

FEBRUARY 25, 2019 SUPERVISORS REGULAR MEETING

Polk Township Supervisors Brian K. Ahner, Carl S. Heckman, & Michael D. Hurley met for a Regular Meeting on Monday, February 25, 2019 at 7:00 pm at the Municipal Building, 165 Polk Twp. Rd., Kresgeville, PA. Solicitor James V. Fareri, Engineer Russell R. Kresge, Jr., Zoning/Codes Official Justin Burkner & Treasurer Beverly A. Christman and PA Representative Jack Rader were also present.

Pledge of Allegiance.

Public Comment: Robert Andre suggested the Board proactively consider an ordinance in regards to marijuana. Ahner noted the 'Use' should be 'Regional'. Hurley will notify CJERP. Fareri informed the Board that while medicinal marijuana is law, the recreational use is not yet legal. Adopting an ordinance would need to take into consideration state regulations not yet determined; but, sample ordinances could be reviewed by Polk's PC as a proactive step.

Minutes: Ahner moved to approve the 1/28/19 meeting minutes and a change to the 12/17/18 meeting minutes of 4.3% to 4.3 mills; seconded by Hurley. Vote, 3-0. Motion carried.

Correspondence: (1). 1/8/19 Polk Auditor's meeting minutes. (2). COG 1/28/19 minutes. (3). New assessment timeline. (4). R.E. Tax Collector's new hrs. start 3/5/19: Tue. 9-11 & Wed. 2-6. (5). MCPC 2/12/19 agenda & reviews & 10/9/19 minutes. (6). PSATS Week in Review-2/4/19; 2/8/19 & Newsletter. (7). Delaware River Basin Public Meeting-3/13/19. (8). MCCD 2/7/19 letter on Indian Mt. Rod & Gun Club's timber harvest application. (9). Earth Day-4/27/19-MCNCC. (10). 2/15/19 Thank-you for Twp. donation to "Meals on Wheels."

Correspondence Comments: In reply to Robert Andre's question, the MCCD is the entity that reviews stormwater and authorizes permits for timber harvesting. In reply to Vincent Morello's question, the Delaware River Basin Meeting is for the general public.

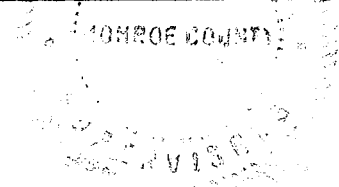
REPORTS:

Polk Twp. Vol. Fire Chief Tippet: (1). Jan. calls-15. Feb. calls to date-26. YTD calls-41. (2). Breakfasts: March 17th and third Sundays starting in May. (3). Tippet provided a list of 2019 activities. Heckman moved to approve the Fire Co's. participation at the following 2019 off-site activities: Twp. Memorial Program; Tractor Club Sale; 3 CoinTosses at the RT 534/209 light; RHL July 4th Celebration; 50th Anniversary Parade; West End Fair; Labor Day Parade-Pen Argyl; Santa Claus runs at RHL and Twp.; and emergency coverage for other fire co. assignments. Seconded by Hurley. Vote, 3-0. Motion carried.

West End Community Ambulance Assoc.: Calls in January-29.

Treasurer Christman: (1). Deposits-\$65,835.14. (2). Bills-\$148,833.15. Heckman moved to pay the Bills; seconded by Hurley. Vote, 3-0. Motion carried. (3). **2/25/19 Report:** Total General Fund is \$1,522,650.38 comprised of: [PLGIT \$308,033.51; Checking \$579,086.31; Payroll \$29,320.71; ESSA account \$606,209.85]. Highway Aid Fund is \$277,582.72. **All Funds Total \$1,800,233.10.** Total Escrow Funds are \$50,402.81 comprised of: [Driveways \$17,605.04; Camp Harlam Girls Septic \$2,003.23; & Detention Basins \$30,794.54.] Ahner moved to approve the 2/25/19 Treasurer's Report; seconded by Hurley. Vote, 3-0. Motion carried.

Roadmaster Ahner: (1). Due to several ice events, six loads of salt were received. (2). The ordered plow truck is being built. (3). The Kresgeville Bridge is open, but the final paving coat will not be completed until warmer weather. (4). The loader required minor repairs. (5). The road-crew is filling pot holes. (6). An additional quote was received for a sign truck, which will require up-fitting of shelving and lights. An order takes 5 months; therefore, the salesman is looking for one in stock. Brian moved to approve the purchase of a 350 Ford transit with extended cab from Ray Price for \$32,244.00 under COSTARS contract; and to allow for an additional \$1,000.00 in options. Seconded by Heckman. Vote, 3-0. Motion carried. (7). Since a truck/frame and van are worn out, Ahner discussed the possibility of purchases at the Convention. Hurley moved to authorize up to \$160,000 for the purchase of truck/vehicle/and or equipment at the 2019 PSATS Convention. Seconded by Heckman. Vote, 3-0. Motion carried.



Solid-Waste/Recycle: (1). Christman provided information. The 2019 solid waste permit is \$100. A letter was written to inform residents that recycling rules may change due to the lack of sources taking recyclables and contamination requirements. Paper may not be placed in plastic bags. Hard books are no longer recyclable.

Secretary: (1). Zoning courses are available. Ahner moved to approve \$50 for each Zoning Hearing Board Member and employees to attend "Duties of the Zoning Hearing Board" on May 22, 2019. Seconded by Hurley. Vote, 3-0. Motion carried. (2). Letter sent to Jonas Snyder on 2/12/19 in regards to the parcel for sale next to the Pohopoco Creek.

Solicitor Fareri: (1). Robinhood malfunction: Waiting on hearing date. (2). Pine St. malfunction: The new owner was sent a letter to immediately repair the open cesspool. (3). Fareri reviewed the completed "Township Business Integrity Policy" which is needed as a grant requirement. In reply to Resident Vincent Morello's question, the policy follows the State Ethics Act and good business practices. Heckman moved to approve Polk Township's Business Integrity Policy. Seconded by Hurley. Vote, 3-0. Motion carried.

Zoning/Codes Official: Due to a computer malfunction, Burkner, provided a verbal report. Three permits issued with four pending. Seven letters included: illegal burning, garbage, fire escrows and a business without a permit. The escrow for Allen Ln. must be received and then Kresge and Ahner will conduct a site visit of the private road.

Park Board Chairman Robert Butler: The January meeting was cancelled. The next meeting is 2/28/19 to reorganize and discuss a park survey form. The Open Space Grant was submitted to the County and Park Rules were recommended. The PC and Fareri have reviewed and revised the Park Regulations and Participation Requirements. Hurley moved to approve the "Park Participation Requirements/Release Form" and authorized Fareri to draft an ordinance to enforce the "Park Regulations". Seconded by Heckman. Vote, 3-0. Motion carried. Many diseased trees were cut down at the Park with a few more to be taken down professionally. Discussion on removal of the trees and bid advertisement draft. Heckman moved to advertise for sealed bids for the removal of the cut trees, to be purchased by the bidder, with the addition of a time-limit for removal. Seconded by Hurley. Vote, 3-0. Motion carried.

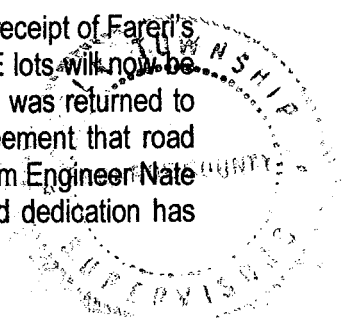
PLANS:

Higgins Lot Joinder: The representative was not present; therefore, Ahner tabled the Plan to the March meeting.

Frank and Linda Seder Lot Joinder: (lots 24,26 in El-Do Lake). Surveyor Jonathan Shupp represented the Plan. Previously reviewed, the Plan has been updated with paid tax certifications and corrected setbacks. Heckman moved to approve the Frank & Linda Seder Lot Joinder Plan. Seconded by Ahner. Vote, 3-0. Motion carried.

"The Woods" Request for Partial Release of Financial Security: Steven & Bruce Parisi represented the request. Kresge provided commentary on his 2/22/19 review of Engineer Christopher McDermott's certified revised Request #1 dated 2/21/19. Parisi informed the Board that a soil scientist has been contracted to provide a report on the stability of the basin berm and basin infiltration. Ahner moved to grant a two-step release of security, with an immediate release of \$168,940.00 and a second release of \$44,000.00 contingent upon an acceptable certified report of the detention basin berm. Seconded by Heckman. Vote, 3-0. Motion carried.

Hideaway Hills Phase II and IIIA Plans - Greenview Court & Road E: (1). The Board was in receipt of Fareri's 2/13/19 letter to the County Assessor's Office, which has precipitated a verbal reply that Road E lots will now be assessed in Polk. (2). Township records have determined that the escrow for Greenview Court was returned to the Developer and an escrow for Road E was never received. (3). The Board was in agreement that road dedication to the Township has no longer been the policy for a number of years. Fareri will inform Engineer Nate Oiler that due to the extensive amount of time that has lapsed, the Township's policy on road dedication has changed.



OLD BUSINESS:

Amendments: The 2/5/19 zoning amendment draft has been recommended by the PC. The SALDO amendment had previously been approved and was being held until the zoning was complete. Both amendment drafts will now be forwarded to the MCPC for review.

Property Maintenance Ordinance: The Polk PC has completed work on the ordinance draft. Revisions are being completed by PC Recording Secretary Rebecca Tippett, which will then be forwarded to Fareri for his review.

Resolution 2019-03, Agricultural Security Area Addition-Rudelitch: A Public Hearing had been held earlier this evening for review and comment of a proposal by Diane Rudelitch. Ahner moved to adopt Resoution No. 3 of 2019 accepting property owner Diane Rudelitch's parcel 13/12/1/30-1 with 15.50 acres and parcel 13/12/1/31 with 14.17 acres into Polk Township's Agricultural Security Area. Seconded by Hurley. Vote, 3-0. Motion carried.

NEW BUSINESS:

MRM Property & Liability Trust: The Board was in receipt of the proxy to elect trustees to a 3-yr. term. Hurley moved to authorize Delegate Beverly Christman to execute the voting proxy for the annual meeting of the MRM Property & Liability Trust to be held 4/4/19. Seconded by Heckman. Vote, 3-0. Motion carried.

CJERP: Meeting is February 28, 2019.

Full-time Employee: Ahner noted that Rebecca Tippett has been working part-time at the Township for the past year and Secretary Toner will be retiring in the near future; therefore, full-time help is needed. Resident Robert Andre suggested the Board consider hiring an additional part-time employee for the office. The Board will consider this in the future if needed. Ahner moved to hire Rebecca Tippett to a full-time position at \$14.00 per hr. which includes the benefits of insurance for health, dental, eye and life, along with a pension plan; and a week of vacation and sick time after one year of service; with a possible start date of March 1st, if that date is acceptable to Tippett's schedule. Seconded by Hurley. Vote, 3-0. Motion carried.

Support Letters: Ahner moved to approve support letters for: Chestnuthill Twp. & the West End Regional Park; Eldred Township; and Ross Township towards their applications to the Monroe County Open Space Fund and DCNR in regards to their funding requests for park development projects. Seconded by Heckman. Vote, 3-0. Motion carried.

PUBLIC COMMENT: (1). Resident Robert Andre expressed concern that there is a need for additional road crew members. Ahner acknowledged that while one road-crew member was hired in the past year, two employees are out on workers compensation and another is sick. Andre suggested advertising for part-time help to build a list of possible candidates. (2). Resident Robert Butler expressed concern about the changes in recycling and offered his help with education and any research to improve the situation. China has stopped taking many recyclables. New outlets must be searched out.

ADJOURNMENT: Chairman Ahner adjourned the meeting at 7:59 pm.

Respectfully submitted,


Ruthanne Toner
Township Secretary

