

Southwyck Community Association
Minutes, Board of Directors Meeting
February 7, 2019

A regular meeting of the Southwyck Community Association Board of Directors was held on February 7, 2019 at the Calvary Baptist Church, 3302 County Road 89, Pearland, Texas. Board members present: Helen Bilyeu, John Fisher, Sangeeta Bakshi, Sylvia Nguyen and Vanessa Helmer. Residents: Kathleen Blount and Parul Soni and Kathy Dooley of Community Management Solutions. A quorum was verified and the meeting called to order at 6.30pm.

Homeowner input: Ms Blount mentioned that many Section 4 residents seemingly did not receive their July-December assessment notice/bill. Ms Dooley said she would look into it.

Secretary's Report: The minutes of the December Board meeting were reviewed. A motion was made to approve the December minutes, was seconded and passed.

Treasurer's Report: The December financials were reviewed. A motion was made to approve the transfer of \$70,000 to the Reserve fund, was seconded and passed. A motion was made to approve the December financials, was seconded and passed subject to the December financials being adjusted to reflect the change, ie: the transfer of \$70,000 to the Reserve Fund.

Business: Board positions for 2019 were discussed and everyone agreed to keep current positions and Ms Nguyen, as the most recent member of the Board, was appointed a Director. The email vote approving landscaping work was ratified. Bids for installation of second fountain in Southwyck lake and electrical work required were reviewed. Motion made to approve installation of fountain, was seconded and passed. Ms Dooley gave a quick update of current projects – new signage for Southwyck Park has been ordered and plumber has been instructed to go ahead with ordering and installing new water fountain and foot washing station in park.

Executive session: The Board discussed collections and pending legal actions. There being no further business, the meeting was adjourned.

Vanessa Helmer, Secretary