

### Southeast Regional FYSPRT Gift Card Stipend Policy

As a FYSPRT, we value and want to honor the voice of families and youth that attend our meetings. To help families and youth attend a Southeast FYSPRT meeting, gift cards will be utilized after the meeting as a thank you for active participation. The purpose of this gift card policy is to detail who is eligible for a gift card, how gift cards will be tracked, how many gift cards will be given per meeting, shipping time expectations, and recourse for lost gift cards.

1. Gift card purchases and gift cards shipped will be tracked by the FYSPRT Convener.
2. Family members/attendees with current or past lived behavioral health experience are eligible to receive a meeting attendance gift card for their active participation in a meeting (maximum of two gift cards per family).
3. Each Youth attendee between the ages of 12 through 25 is eligible to receive a gift card for their participation after a meeting.
4. Gift card recipients are required to provide contact information for receipt of gift card (name, address, email). Please use an email that you check regularly to ensure prompt delivery of gift cards.
5. For electronic gift cards, delivery is often instantaneous and will be sent to the person's preferred email address. Email address will be verified prior to sending by the FYSPRT Convener.
6. For physical gift cards, the shipping method is an envelope with a Forever First Class stamp; please allow 3-4 weeks for shipping. However, the average shipping time is 1-2 weeks. Shipping address will be verified by FYSPRT Convener through email.
7. If after 4-weeks a gift card is not received, a second gift card will be issued after receiving mailing address confirmation from the recipient once again. Allow 3-4 weeks for this second gift card to arrive.
8. The United States Post Office has a proven record of delivering mail with minimal lost packages. Each FYSPRT operates on limited funds that cover many other activities and duties. If a second gift card is not received, a third gift card will not be issued. The FYSPRT thanks you in advance for your understanding.
9. If you do receive the first gift card that was assumed lost, please notify the FYSPRT Convener. This system of gift card incentives relies on honesty.
10. Greater Columbia ASO reserves the right to not send gift cards to anyone who is found to be abusing the gift card distribution system. Greater Columbia ASO also reserves the right to change eligibility for receipt of cards based on funding, needs, or other reasons.
11. Due to a limited budget, the maximum amount of gift cards given out each month is 10. If more than 10 youth or family are present and eligible for the gift card stipend, a random drawing of all eligible participants will be completed.
12. GCBH ASO staff/FYSPRT Conveners, Tri-leads and System Partners are not eligible for attendance gift card stipends at this time.
13. To show appreciation for our System Partners and Tri-Leads, the Southeast FYSPRT reserves the right to hold special drawings for gift cards/prizes for our valued System Partners and Tri-Leads throughout the year if budget allows.