

**2017 Fall Tennessee Data & Attendance Supervisors Conference**

**Room Location:** Cambridge AB

**Attendees:** Travis Colby Student Management Product Specialist

Caitlin Lundquist State/Federal Reporting Specialist

Jennifer Prideaux State/Federal Reporting Team Manager

Jordan Roberts Industry Specialist

**Agenda:**

**Wednesday 9/13**

8:00-9:00 am Open Q/A period with Skyward Team

9:00-10:00 am Online Registration - Lisa Berry, Alcoa City

10:00-11:00 am Attendance Letters – Travis Colby, Skyward

11:00-12:00 am Communication Options and Scheduled Tasks – Travis Colby, Skyward

12:00-1:00 pm Break for Lunch

1:00-2:00 pm New Gradebook Options – Travis Colby, Skyward

2:00-3:00 pm Custom Forms - Jennifer Connor, Oak Ridge

3:00-4:00 pm Troubleshooting EIS Errors – Jennifer Prideaux & Caitlin Lundquist, Skyward

4:00-5:00 pm EIS Recent Updates – Jennifer Prideaux & Caitlin Lundquist, Skyward

**Thursday 9/14**

8:00-4:15 pm Skyward staff available as needed

4:15-5:30 pm Frequent Ed-Fi Issues - Jennifer Prideaux & Caitlin Lundquist, Skyward