



Annual General Meeting.  
September 4<sup>th</sup> 2024 at 7pm.

# Agenda

- **1. Call meeting to order, any additions to agenda?**
- **2. Introductions**
- **3. Minutes from the 2023 Annual General Meeting: Jennifer Robertson**
- 4. Meet the Instructor's: Geri Cey, Sharleen Knorr, Rebecca Cey and Jorja McClelland
  - a) Introducing the Class Assistants
- 5. President's Report: Lise Ritz
- 6. Vice President's Report: Kristy Lang
- 7. Treasurer's Report: Brenda Lawrence
- 8. Artistic Director's Report: Geri Cey
- 9. Fundraiser's Report: Cynthia Bruneau
- 10. Questions ?
- 11. New Business
- 12. Elections
- 13. Next Board Meeting Scheduled/Adjournment

# AGM Minutes from August 31st 2023.

- Step It Up Dance Cooperative Ltd's Annual General Meeting Thursday, August 31st 2023 was held in the Step It Up Dance Studio, in Clavet, Sk. In attendance; Geri Cey, Cindy Bruneau, Brenda Lawrence, Lise Ritz, MaryAnn Nelson, Cheryl Simpkins, Kimberly Little, Kristy Lang, Terra Ulsifer, Trina Miller, Tanya Beaulieu, Donnita Derbyshire, Hannah Marple, Lindsay Jackson, Melissa Threlfall, Jaimie Tuchek, Amanda Pottle, Rebecca Cey, Hayden Wagner, Ariannah Nelson, Rachael Morrison, Elizabeth Derbyshire, Hayley Miller, April Ritz, Crystal Dyck, and Jen Robertson.
- Lise Ritz called the meeting to order at 7:08 pm. Lise asked if there were any items to add to the Agenda. Executive members introduced themselves.
- The minutes from the 2022 Annual General Meeting were read by Jennifer Robertson. Motion made by Lise Ritz that the minutes were to be adopted as read and correct, seconded by Kristy Lang. No one was opposed to this motion; all in favour and the 2022 minutes were passed as read and correct.
- Geri Cey introduced herself being on of our two instructors and our Artistic Director; she introduced the junior assistants that will be assisting her and Cori Udell's classes this year. Giving the background experience/credentials of herself and Cori's plus the junior assistants exams taken and their dance experience.

- Presidents report was given by Lise Ritz. Renovations that were planned and budgeted for last year are almost completed. A bathroom and lobby are now in use for parents to access on the south side of the building. An office area to be utilized by the instructors and a new large change room that can now be used by the dancers. Volunteer work kept the cost low, thank you to the carpentry skills of the Ritz family. Volunteer dance families also helped with painting, putting down flooring and prep work. Dancers can leave items in the new locker change area at their own risk. Please try to keep food in containers to keep the pests out. Buddy system of offering older dancers to walk younger dancers who dance right after school to the studio. Reviewed the Calendar year and Important dates to note. Recital is May 4<sup>th</sup>, 2024 at the Lakeview Church. Communication, process, FB, Band, Reminds and Emails are used. Sign up to FB, reminds is automatic with registration, and band is an invite email. 3<sup>rd</sup> time Community votes winner, looking for a sponsor for this year's award.
- Vice President Report had Kristy Lang reporting on rentals that we host in the studio. Email our [stepitupdanceco@gmail.com](mailto:stepitupdanceco@gmail.com) for community group rental inquiries. Renters must have their own insurance and sign a rental agreement to occupy our space. We have limited opportunities for rentals during the dance season but encourage community groups to use our space if we can accommodate rental times. Tapped Out Parents, Kristy is heading a family fundraising group that is for families to fundraise to offset their personal dance costs. September 15<sup>th</sup> deadline to join, must participate in both fundraisers and sell a minimum number of items for each of the fundraisers. Quick Stop Perogies and Mother Earth Cards are the first two planned.

- Treasurer Report by Brenda Lawrence. Brenda reviewed on our Powerpoint presentation our Financial fiscal statements up to our year end of May 31, 2023. 86 dancers with 63 families have enrolled up to date. Using Quick Books this year so statements may look different if sent out using this software. Outstanding accounts must be paid in full by April 1<sup>st</sup> unless otherwise discussed. When e transferring please have last name and what payment is for in payments. The treasurer position will be up for election at the next agm in the fall. Brenda would like anyone interested in this position to shadow her job prior to taking it on. The motion to waive an auditor was not presented as the books are reviewed by an Independent 3<sup>rd</sup> Party Robin Bourgonje at Protax Consultants. Our books are always available for any member to review. Motion was made to adopt the treasurer report as read and correct by Cindy Bruneau, seconded by Kimberly Little, no one was opposed and the motion was carried.
- Geri Cey gave the Artistic Directors Report. Discussed how exams were just held and our students did very well. This year Acro, Tap and Jazz exams were offered. Opportunity for exams is very accessible by being offered online through zoom. Will do this again this year in May and June. Advanced Acro will be a fundamental stretching and technique class this year and will not compete. Offering 3 Saturday classes hoping to fill the overflow of Basic Movement, and primary classes. Offering a male hip hop class 7+ as well. Pointe will be competing this year. The advertised schedule will remain as the schedule for this year.

- Competitions: Kindersley, Aberdeen and Edmonton. Level 1-4's going to Kindersley and Aberdeen and to take a poll to see if Level 2's would like to go to Edmonton. Parents to pay \$100.00 for solos going to Edmonton. Club will pay for group fees. Edmonton is a tiered event, a panel of judges, exciting to compete at a different venue and a great opportunity for team building.
- Production, first time ever and in celebration of our 10<sup>th</sup> Anniversary. Open to all ages,. Members decided charging a fee to help offset competition costs set at \$50.00. No registration fee for this dance so charging a small fee to help with competition costs is acceptable. September 29<sup>th</sup> deadline to join the cast. Dance Jam October 1<sup>st</sup>, 7+ age of dancers that can attend and a deadline of September 20<sup>th</sup> to sign up. Email the club and Geri will submit the application. Families can etransfer payment.
- Cindy Bruneau gave the Fundraiser Report starting out by thanking Affinity CU, Sasklotto's for their support once again. Bottle drive scheduled Saturday, September 30<sup>th</sup>. a 3 hour commitment. This money will pay for dance equipment. Sarcan has our club in its system for year round donations with Drop and Go with StepItUp as the code. Haunted House Halloween Fundraiser October 21<sup>st</sup>, and 22<sup>nd</sup> in saskatoon an all-age event we will volunteer at with 80 per cent of the funds going to our club to help offset the Edmonton Competition. Volunteers get free food and drink. Cheer basket of liquor raffle end of October beginning of November anticipated start, Spring Rolls and Mom's Pantry in January. Shadow Boxes are a constant running fundraiser.
- Cindy is also in charge of the Step It Up Dance Website and she is adding on the information such as board meeting dates and events to our dance calendar. Competition information as well as solo, duet, practice times at the studio.

New Business: Logo! With the tenth anniversary of our dance club our logo has been updated. Clothing will be up for sale with the new logo. Discussed jackets, hoodies, shorts, onesies with iron on, screen printing and embroidery. Discussed the logo and whether or not to let access to the logo. Will discuss at our next regular meeting. Tights, bodysuits, and water bottles are available during the year for purchase.

Cindy made the motion to adjourn the meeting at 8:55 pm, MaryAnn seconded it and the meeting was adjourned.

First meeting of the 2023/2024 season is September 23<sup>rd</sup> at 3:00 pm all members welcome.

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# Gerri Cey

ADAPT, RWID, AAC2, BAC, PBT, ACA, CDLA, LID, CDTA Pre-Associate.

Gerri Cey is a founding executive member and the Artistic Director of Step it Up Dance since its humble beginnings in 2013. Growing up on a farm near Clavet, Gerri is a hometown gal and second generation Clavet Cougar! Gerri is an award winning dancer and choreographer who began dancing at the age of 4 at Footworks Dance Studio in Saskatoon. She has studied Tap, Jazz, Ballet, Pointe, Musical Theatre, Song and Dance, Lyrical, Contemporary and Modern and continues to expand her knowledge. Achieving her advanced ADAPT Tap and Jazz exams as well as her RAD Elementary (Intermediate), she also received drama training through Persephone theatre and the University of Saskatchewan. Gerri has participated in both dance and drama workshops and competitions throughout Western Canada, winning multiple awards and scholarships. She was a dancer in the Dare to Dance company as well as working as a dancer for events such as Cruise Weekend in Saskatoon and the Festival of Trees. Gerri has been teaching since the age of 14, starting as an assistant then moving on to a full teaching position at the age of 18. She taught for 10 years then took a few off to pursue a family and career. Gerri was happy to get back into teaching and dancing when Step it Up began, and is now enjoying the balance of career, family and dance.

Gerri is ADAPT (Associated Dance Arts for Professional Teachers) certified in Tap and Jazz, Acrobatic Arts certified to Module 2 (Advanced Levels), Acrobatic Arts Mentor and recently completed her Flexibility and Contortion. She is also PBT (Progressive Ballet Technique) certified, and currently studying to become a Licentiate in Ballet with the Canadian Dance Teachers Association. Gerri is a certified adjudicator with Acrobatic Arts and Canadian Dance Leadership and is also proud to be a Rhythmworks Integrated Dance certified instructor, member of the Saskatchewan Association of Theatre Professionals. She has recently attended CDTA teacher courses and Dance Jam workshops and continues to look for professional development opportunities anywhere she can! Since assuming her role as Artistic Director, Step It Up students have seen numerous successes under her mentorship from multiple scholarships and awards to being awarded a broadcast performance spot on Telemiracle. In 2022 she had the honour of being nominated for a Saskatchewan Arts Leadership Award in recognition of her contribution to art, teamwork and inclusivity in the community of Clavet.

Gerri is excited to return and share her knowledge and love of dance with her dance family and community, and to help bring affordable professional dance instruction to her hometown!!



# Sharleen Knorr

Sharleen began her dance career at the age of 3 at Lanigan Dance Dynamics. Throughout her years, she worked hard to complete numerous ADAPT jazz exams, RAD and ADAPT ballet exams, as well as all CDTA tap exams up until her teachers. She began teaching dance when she was 13 and fell in love with being able to share her passion.

Sharleen is a Registered Nurse and lives in Clavet with her husband Torey and her two little boys Cache and Cooper. She is so excited to begin teaching at Step It up and bring her love for dance to all the students.

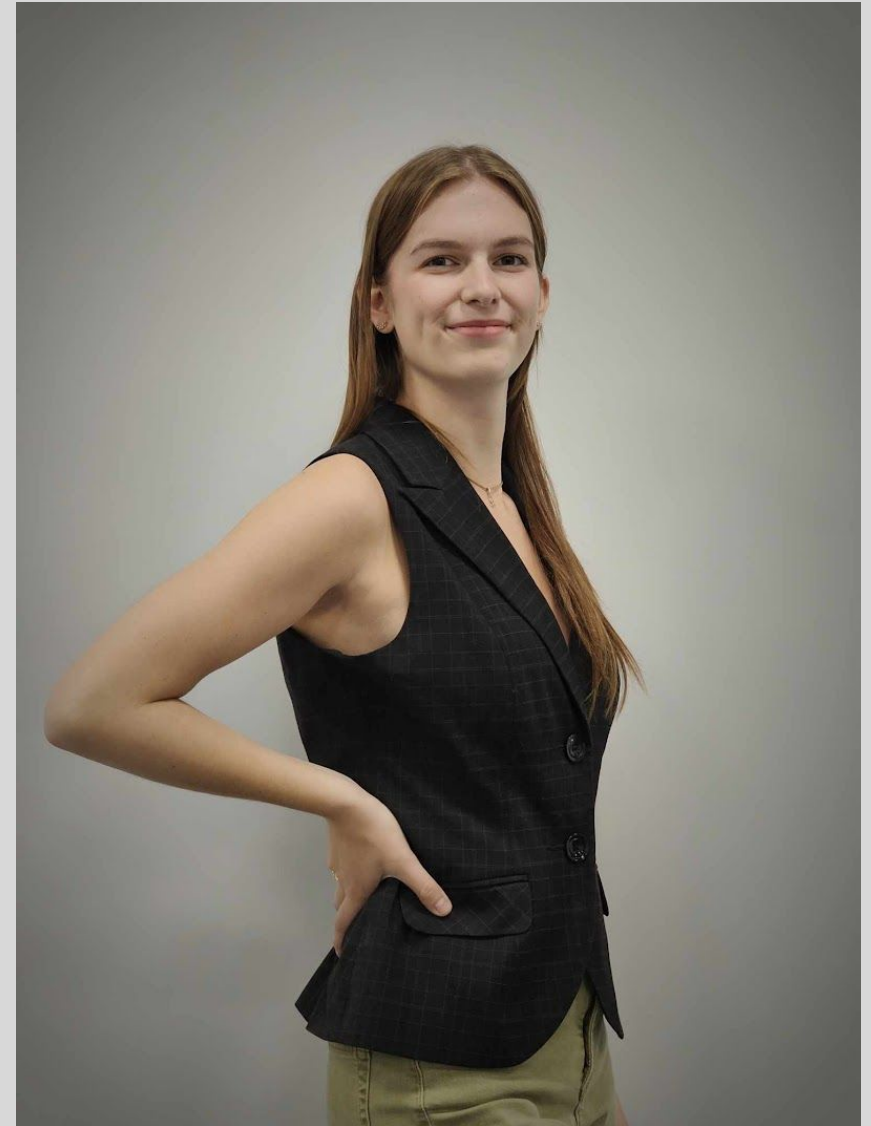


# Rebecca Cey

Miss Becky is a graduate from Clavet School and a nursing student at Saskpolytech. She has been dancing with Step It Up for 11 years. She has completed her first set of ADAPT JR 3 Tap and JR 3 Jazz Exams with Step It Up and continues to look for opportunities to learn. She attended the Alberta Dance Teacher Convention where she participated in the Student Teacher Training program as well the Acro dance for Preschoolers seminar presented by Acrobatic Arts. This summer she completed a course in hip-hop foundations and techniques through Rhee Gold.

She has assisted at Step It Up Dance for several years before she started teaching her own classes. Miss Becky loves to teach because she loves watching the kids grow and improve. She loves dance as a fun means of self expression and is excited to share her love of dance with younger students. "Dance has taught me to be part of a team and in the process, I have made some amazing friends. I am excited to be part of the Step It Up Teacher Team"

- Miss Becky-



# Jorja McClelland

Jorja is a graduate from the Nipawin School of Dance where she studied various genres of dance starting at the age of 4. She practiced Jazz, Tap, Ballet, Pointe, Lyrical, Contemporary, Hip-Hop, Modern, and Acro. Her completed exams consist of CDTA advanced Jazz, RAD grade 8 ballet, and RAD Intermediate ballet.

Jorja loves dance because it allows anyone to interpret and express their feelings and be their true self. She believes it is also the best place to build lifelong friendships with their fellow dancers and instructors.

She has assisted many types of dance during her final 6 years at the Nipawin School of Dance. Her love for teaching began during these years. Being able to see her students achieve new goals and accomplishments is her motivation to continue in her dance journey.

"I am looking forward to watching the dancers grow into their full potential as a dance teacher. I am very excited to continue my love for dance as a part of the Step It Up dance instructor team!" - Miss Jorja



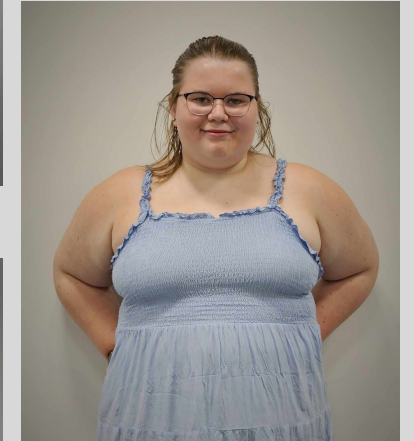
# Class Assistants

- Step It Up Dance firmly believes in the power of mentoring and supporting your fellow dancer. Four years ago we implemented the junior assistant program which draws on dancer's ages 12 and up that are interested in assisting our dance instructors teaching younger dance level's such as Basic Movement, Primary, and Level 1 dance students.
- Anyone interested in being an assistant applies for this opportunity. It is a wonderful volunteer program which gives our dancers confidence, a sense of pride and an opportunity to build leadership skills. It also gives the younger dancers a connection to our older dancers which is important to our dance family.
- A class assistant not only assists with the weekly classes, they help with picture day, and are an important part of recital, helping everyone feel happy and safe in a different venue.
- We are proud to mention that this also has inspired a few of our junior assistants to engage in exams, building a foundation of learning at a young age to gain credentials in the dance world.



# Meet our Class Assistants

- **Miss Rachael** is 15 and has been dancing since she was 3! Rachael takes Ballet, Tap, Jazz, Acro, Musical Theatre, Lyrical, and this year will also be doing Pointe and Hip Hop. She has completed her Level Jr 3 Tap ADAPT exam, as well as her Level 6 ADAPT in Acrobatic Arts. This is Rachael's 4th year assisting classes and she can't wait to start! Outside of dance she participates in 4H and is currently on the executive as secretary for the Saskatoon 4H Beef Club. She also had the opportunity to be a Leader In Training at Camp this year.
- **Miss Tya** has been assisting at Step It Up for 4 years and has been dancing herself since she was 3. Her favorite part about assisting is helping younger students to understand, and to share her love of dance. Outside of dance, Tya enjoys 4H which she currently is presiding as President of the 4H Clavet Multiple Club.
- **Miss Izzy** has been a part of Step It Up since she was 4 years old. Her passion for dance has thrived through years of training in Ballet, and Jazz. Now, expanding her skills that she has learnt through Lyrical, Tap and Acro. She enjoyed her role as an assistant teacher last season. Miss Izzy is excited to share her love for dance into helping younger students discover their own rhythm and watching them grow.



# Meet our Class Assistants

- **Miss April** started dancing when she was 5 and was instantly hooked! She participates in Ballet, Tap, Pointe, Lyrical, Musical Theatre, Acro and has completed her JR 3 Tap ADAPT exam. She has been assisting at Step It Up since 2021 and can't wait to return. Her favorite part about assisting is getting to help younger kids grow in their dance journey while doing something she loves! Outside of dance April enjoys volleyball, reading and hanging out with friends.
- **Miss Natalie** is 15 years old and she started dancing when she was 6. She also started rhythmic gymnastics when she was 6 as well and competed for six years in this. She is enrolled in Ballet, Pointe, Lyrical, Jazz, Musical Theatre, Acro and has recently taken interest in Tap and Hip Hop. Miss Natalie has completed her ADAPT Junior 3 Jazz Exam and ADAPT Levels 4-6 in Acrobatic Arts. Outside of dance, she enjoys spending time with her friends and family, and participating in school plays and basketball. This is Natalie's first year of assisting and she cannot wait for dance to start!
- **Miss Ari** has been dancing for 9 years. Starting dance when she was 4 years old. She participates in Ballet, Tap, Jazz, Lyrical, Acro, Musical Theatre and in Production. Ari states that "I love the experience I have gained; I aspire to be the best dancer I can be. I am thankful that we have amazing dance teachers at our studio. I am also thankful for all the inspiring dancers that I have been able to dance with over the years (especially the grade 12's)." Outside of dance Ari enjoys babysitting, hanging out with friends, and practicing her dances.



# President: Lise Ritz

- We are excited for our 11<sup>th</sup> season as Step It Up Dance Co Ltd in Clavet. As you can see, some renovations were completed to our space over the summer. We have upgraded our heating system, studio floors and lights. We also added a fresh coat of paint to the ceiling and walls. Outside, we were able to add some gravel around the building and in the parking lot thanks to a donation from the RM of Blucher. There are still some finishing touches to be done, but we are hoping to have it all completed in time for classes to start on September 9<sup>th</sup>
- Recital Date **Saturday, May 3rd** at the Lakeview Church. Mandatory rehearsal held in morning and recital in afternoon
- We will continue to communicate via the **BAND app**, monthly emails for newsletters, Reminds (text messaging) for immediate communication, and our private Facebook Group Page. We are working towards phasing away from the Facebook group, so please ensure you are a part of BAND for all the up to date information
- **Juli Labrecque Photography** your local and talented photographer takes the Step It Up Dance clubs photos. Affordable, easy to deal with and always great pictures. Picture Day is mandatory for every dancer. Group pictures taken are showcased in our year end recital program
- Heather of **Grey Wolf Designs** will once again be our exclusive club clothing distributor. We will be working with Heather to offer clothing for the 2024/25 season. Watch for information in October about ordering.



## Community Votes Saskatoon 2024

We are proud of our (not so) little studio as we placed in two categories this year. Though we didn't win the top honour we did earn:

- **GOLD** in the Dance Lessons Category
- **SILVER** in the Performing Arts category

**Education, Lessons and Courses**

### Performing Arts

Share This Category

[f](#) [t](#) [in](#) [✉](#)

Platinum	Bravo Dance CO
Gold	Trilogy Academy of Dance & Baton Twirling
Silver	Sask Express Musical Theatre Studio
Silver	Step It Up Dance
Bronze	Pure Energy Dance Co
Bronze	Thrive Dance Sk
Top Pick	Dance Collective YXE
Top Pick	Free Flow Dance Company
Top Pick	Kristy's Dance Fusion Inc
Top Pick	Persephone Theatre

**Sports, Recreation and Fitness**

### Dance Lessons

Share This Category

[f](#) [t](#) [in](#) [✉](#)

Platinum	Bravo Dance CO
Gold	Kristy's Dance Fusion Inc
Gold	Step It Up Dance
Silver	Dancers Edge
Bronze	Saskatoon Pole & Dance Studio
Bronze	Trilogy Academy of Dance & Baton Twirling
Top Pick	Brenda's School Of Baton & Dance
Top Pick	Pure Energy Dance Co
Top Pick	SaskExpress
Top Pick	Thrive Dance Sk

## Important Dates

- Classes start September 9<sup>th</sup>.
- Registration deadline is September 30<sup>th</sup>
- Ability to drop without financial penalty is September 30<sup>th</sup>.
- Solo/Duet/Trio applications due September 15<sup>th</sup>.
- Basic Movement has an extended drop date of October 25<sup>th</sup> for no financial penalty. If class is dropped after this time, tuition fees will still apply. There will be no refund for Cooperative fee and costume fees will still be due.
- Early payment to qualify for discount - November 1st (more information on this during treasurer's report).
- November 2nd all dancers mandatory costume measurement day. 10 am - 12 pm at the dance studio.
- Picture Day and Mock Competition dates March 8<sup>th</sup> and 9<sup>th</sup> . Time to be confirmed. Mock competition mandatory for all level 1 - 4 dancers. Pictures day is mandatory for all.
- Recital Day – Saturday May 3rd - Lakeview Church, Saskatoon. Mandatory rehearsal in morning, and recital in afternoon. Times to be announced at a later date.

## Step It Up Calendar Year 24/25

- September 9th First Day of Classes
- September 15th Deadline to register for solo/duets/trio
- September 30th (Truth and Reconciliation Day): Classes as usual. Last day to withdraw from classes without financial penalty
- October 14th (Thanksgiving): **no classes**
- October 25th Last day to withdraw from Basic Movement with no financial penalty
- October 31st (Halloween): **no classes**
- November 1st Early payment deadline
- November 2nd Costume measurement day mandatory for all. 10 am - 12:00 pm.
- November 11th (Remembrance Day): classes as usual
- December 20th Last day of classes before Christmas break
- January 6th First day of Classes in 2025
- February 17th – 21st (School Break) **no classes scheduled.** \*possible make up classes to be held if need be\*
- March 8th and 9th Mock Competition and Pictures
- April 1st - All tuition and fees must be paid in full
- April 2nd - 6th Prince Albert Innova Dance Competition. E.A Rawlinson Centre for the Arts. Level 1 and Up
- April 7th - 12th - **no classes due to competitions**
- April 8th - 12th Block Party Competition. Lakeview Church, Saskatoon, Sk. Level 1 and Up
- April 24th - 26th Aberdeen Festival. Lakeview Church, Saskatoon, Sk. Level 1 and Up
- April 18th – 25th (Easter Break) regular classes will be held
- May 3rd Step It Up Dance Rehearsal and Recital Day - Lakeview Church, Saskatoon. Sk

# Studio Guidelines

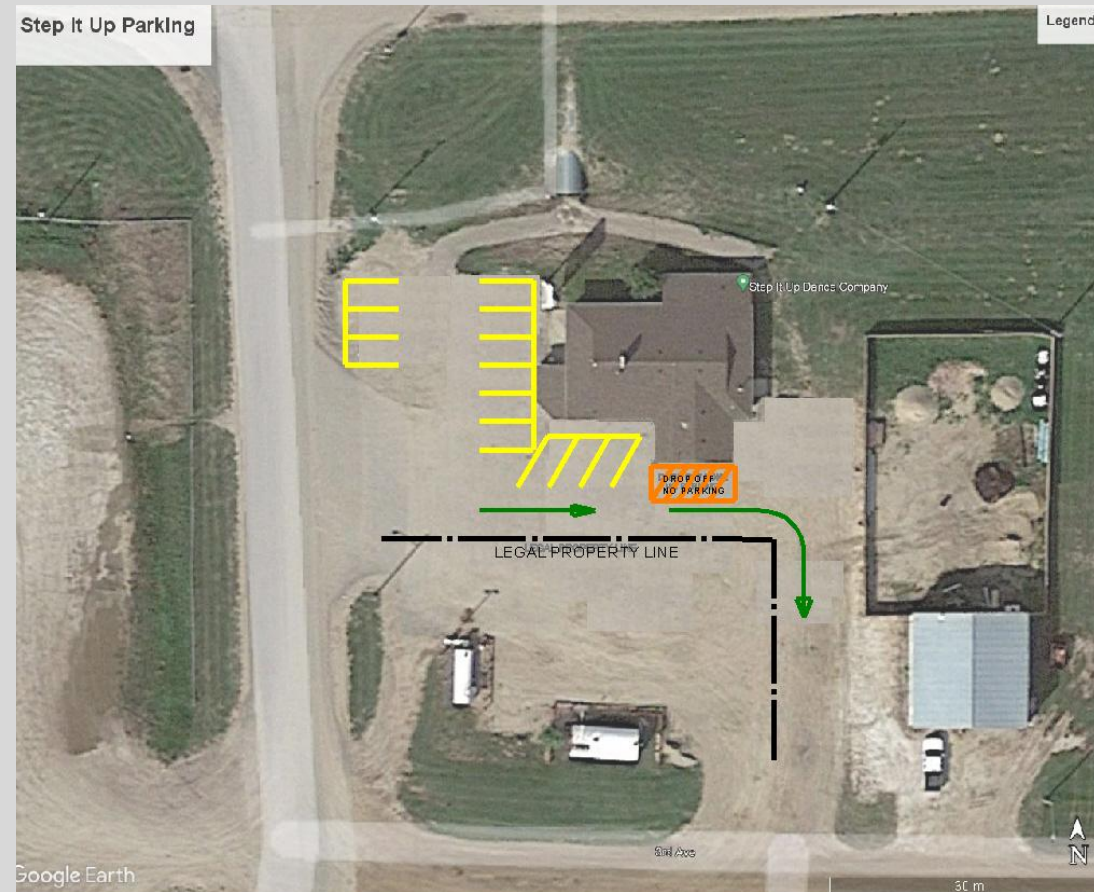
- If you have any questions or concerns throughout the season, please reach out to the board either by talking to one of the members directly or at [stepitupdanceco@gmail.com](mailto:stepitupdanceco@gmail.com). Our instructors have limited time between classes and their focus is on the students, so please refrain from going to them directly.
- Dancers are to be dressed in proper dance attire with their shoes on and hair out of their face at the start of class. Ball caps and other headwear are not to be worn to class unless approved by their instructor.(ex. Theme days) Students should also have a water bottle with them for **every class**. We encourage dancers to be at the studio a minimum of 10 minutes prior to their class time to ensure they have enough time to be ready.
- The changeroom is for our female dancers only. We have lockers for those who dance right after school or more than 2 nights a week, please keep in mind that we do have renters, so leaving items is at your own risk. Please remind your dancers that if they are waiting in the changeroom, they must do so quietly. This is for dance students only and not for parents to be in. If your dancer prefers to change in the waiting room bathroom, and proceed to dance class thru this area it is also an option.
- Our male dancers are welcome to use the bathroom in the main waiting area to change. We have cubbies near the bathroom for them to keep their belongings.

## Studio Guidelines continued....

- Parents who are staying during class time are to wait in the main waiting area. We ask that all footwear be removed prior to sitting in waiting area.
- Please be respectful while classes are going on as noise carries and can be disruptive to class.
- Please clean up after yourself before you leave. This includes food crumbs, garbage, toys, etc. We are all volunteers trying to maintain the space, so we appreciate everyone's effort to keep our studio clean
- No food should be left at the studio unless it is stored in an airtight container. Using the microwave to warm up food is also a privilege and the expectation is for any spills or messes to be cleaned up.

## Parking

- The lot next to us has been purchased, so we must be respectful of their space. They have informed us that they are planning to build soon.
- We have parking on the South and West sides of the building as per the picture below.



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# Vice President Kristy Lang

- Step It Up Dance hosts Yoga and Piano Lessons during the school year. Hannah Marple will be teaching piano lessons one day again this year at the studio. Students walk over from Clavet School during the day to be taught. Check out [www.hannahsmusicstudios.ca](http://www.hannahsmusicstudios.ca) for more information.
- Crystal Wright and Kimberly Willison host yoga sessions, Friday morning and Sunday night respectively. Crystal Wright can be reached at [s.c.wright@sasktel.net](mailto:s.c.wright@sasktel.net) to inquire about cost and duration of session for Friday mornings. Kimberly Willison can be contacted at [cm.kimberlywillison@hotmail.com](mailto:cm.kimberlywillison@hotmail.com) to find out what she offers as well.
- Our community group rental opportunities are limited by hours that we have free when dance is not on. Please inquire to [stepitupdanceco@gmail.com](mailto:stepitupdanceco@gmail.com). We do not rent out our equipment, nor do we host birthday parties or celebration events in our space.
- Rental occupants must have their own insurance and sign off on a rental agreement to occupy our space.



- Level 1 Tuesday classes right after school. We do not have the buddy system this year. I have arranged with 2 other dance moms to help coordinate our young dancers to dance over in a group on Tuesday's after dance. I will be at the school first Tuesday and walk all the level 1's over. The 2nd week will be Angie "Vanessa's mom" and the 3rd week will be Kali (Leah's mom). I am hoping that by the 3rd week the girls will be comfortable and able to walk over after that on there own.
- I have blocked 35 rooms (2 double beds) and 16 rooms (single bed) \$191.44/ night at the Best Western Premiere in Prince Albert for the Dance competition April 2-6, 2025. We will add the link in our newsletters.
- We had a sign made up that outlines dance etiquette for parents and have placed it in the lobby. Please take a look.

## Tapped Out Parent Fundraising Group

- Individual family fundraising to offset dance costs. Personal fundraisers organized **separate** from the Dance Club. To supplement the cost of tuition, competition fees, solo, duet's fees, dance costumes, etc. Deadline is to join by **September 15th**. Families who participate are asked **advertise personally**, not for the club. Three fundraising opportunities in which two are mandatory to participate in. If you would like to take part in Tapped OUT Mom's Fundraising Group Please sign up with Kristy by September 15. I also would like to remind everyone that our dance club organizes separate fundraisers which help with all the reno's we have been able to do, the brand new heat, paying for competition fees and so on. We have tried to plan our fundraisers around Step It Up Fundraisers so that we do not interfere as we need those fundraisers to do well so that we can continue to provide what we have been for many more years to come!!
- Fundraisers in place are as follows:
- **Perogies - Quick Stop Perogies.** Begin selling October 1. Pick-up is booked for October 15. All numbers and payment to be sent to Kristy by October 8, 2024. Minimum bags to sell is 10 per dancer. Sell bags for \$22; dancer receives \$7/bag sold. Flavors Dill & Potato, Cheddar & Potato, Bacon & potato.
- If your child sells 10 bags of Perogies they will earn \$75.00, 20 bags = \$150.00, 30 bags= \$225.00 (this almost pays for one class) Your earnings will be distributed within 1-2 weeks from Nov. 25.
- **Chocolates- World's Finest Chocolates-** Start selling Dec 1. We will be selling Chocolate covered Almonds and the 3 for \$5 variety chocolate bars Nut free. I will send out an email to the dancers that have signed up for Tapped OUT outlining the costs and profits. You will need to tell me how many cases of each you and your dancer want to/will sell. The breakdown will come separately. Chocolate Covered Almonds have 44% profit and the 3 for \$5 variety has a 50% profit.
- **Mother Earth Gift cards- Start selling March 1 and hand in #'s and \$\$ to Kristy by March 12, 2025.** Dancer receives \$5.00/gift card sold. Great for Mother's day, end of school teacher gifts, coach gifts, your garden favorites and gardening lovers. Minimum to sell is 5 gift cards per dancer.
  - If your dancer sells 10 gift cards your dancer makes \$50. Sell 20 gift cards and make \$100.

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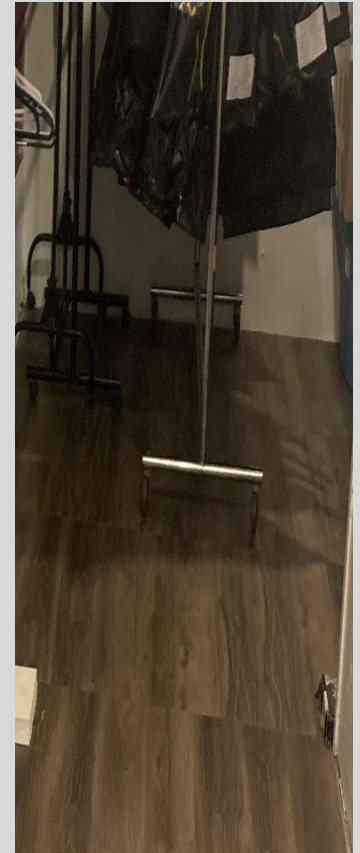
STEP IT UP DANCE COOPERATIVE			Income Statement as of May 31, 2024		
Balance Sheet as of May 31, 2024			EXPENSES		
ASSETS			Costumes		\$ 18,732.25
	Chequing Account	\$ 25,030.30	Competitions		\$ 13,832.75
	Savings Account	\$ 5,388.49	Recital		\$ 9,300.36
TOTAL CURRENT ASSESTS		\$ 30,418.79	Fundraising		\$ 13,174.73
TOTAL ASSETS		\$ 30,418.79	Salaries		\$ 30,781.88
			Building Expenses		\$ 55,584.40
LIABILITY		\$ -	Professional Fees		\$ 4,546.64
SURPLUS		\$ 30,418.79	Miscellaneous		\$ 925.02
			TOTAL EXPENSES		\$ 146,878.03
NET ASSETS AND LIABILITIES		\$ 30,418.79			
			INCOME		
			Tuition		\$ 83,579.86
			Memberships		\$ 1,740.00
			Fundraising		\$ 38,934.77
			Rent		\$ 1,755.00
			Costumes		\$ 14,131.85
			TOTAL INCOME		\$ 140,141.48
			NET INCOME		-\$ 6,736.55
			SURPLUS BEGINNING OF YEAR		\$ 37,155.30
			SURPLUS END OF YEAR		\$ 30,418.75

# Treasurer Report: Brenda Lawrence

- 1. Any e-transfers or communication please have dancer's full name on it.
- 2. Early payment of tuition discounted at 10 percent if paid in full by November 1<sup>st</sup>. Accounts will be credited November 2<sup>nd</sup> .
- 2. Any delinquent payments by fiscal year end that is owed to Step It Up Dance Cooperative Ltd, without communication to the board as to why payment is outstanding, account will be submitted to collection agency for recovery.
- 3. A Step It Up Dance Cooperative Limited PAYMENT PLAN AGREEMENT Form is on our website, for families who would like to pay monthly for their tuition. Please submit it to the treasurer either in person or through email to our [stepitupdanceco@gmail.com](mailto:stepitupdanceco@gmail.com)
- 4. No longer accept payment through PAYPAL.
- 5. Costumes must be paid in full before they are handed out. If your dancer withdraws from a class after costumes have been ordered you will still be responsible for payment.

# Renovations!

This year, we had many upgrades to our studio! To start out with in January our costume closet was upgraded. Previously, under past ownership this area was the cooler for the gas station. With Step It Up we had been using this space as a place to store donated costumes, hair, props and miscellaneous studio supplies. In January, we removed the shelving, put up bars that we needed for hanging outfits, painted the room and put down flooring.





# Renovations continued....

February we secured the Go2Guys Inc to reside the studio. Siding was purchased at below cost with Brenda's extreme shopping skills. The Go2Guys supported us as an non profit and gave us their best deal. Even better deal if we helped out with removing old siding and while the weather was cold, and the wind was crazy, a small and hearty volunteer based army got the job done.



# Renovations continued....

Supporting local business a call was sent out to any dance family members who had companies that could provide us with an upgraded heating source to heat our building. Thankful to have such great professional people that provided us with quotes and advice. In the end, Valmont Heating and Plumbing was the chosen company at the best price who efficiently put in our new system, left no mess behind and was so easy to deal with. We appreciate this company's support and are looking forward to a warm, and cozy waiting room in the fall. Pictures below are the venting that was in the middle of the main dance area taken down.





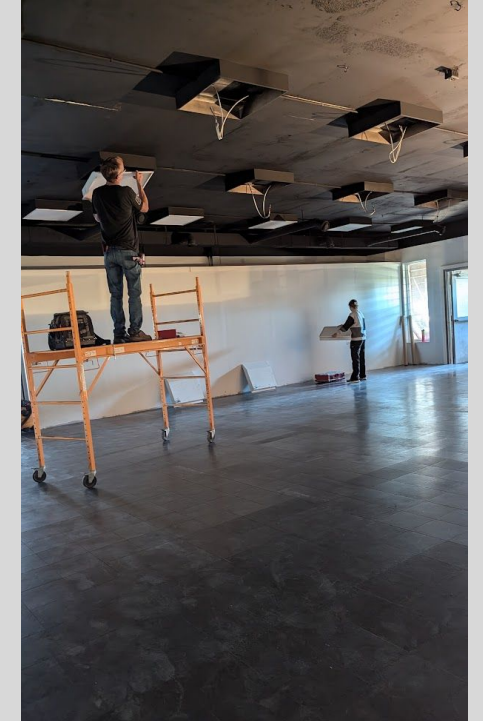
# Renovations continued.....

New Flooring! A steal of a deal that could not be overlooked! Spring flooring on sale....in Weyburn floor was purchased, picked up and delivered by our dance family volunteers. Extra flooring was needed, and volunteer help was needed to get the rest of the flooring ready. And, as always not only do the go to executive members pick up the slack they bring the their kids to help out with the task at hand! :P



# Renovations continued.....

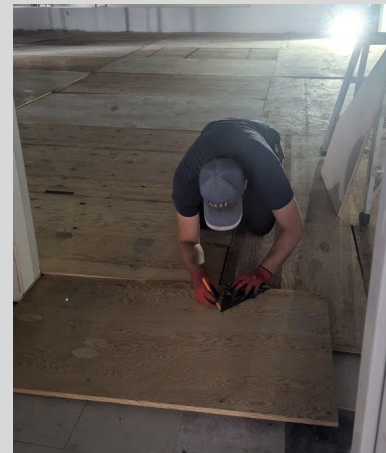
Painting of the dance area ceiling! Thank you to Doug for painting our ceiling in the dance area and changeroom. Ceiling was scraped and entire studio was disassembled to have the ceilings painted and getting floor ready for the new springboard floor to be installed, the sport court to be put back on top. Mark Assie installed our bright, new LED lights. All of these renovations were made possible with fundraising money and grants from Affinity CU.





# Renovations continued.....

Taking apart the floor and putting it back together again.



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  - a) Introducing the Class Assistants.
- 5. President's Report: Lise Ritz.
- 6. Vice President's Report: Kristy Lang.
- 7. Treasurer's Report: Brenda Lawrence.
- **8. Artistic Director's Report: Geri Cey.**
- 9. Fundraiser's Report: Cynthia Bruneau.
- 10. Questions ?
- 11. New Business.
- 12. Elections.
- 13. Next Board Meeting Scheduled/Adjournment.

# Artistic Director's Report: Geri Cey.

Exams: will be running exam prep program starting Monday, May 5th after the recital and exam date will be in June. Acro, Tap and Jazz will be offered. Open to all students Level 1 - 4 who wish to try.

Contact me for more information regarding costs and levels. Deadline to sign up will be in the new year once the ADAPT and AA set a date for their exam submissions to be met which is usually in March/April. We will also have this information in the JackRabbit system to review.

Exam date for Tap and Jazz is tentatively set for June 24th 2025.

ADAPT Tap, and Jazz, Acrobatic Arts, CDTA Ballet Syllabi used in our studio.

Costumes need to be ordered before the end of November. Measurements are required and we will be having a costume measurement day on Saturday, November 2nd from 10 am till 12:00 pm. Costumes are ordered with kids growing in mind, but everyone is different so alterations may be required. Alterations are the responsibility of the dance family. Costumes are handed out once payment has been received.

Class Assistants have been assigned.

Competitions:

April 2nd - 6th Prince Albert Festival of Dance Competition. E.A Rawlinson Centre for the Arts. Level 1 and Up.

April 8th - 12th 306 Block Party Competition. Lakeview Church, Saskatoon, Sk. Level 1 and Up.

April 24th - 26th Aberdeen Festival. Lakeview Church, Saskatoon, Sk. Level 1 and Up.

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## **Fundraiser Report: Cindy Bruneau**

- Thank you to Sask Lotto, and Affinity CU for their continued support. Grants this year:
  - Sask Lotto - \$1,700.00
  - Affinity Credit Union - \$2,500.00
  - RM of Blucher donated 2 loads of gravel to help with parking lot resurfacing.
- Fundraisers for 2023 - 2024:
  - Bottle Drive \$2468.65
  - Haunted House \$1750.00
  - Cheer Baskets \$3959.00
  - Spring Rolls \$1799.00

## Fundraising for 2024-25 Season:

- Bottle Drive Sept. 21st start time 10 am – 2 pm. Typically our best and easiest fundraiser, approximately 3 -4 hour commitment from volunteer families to help canvas and sort. Many hands make light work!!
- Ongoing Fundraisers: Sarcan Drop and Go, drop off bottles and use code word **StepItUp** as the code to label bags, money is then sent out to us.
- Dance Shadow Boxes available for purchase anytime through our website.
- Mom's Pantry will be held in November date TBA
- Spring Cheer Baskets - ticket sales will begin in April, the winners announced at our recital in May
- Raffle at our recital - let us know if you have a prize you can donate!
- Grant money is always appreciated as well! If you know of any grants that we might be eligible for, and/or are able to assist with grant applications, we would love your help!!



# We need your help but - Why do we fundraise?

Fundraising is an integral part of the operation of this studio. We use money from fundraising to:

- Offset the cost of competition fees. As you will note from the treasurer's report, competitions are expensive to attend. While your tuition fees do cover a portion of this cost, in order to keep tuition low, we use money from fundraising to assist in paying for those expenses. Other studios in the area typically charge additionally for competition - one comparative studio has posted typical fees as \$110/solo, \$95/duet or trio (this is charged per dancer), and \$85/group (charged also per dancer) for competition, which covers the entry fee and instructor expenses for the competition season. Our fees for competition groups this year is \$16,344.00 based on current enrollment. This does not include solos, duets or trios going to competition
- Offset any fees associated with costumes - this includes shipping/freight, duty, customs (if ordering from the US)
- Studio equipment - tools to help our teachers provide safe and effective instruction
- Pay for repairs to the studio - renovations to the building have been completed entirely because of grant money and fundraising by our members. We strive to provide a space that is comfortable and safe for our dancers and parents.

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# Elections

- Held every two years. All positions are up for re-elect.
- Executive board members must attend board meetings, be able to meet and discuss issues on short notice. Executive members oversee all employees.
- President: Call and chair monthly meetings including creating the agenda, over seeing all board decisions, tie breaking vote if need be, responding to correspondences, concerns and complaints. Keep track key holders and general building maintenance. Coordinate bookings for events such as recital, mock competition & pictures. Has signing authority on accounts.
- Vice President: Roles are to chair a meeting if President is not able to attend. In charge of communicating with renters, invoicing rental opportunities to the board and scheduling rentals. Also works with President to coordinate booking facilities for events such as pictures, mock competition & recital.
- Secretary: In charge of recording minutes of all meetings, sending out newsletter information. Keeping all correspondence on hand for records.
- Treasurer: In charge of all monies, fees, tuition, payroll and filing necessary documents with CRA. Updating family accounts and sending out treasurer reports monthly to the board. Also has signing authority. In charge of commercial insurance policies.
- Fundraiser Coordinator: planning, coordinating and advertising all club fundraisers. Applying for grants and filling out applications.
- Artistic Director: In charge of programming, student placement, mentoring and supervision of instructors, assignment of assistants and coordination of costuming among instructors. Also execution of recital including order of dances, dress rehearsal & backstage coordinator
- All Executive Members will assist with planning all the events in the dance year. Attendance at pictures, mock competition, rehearsal and recital mandatory. Assisting with renovations and cleaning of dance studio. These are the executive member positions and as such you will receive one dance class free for your involvement and time on the board.
- Members at Large: positions open for volunteering with no specific job duties. Help out when can and provide feedback. Strongly encouraged to attend monthly meetings.
- Election and nominations to take place, all nominees accepting the nomination and nominee elected for said position will hold spot for two years commencing tonight.
- **“Be resolved that the members of the Step It Up Dance Co-operative Ltd elected (the nominated members to the board position that the member was designated to)”**

# Next Board Meeting September 28th, 2024. at the Dance Studio at 1pm.

Any questions or concerns throughout the year please contact us. [stepitupdanceco@gmail.com](mailto:stepitupdanceco@gmail.com)

or contact a board member

Check [www.stepitupdance.ca](http://www.stepitupdance.ca) for all of our contact information

