

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES

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## NOTICE

### **NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE**

**November 28, 2017 – 6:00 P.M.**

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a special meeting to be held in the office of the School Treasurer located at 22 Calendar Court, Suite D., LaGrange, Illinois, on November 28, 2017 at 6:00 P.M.

## AGENDA

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Public Comments**
4. **FY17 Audit Presentation**
  - Ms. Betsy Allen, Miller Cooper & Co., Ltd.
5. **Review/Approval of the FY17 Lyons Township School Treasurer's Final Audit**

Board of School Trustees review and approval of the Lyons Township School Treasurer's FY17 Final Audit as presented.
6. **Review/Approve FY18 Insurance Coverage Renewals 12/1/17 through 11/30/18**

Board of School Trustees review and approval of FY18 insurance premium renewal and payments.

  1. Commercial General Liability
  2. Workers Compensation
7. **Review/Approval of Minutes**

Board of School Trustees review and approval of the Lyons Township School Treasurer's minutes of:

  1. September 25, 2017 – TTO Open Meeting
  2. September 25, 2017 – TTO Closed Meeting

8. **Review the Lyons Township Treasurer's Financial Reports**  
Board of School Trustees discussion and review of the Lyons Township School Treasurer's financial statements for the following months as presented.
  - September 2017
  - October 2017
  
9. **Review School Districts Official Records**  
Board of School Trustees discussion and review of the Lyons Township Schools and Coop's financial records for:
  - September 2017
  - October 2017
  
10. **Review/Approval of Payables List**  
Board of School Trustees approval and ratification of the payment of expenses is requested for the Lyons Township School Treasurer's payables list for:
  - October 31, 2017 - \$ 23,694.04
  - November 28, 2017 - \$ 194,919.93
  - ***Total \$ 218,613.97***
  
11. **FY18 Board of School Trustees Future Meeting Dates**  
Board of Trustee approved FY18 future meeting dates.
  
12. **IMRF 2017 Executive Trustee Election**  
Board of Trustee review of four (4) 2017 Executive Trustee candidates for a five-year term of office, from January 1, 2018, through December 31, 2022 (vote for one).
  
13. **Review/Approval of Depositories**  
Board of School Trustees review and approval of the updated depository list dated October 23, 2017. Lyons Elementary School District #103's US Bank account was added to the current depository list for approval.
  
14. **Review of the September 30, 2017 Investment Report**  
Board of School Trustees discussion and review of the September 30, 2017 Investment Report.
  
15. **Motion to suspend the Special Meeting for the purpose of entering closed session**
  - *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11), "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."*

16. **Motion to reconvene the Special Meeting of the Board of Trustees**
17. **Action as a result of Closed Session**
18. **Adjournment**