

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

March 14th

2019

CALL MEETING TO ORDER BY: Chris Diehl @ 8:01 p.m. Pledge of Allegiance

Roll Call: Chair Diehl: Here; Vice Chair Bixler: Here; Trustee Pfile; Here; Fiscal McCluskey: Here; Road, Cemetery, Parks: Biltz: Here; Fire: Jesse Baughman: Absent; Zoning: Lippy: Absent

Guest: Timothy Paroz

I. MOTION TO APPROVE AGENDA FOR: March 14th 2019

Moved by: Jeffrey Second: Tim

Mr. Pfile: Yes; Mr. Diehl: Yes Mr. Bixler: Yes

II. MOTION TO APPROVE MINUTES :

A. 1/10/2019

Moved By: Jeffrey Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Diehl: Yes

B. 2/28/2019

Moved By: Jeffrey Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Guest Timothy Paroz. Chris: Tim is there something that you wanted to bring to our attention? Tim: I do not think so; I do not think that I have anything to say, if there is an update with the property or something like that. Chris: We pretty much last meeting, we are all in agreement to accept the title company's declaration that is your guys' property and we went on record as not having any claims to it, so I guess you guys can just follow in and get it surveyed and continue on. Bill: I did send the information to Chris Meduri for an update on how he thinks that we should proceed, I did talk to the title company, they are saying before any deed can be handled there has to be a survey done and Tim is aware of that. I do have to pay for that title search that was \$250.00. I sent a request to Chris (Meduri) to see if he was going to do the deed or if he wants the title company to do the deed. The price from the title company would be \$123.00 to finish that whole section off, the deed and whatever legal needs to be done or if Chris is going to do it and then go to the auditor and file all of the paperwork, but I am not sure, I have not heard back. But we really cannot do anything until the survey is complete. Tim: We just accepted a contract for \$650 or \$700 to get that done, I know the check will get sent tomorrow to get on the schedule to have that done.

II. CORRESPONDENCE:

A. Tim: It is time for our E-Check it is on the odd years, so I think that we may have had it done last year but I think that we still have to have it done this year. So we will just have to let Jesse know and I will give him that.

B. Chris: Brett Bencze, New Prosecutor for Edinburg Township

C. Semi Public Waste Water Treatment for the Fire Department and Township for their inspections I just need approval to authorize payment of \$275.00 for the permit fee.

Chris: Yes. That amount is low enough I do not think that we need a motion do we. Bill: No.

IV. OLD BUSINESS:

A. Budget- Bill: The way that I was trained, all that we submitted for our permanent appropriation's to the County is the top sheet, so at the local government conference what they called it is a legal level of control, so it kind of defines what the Trustees are mandated to control and where the Fiscal Officer is allowed to make changes. So there has to be three levels of control from the Trustees. So the first level would be the fund, the second level would be the department and then the third level would have to be broken down to personal services which would be salaries, payrolls, wage taxes, withholdings and that kind of stuff as well as other employee deferred comp and all of that. Then other expenditures would be like kind of everything else anything that does not

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have to do with personnel but they do need those two split out. So we have to authorize it down to that level, you can actually get more particular if you want to go in and authorize like East Ohio Gas but this is the minimum level. So what I noticed when we were doing that is in our re-organizational meeting it says that the Fiscal Officer is allowed to basically move funds or move appropriations within a fund that actually is to much authorization. I can move anything under personal services and other expenditures and usually, I do not really know that I really mix those too much at all anyway. I think operationally I usually come to you guys if I have to move money. Fiscal Officers can never move money from fund to another fund for sure. But as far as if I have to take 20 out of telephone because we are short on gas I can bring that up every time if you want but if you are comfortable it is up to you guys. So we would have to make a change to that re-organizational meeting saying that Fiscal Officer can move appropriations below the personal services and other expenditures levels. Jeffrey: Would we have to amend the resolution that we did or would we have to do a new resolution? Bill: We kind of been functioning that way, when we say this today this is what it is, but if we get to the re-organizational meeting for next year it will have to be changed. So it would have to be Fund Level, Department Level and Major Objects, it cannot just be fund level. Chris: Would it be the end of the world if we just let it be and then fix it at the beginning of the year. Bill: No, because you are basically approving this today. Chris: Why do we not just leave it the way that it is and then maybe you can make a note someplace to make sure that we do not forget it at the re-organizational meeting next year. Bill: I will be here at least until April, there was one change that the County made, they had one account that we had originally budgeted at \$1,000. that is not really an interest only account but they did record it as interest only account so I had to change that bequest to \$281 instead. Then when I plug in all of the numbers somewhere I made a math error, I believe that it occurred and it had something to do with the salt shed, since we already paid for it, but I had budgeted to pay for it, it is kind of in there twice so it did change the total revenue for the general fund went down as well as the total appropriations. So you have had time to look over those if you want to go ahead and approve those and then I will print these numbers out in the minutes.

MOTION: RESOLUTION: 2019-014

Motion: To approve the following final permanent appropriations for 2019 at the fund, program, and major objective level.

Moved By: Jeffrey Second: Tim

Mr. Diehl: Yes; Mr. Pfile: Yes; Mr. Bixler: Yes

IV. TRUSTEE REPORTS:

A. Tim: Ben Dillon Tournaments are the 27th and 28th of April, we should probably check the Pavilion to make sure there is nothing booked. Dumpster Day is scheduled for April 26th 8:00 am-8:00 pm and 27th 8:00-Noon. Bill: Are there any restrictions on that? Tim: There are going to be for the tires. No Semi Tires. No equipment tires. And they cannot be cut. Kevin: No Paint cans No Television no trash, limit 10 tires per family 1 trip. Kevin: The Bill was 58,000 or 59,000 for the whole county so they are making some cut backs on that. Bill: I know last year I put that on the website, we did not do an ad in the paper did we? Tim: Yeah we did, wait until we get the letter once he puts it out official.

Tim: The other thing is the logo here, do you guys want to pick out logos for the bicentennial? Jeffrey: Personally I like the bottom two. The State of Ohio and this celebrating 200 years Edinburg. I like those two. Tim: I agree. What do you think Bill? Bill: I like the bottom right because it lets us know that it is Ohio and I have seen that other logo all over the place. Jeffrey: Now are they going to do one of these? Tim: This will be the logo and this will be pins that they have made. The logo will be what they put on the banners, the letter head everything, that will be their logo. They are going to get I think they said 75 of these made and see how they sell them and then they will get more made maybe.

B. Chris: Rhonda is working with Camp Carl to get things worked out and is working with the prosecuting attorney to make sure that she does that right and she is still waiting

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to hear on a court date for the pallet place.

IV DEPARTMENT REPORTS:

A. Kevin Biltz- Roads/Buildings/Cemetery/Park Report: Roads: We are planning to have cleanup on April 26th 8:00 am to 8:00 pm and April 27th 8:00 am to noon. I got two dumpster bids Kevin Scott's bid was \$640.00 a dumpster and Akron dumpster was \$695.00. I also talked to Broadway Metals and they will bring us a 40-yard dumpster for free and then if we need another one they will come and get it and bring us another one like they did last year. Chris: And then they give us a little bit of money for the scrap? Kevin: Oh yeah they pay like they did last year; I think that we got like \$300/\$400 last year. Bill: That was more than we ever got before. Kevin: We went out patching, we had some holes around and we got them all patched, patched a little bit at the park and cemetery too.

Parks: We would like to thank Tom Pfile for his generous donation for covering the cost of the tree work at the park and cemetery. We have the trees in the park cut down and hauled. We have to clean up the branches yet. We are going to rent a chipper next week. H&S stump is supposed to start on the stumps today but it rained, so as soon as he can get into the park and cemetery he will get on that. He wants us to cut a couple of trees down, like that one going into the park area. Bill: So is that Barbor. Kevin: Barbor Tree. Chris: We used them but did not have to pay them anyway. Kevin: Yes, He cut the trees down and Tom is going to pay for that. Bill: So I can get rid of that Invoice, I just needed to know what invoice to get rid of. Kevin: I told Ed to keep track of what is what so that you have separate bills for the Park and Cemetery. Cemetery: We have the trees all cut down and hauled away. We have the brush to clean up. H&S Stump is supposed to start on the stumps. We had another funeral last Saturday and we have one tomorrow. Chris: Tim, Does your dad want any kind of donation receipt for taxes or anything? Tim: I do not think so, he was the one kind of carrying on about the dead trees in that cemetery so he felt as though. Kevin: I told him that he did not have to. Bill: I can put a tax donation receipt together that is not a problem. Tim: I do not think that with him being retired that he has much to worry about.

B. Jesse Baughman/Fire Department- Jeffrey: Total Fire runs from February 1st through February 28th 2019 28 total runs, 3 Fire, 2MAG, 1MAR, EMS 20, MAG 5, MAR 2, MVC 4, MAG 0, MAR2, Service Calls 4. Total number of runs to date as of February 28th, 2019 is 28, Total Number of runs February 28th 2018 is 44. EMS: Joint EMS training for March will be this Monday with UH at Edinburg. Fire: We have 8 signed up for NIMS 300 class from Edinburg, 3 already have it. 2 others are working on changing work schedule. 2-3 coming from outside departments. Asking approval from trustees to host the class.

MOTION: RESOLUTION: 2019-015

Motion: Approve \$500.00 for the NIMS 300 Class.

Moved By: Jeffrey Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

C. Zoning- Rhonda Lipply:

D. Fiscal Officer-William McCluskey-shared warrant, PO's, financial reports. Bill: I think that we covered everything; I just want to make a note I did put a Bill in there for Stryker for the LifePack warranty, the invoice I received had tax on it, so the price is like \$2,795.00, I did not include the tax, I called them and they said that their system says that you are tax exempt, we had only authorized what I printed out, so if they say no we tax for FCC or something, I might have to write an additional check. I had a question Mitchell Communications. Jeff: Isn't that for the repairs for some of the pagers? Bill: Are they a local company? Tim: They are over on Manchester Rd. Bill: So there is a \$26.21 mileage charge from them, so their labor charge was \$85.00 for one hour, so I do not know if they have to come here to do it. Jeff: I have to look at that, I knew that there were some pagers that needed to be repaired, but I would have thought that we would have taken them over there. Bill: That is all, other than this phenomenal number of EMS collections requests, they must have just cleaned out their files. Chris: Does someone

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want to make a motion to send out various EMS bills to collections? Bill: So you have 26 in that stack there that people just did not respond or did not follow up. General discussion regarding unpaid EMS bills.

MOTION: RESOLUTION: 2019-016

Motion: To send 29 listed in the file of Bills for the EMS to collections.

Moved by: Jeffrey Second: Chris

Mr. Diehl: Yes; Mr. Pfile: Yes; Mr. Bixler: Yes

MOTION: RESOLUTION: 2019-017

Motion: To excuse 2 of the EMS Bills account AMDKIM and YEFOLE and write off.

Moved by: Jeffrey Second: Chris

Mr. Pfile: Yes; Mr. Bixler: Yes; Mr. Diehl: Yes

Bill: I received a call from someone, they said that they have been calling Rhonda and she has not gotten back to them in regards to they want to know if a property has been zoned residential or commercial they could not tell, so I did give her Rhonda's number since she had called before and I gave her your number Chris. Chris: OK, nobody called me yet.

VI. MOTION TO PAY THE BILLS: WARRANTS 41105 THRU 41124.

Moved by: Jeffrey Second: Tim

Mr. Diehl: Yes; Mr. Bixler: Yes; Mr. Pfile: Yes

VII. MOTION: MEETING ADJOURNED AT 8:37PM.

Moved by: Jeffrey Second: Tim

Mr. Diehl: Yes; Mr. Pfile: Yes; Mr. Bixler: Yes

Chris Diehl, Chairman

Tim Pfile, Vice Chairman

Jeffrey Bixler, Trustee

William McCluskey, Fiscal Officer