written in the appropriate languages, reminding employees to wash their hands before returning to work?	Yes	20	20	YES. Visuals written in English and Spanish.	
2.10.06e	Are the toilets maintained in a clean and sanitary condition and are there records showing toilet cleaning, servicing and stocking is occurring regularly?	Yes	10	10	YES. The cleaning records were on file and reviewed.	
2.10.06f	Are the catch basins of the toilets designed and maintained to prevent contamination (e.g. free from leaks and cracks)?	Yes	5	5	YES. Toilets in good working condition.	
2.10.06g		Yes	5	5		

	Is there a documented and implemented procedure for emptying the catch basin in a hygienic manner and also in a way that prevents product, packaging, equipment, water systems and growing area contamination?				YES. The procedure for emptying the catch basins is performed twice a week by Brinson Septic Service, its portable toilets supplier. In-house checking are carried out daily.
2.10.07	Is there evidence of human fecal contamination in the growing area(s)? A 'YES' ANSWER TO THIS QUESTION RESULTS IN AUTOMATIC FAILURE OF THE AUDIT.	No	20	20	NO. There is no evidence of human fecal contamination in the growing area.
2.10.08	Are there operational hand washing facilities provided? If No, go to 2.10.09	Yes	15	15	YES. There are operational hand washing facilities available.
2.10.08a	Are the hand washing facilities placed within ¼ mile or 5 minutes walking distance of all employees?	Yes	10	10	YES. The hand washing facilities are located adequately.
2.10.08b	Are hand wash stations clearly visible (e.g. situated outside the toilet facility) and easily accessible to workers?	Yes	5	5	YES. The hand washing stations are situated outside the toilet facilities.
2.10.08c	Are hand wash stations properly stocked with soap, paper towels and trash can?	Yes	5	5	YES. The hand washing stations have soap, paper towels and a trash can.
2.10.08d	Are the hand wash stations designed and being maintained to prevent contamination onto the growing area(s) (i.e. spent water does not go straight to the ground)?	Yes	5	5	YES. Hand washing facilities have a catch basin.
2.10.08e	Does the growing operation have a documented and implemented policy and procedure in place requiring employees to wash their hands (e.g. prior to beginning work, after breaks, after toilet use)?	Yes	10	10	YES. There is a documented policy and procedure about hygienic practices of the employees.
2.10.09	Is fresh potable drinking water provided for workers? If No, go to 2.10.10	Yes	10	10	YES. Potable drinking water is provided.
2.10.09a	If used, are water containers maintained in a clean condition?	N/A	0	0	N/A. Score not affected. Water containers were not seen.
2.10.10	Are first-aid kits available and is the inventory maintained properly?	Yes	5	5	YES. First Aid kits available. They were correctly stocked.
2.10.11	Are there trash cans available on the field placed in suitable locations?	Yes	5	5	YES. There are trash cans available in the field.
2.10.12	Are there any foreign material issues observed that are or could be potential risks to the product in the growing area(s)?	No	5	5	NO. Foreign material was not seen in the growing area.
2.10.13	Is there a documented and implemented policy that infant or toddler aged children are not allowed in the growing area? NOTE: This includes any packaging or equipment storage areas.	Yes	10	10	YES. This policy is included in SOP 19 Part 5 "Prevention of Cross Contamination" and posted at the farm entrance.