

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on June 19, 2014 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Dr. David Hosley, Vice Chairman; Ms. Veronica Clifford, Secretary; Ms. Patricia Patch, Treasurer; Mr. Jay Stalrit; Mr. Harry Carswell; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. Wasim Niazi was absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom called for a motion. Ms. Patch made a motion to approve the Agenda as presented. Ms. Clifford seconded. Mr. Sansom called the question. There were no objections. Motion Passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. May 15, 2014 – Regular Meeting**

Mr. Sansom called for a motion to approve the Consent Agenda. Mr. Stalrit made a motion to approve the Consent Agenda as presented. Mr. Carswell seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Old Business – None**New Business****Item A – Discussion and Consideration of a Request by North American Surveillance Systems**

Mr. Powell gave a brief overview of the item, stating that Mr. Rick McCourt from North American Surveillance Systems (NASS) was in attendance. Mr. Powell stated that NASS, which was located at Space Coast Regional Airport, had constructed a new facility, but now had growing business obligations that required

them to take out a loan against the new hangar facility in order to make improvements to Building 43, which they were currently leasing from the Airport Authority as well. Mr. Powell stated that NASS was simply asking for the Board's consent to take out a loan and to provide the lender with assurances in the event of default. Mr. Powell stated that something additional to consider is that there was property outside the fence that NASS would need to lease for additional parking.

Mr. Powell recognized Mr. McCourt. Mr. McCourt stated that the additional property would satisfy the City of Titusville's parking requirement.

Mr. Pickles stated that the Authority could potentially roll the parking lot into the lease, adding that the agreement would allow the lender to come in and put a mortgage on the property and if the Board approved the additional property it could be included. Discussion continued.

Mr. Stalrit made a motion to approve the request with the parking property included. Dr. Hosley seconded. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed.

Item B – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Pendleton.

Mr. Pendleton presented Invoice Number 14054 in the amount of \$2,475 and Invoice Number 14055 in the amount of \$630, both from Airport Engineering Company, which were for the Fire Hydrants Project at Arthur Dunn Airpark.

Mr. Pendleton presented Invoice Number 14056 in the amount of \$5,700 from Airport Engineering Company, which was for the Airfield Pavement Marking Project at Space Coast Regional Airport.

Ms. Clifford made a motion to approve the invoices. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item C – Discussion by Mr. Brian Russell of Recent Invoiced Costs by Michael Baker Jr., Inc. and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Russell.

Mr. Russell presented Pay Application Number 7, in the amount of \$264,115.66 from GLF Construction and Invoice Number 879913 in the amount of \$64,561.80 from Michael Baker Jr., Inc., which were for the West Apron Rehabilitation Project at Space Coast Regional Airport.

Mr. Russell presented Invoice Number 8799910 in the amount of \$8,970.50 from Michael Baker Jr., Inc., which was for the Security System Improvements at All Airports.

Mr. Russell presented Invoice Number 879903 in the amount of \$14,559.95 from Michael Baker Jr., Inc., which was for the Eastside Storage Hangar Project at Space Coast Regional Airport.

Mr. Russell presented Invoice Number 879896 in the amount of \$116,527.90 from Michael Baker Jr., Inc., which was for the RSA Compliance & Shoreline Stabilization Project at Merritt Island Airport. Discussion continued.

Mr. Carswell made a motion to approve the invoices. Dr. Hosley seconded. Mr. Sansom called the question. All voted aye. Motion passed.

The Board and Mr. Russell discussed the progress of the Spaceport License submittal.

Information Section

CEO Report

Mr. Powell reported that Staff had multiple meetings in the near future with groups that wanted to partner with the Airport Authority and possibly locate here. Mr. Powell stated that that FAA was now going to allow the use of funding for revenue producing buildings. Mr. Powell stated that the South apron at Merritt Island Airport needed to be taken care of prior to any additional construction in that area due to be too low.

Mr. Powell concluded his report.

Attorney Report – None

Check Register & Budget to Actual

Mr. Powell stated that financials had been provided and everything was in line.

Administration & Project Reports

Mr. Powell stated that there were not many changes to the reports.

Mr. Stalrit asked Mr. Powell when Staff would go through the training for the new security system. Mr. Powell stated that the training was going to take place on the following Thursday and gave a brief overview of what that would entail. Mr. Powell also stated that Staff was now looking at the second phase of the security system project.

Mr. Powell and the Board discussed future partnerships with the Port Authority.

Mr. Sansom asked Mr. Powell if Staff had talked to anyone regarding getting funding for the road project at Space Coast Regional Airport that was not tied to a building project. Mr. Powell stated that he could look at that. Discussion continued.

Ms. Laura Canady from the City of Titusville's EDC stated that the North Brevard Economic Development Zone was responsible for widening I-95 and that they wanted to widen State Road 528, so perhaps the Authority could talk to them about getting involved in the road project. Mr. Sansom stated that the Authority should try and get other entities to express interest in having the road. Discussion continued.

Authority Members Report

Ms. Patch reported that she had a flight simulator that she was donating to the Civil Air Patrol. Discussion continued.

Dr. Hosley discussed Cyber Security and introduced Mr. Ed Brennan from the Global Institute for Cyber Security and Research. Mr. Brennan briefly discussed Cyber Security and what his agency did, stating that they needed to get a greater national understanding of what was going on. Mr. Brennan stated that they were trying to bring the City of Titusville into the forefront of Cyber Security.

Dr. Hosley discussed aviation and aerospace incentives. Mr. Powell stated that they were pushing for a regional study pointing at how all entities could connect. Discussion continued.

Mr. Stalrit asked about the progress for the ARFF training at Space Coast Regional Airport. Mr. Terry Wooldridge, the ARFF Fire Chief, stated that everything had been certified and the issues had been worked out. Mr. Wooldridge added that there was still some equipment coming through. Discussion continued.

Mr. Sansom discussed current legislature.

Public & Tenants Report

Mr. Don White from the EAA at Merritt Island Airport stated that on May 31st there had been a make-up date for the Young Eagles event which had been rained out. Mr. White stated that on May 31st, 134 kids had flown and it was a successful event.

Mr. White asked if the Airport Authority could put security cameras in the area where the flight simulators were. Mr. Powell stated that it would be doubtful, especially if grant funding was used, according to the Airport Authority's charge,

and that they would probably need to put in their own stand-alone system.
Discussion continued.

Mr. Sansom turned the floor over to Mr. Bill Weiler of the Civil Air Patrol. Mr. Weiler stated that the CAP's building at the Merritt Island Airport had fallen into disrepair, adding that water had gotten through the roof and damaged the underlayment. Mr. Weiler stated that there were now mold issues and that the CAP really needed to move out. Discussion continued.

Mr. Weiler introduced the new Squadron Commander for the Merritt Island CAP, Captain Deb Kolos.

Adjournment

Mr. Sansom adjourned the meeting at 9:49 a.m.

JERRY SANSOM, CHAIRMAN

DR. DAVID HOSLEY, VICE CHAIR