

Approved 6/24/19

Minutes from the May 15, 2019 Bolivar Planning Commission Meeting

Attending: Barb Staats, Randall Hughes, Deb Hale, Steve Paradis, John Garza

Also Attending: Effie Kallas; Legal Counsel

Steve Paradis called the meeting to order at 7:00 pm

Barb Staats made a motion to approve the minutes. Deb Hale seconded the motion. Motion carried.

Unfinished Business:

1. **Review & discuss edits to town ordinances:** BPC members discussed the new format of ordinances. BPC members will draft petition to present to the town council in order to move forward with a public hearing. Deb Hale made a motion to accept the petition as presented. Randall Hughes seconded the motion. Motion carried. Randall Hughes made a motion that the amendments and creations of the town ordinances are consistent with the comprehensive plan. Deb Hale seconded the motion.

New Business:

1. **Board of Zoning Appeals Actions:** No actions to report
 2. **Report from Bolivar Zoning Administrator-** John Garza reported that the town office received an email in reference to a property located at 1271 W. Washington Street regarding the current construction. John reported that the owner is enclosing a front porch which he does not recommend that the homeowner be required to obtain a permit at this time. The enclosure will not be changing the footprint of the structure, according to the owner and will not be livable space. Mr. Garza will be revisiting the premises to inspect the construction that is taking place at the rear of the residence.
 3. **Permit Applications for Five Single Family Homes-Ashland Village S/D-**John Garza presented plans to the BPC members for five single family homes to be located in Ashland Village S/D. The applicant requested permits for lots 4, 17, 8, 12 and 1. The documents were examined by the planning members and discussion followed for each lot. John answered questions regarding each application and made a recommendation to approve the plans as presented. Barb Staats made a motion to approve Lot 1 as presented. Randall Hughes seconded the motion. Motion carried. Barb Staats made a motion to approve Lot 4 as presented. Deb Hale seconded the motion. Motion carried. Barb Staats made a motion to approve Lot 8 as presented. Deb Hale seconded. Motion carried. Barb Staats made a motion to approve Lot 12 as presented. Deb Hale
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seconded. Motion carried. Barb Staats made a motion to approve Lot 17 as presented. Deb Hale seconded. Motion carried.

4. **Permit Application for addition-1335 W. Washington Street-Owner, David Roper**-John Garza presented plans to the BPC members for an addition to the residence located at 1335 W. Washington Street. Steve Paradis requested that the property owner show the structure on a plat to indicate that the addition would be in compliance with the setback requirements. BPC members determined that additional information would be needed by the contractor in order to approve the request for permit.

Attendee Concerns:

None

Adjournment:

Barb Staats made a motion to adjourn the meeting at 9:00 pm
