



651-442-0904

Email timecards to: timecards@dentalstaffingmn.com by noon the following Monday for current payroll period.

Call Dental Staffing Services with any questions.

Week Ending Saturday: _____

Dental Staffing Services Employee:

Name: _____

Signature: _____

Minimum Four (4) hours per employee per day, hours to nearest quarter hour

	Date	Start	Finish	Less Lunch	Total Hours
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					

Client:

Dental Practice Name: _____

Email: _____

Authorized Printed Name: _____ Title: _____

Authorized Signature: _____ Date: _____

Client Information:

Client named on the reverse side, or their representative, hereby agrees that Dental Staffing Services (hereinafter called DSS) named on the reverse side:

1. DSS incurs substantial recruiting, screening, administrative and marketing expense in connection with the temporary employee ("Employee") named on the reverse side. Client agrees that if Client hires Employee within twelve (12) months after this date, without agreement from DSS, Client will pay DSS current placement fee.
2. Client certifies that the Employee was supervised, that the time set forth as hours worked is correct and that the work was performed in a satisfactory manner.
3. Client confirms that the prior agreement between DSS and Client with respect to the services performed hereunder and any further services.
4. Client has not and shall not and shall not without prior written permission from DSS in each instance (a) entrust Employee with keys, unattended cash, negotiable instruments, or other valuables; (b) assign Employee to perform work other described at the time Client placed the job request or to perform duties outside the realm of their job description and licensure. DSS is not responsible for claims for damage to property within DSS's or Employee's care, custody and control.
5. DSS's insurance does not cover loss or damage caused by Employee operating Client's owned or leased motor vehicle(s), and Client therefore accepts full responsibility for claims, including the defense thereof, involving any and all damages sustained or incurred as a result of Employee driving such vehicle(s) or arising out of or involving violation by Client of paragraph 4(a) or 4(b) above.
6. Client accepts the obligation to discuss all matters concerning Employee, including without limitation, Employee's job assignments, wages and payroll procedures with DSS and not with Employee directly.
7. Client shall indemnify and hold DSS, and its subsidiaries, affiliates and agents, including the Employer of Record, harmless and from any and all claims and damages arising out of Client's violation of employment laws, including, without limitation, OSHA, HIPPA, EEO, and immigration laws.