

Banyan Elementary PTA
General Association Meeting Agenda
August 22, 2018 | 9:00 a.m.

Type of Meeting: General Association Meeting
Meeting Location: Banyan Elementary
Presiding Officer: Lauren Shaffer, PTA President

- 1) **Call to Order:** Lauren Shaffer, President
- 2) **Opening Ceremonies:** Lauren Shaffer, President
- 3) **Approval of minutes from last meeting:** Nicolle Steiner, Secretary
 - a. Secretary: Present minutes from the previous GA Meeting
- 4) **Financial Report:** Vanessa Franklin, Treasurer
 - a. Present audit findings from previous school year
 - b. Present financial statement
 - c. Present budget for adoption
- 5) **Principal’s Report:** Allison Kennedy
- 6) **President’s Report:** Lauren Shaffer
 - a. 2018/2019 PTA Executive Board

Elected Officer Position	
President	Lauren Shaffer
Executive VP	Kinsie Flame
Treasurer	Vanessa Franklin
Recording Secretary	Nicolle Steiner
VP Ways & Means	Jennelle Hogue
VP Membership	Lindsay Lefler
VP Programs	Lauren Hawkins
Financial Secretary	Carol Kammerer
Auditor	Danielle DeOliveira
Historian	Tess Kinderman

Non-Elected Executive Board Positions	
Parliamentarian (appointed by president)	Ann Maree Paglia
Teacher Representative	Lori Marzalek
Principal	Allison Kennedy
Hospitality Chairman (appointed by president)	Suzanne Kitain

- b. Programs for the 2018/2019 School Year
 - c. Fundraisers for the 2018/2019 School Year
- 7) **New Business**

- 8) **Announcements**
 - a. The next GA meeting will be held on March 21, 2018.
- 9) **Adjournment**