

Commission on Homelessness for Volusia and Flagler Counties

Board of Directors & Membership Meeting Minutes

Friday April 28, 2017

Public Health Department, 1845 Holsonback Dr., Daytona Beach, Room: 516A

1:00-3:00 p.m.

Attendees: *Jeff White, Sam Willett, Carolyn Dodge, Chet Bell, Carrie Baird, Ray Salazar, Dru Driscoll, Edward Davis Jr., Jim Cameron, Mark Geallis, Susan Clark, Robin King, Sgt. S. Schlieper, Dr. Maria Barbosa, Rhonda Harvey, Bob Williams, Jerry Cutter, Jay Bond, Dennis Burns, Ken Strickland, Theresa Tumminello, Judi Konezos, **Absent:** Carl Falconer, Amanda Nixon, Anthony Woods, Candice Wilkie, Dave Beck, Dona DeMarsh Butler, Pastor Douglas Hautz, James Rose, Janet Hamer, Joan Campanaro, Michael Boyd, Nancy Epps, Shannon McLeish, Tony Deobil*

I. **Call to Order** – Sam Willett, Chair

The meeting was called to order at 1:02 pm.

II. **Review Prior Minutes** –

Sam Willett presented the minutes of February 10, 2017 and February 24, 2017 for review and approval.

a. February 10, 2017

One member of the Board questioned the use of the word “consensus” in Section VI. “Call for a Recommended Response”. Sam Willett clarified that the consensus was reached in August. A motion was made to accept the minutes by Edward Davis and seconded by Carrie Baird.

b. February 24, 2017

Minutes accepted as written motioned by Edward Davis Jr. and seconded by Carrie Baird.

III. **Review and Approval of**

a. HMIS Security Plan

The HMIS Security Plan was presented by Jeff White. He noted that the majority of changes made to the document pertained to the descriptions and duties delegated to “Agency Administrators”. The approval of the Security Plan was approved by the HMIS Committee, motioned by the Steering Committee for approval, and seconded for adoption by Ray Salazar.

b. CoH Strategic Plan

Jeff White presented the Strategic Plan and described it as a “living document” that will continue to be updated as needed. An example is the 2017 PIT results which can now be added.

Robin King asked about the use of the term “within walking distance” in the first paragraph on page 2. After discussion, Jim Cameron made a motion to exclude the phrase and Sgt. Schlieper seconded.

Robin King also requested that Career Sources name be changed to Career Source of Flagler and Volusia Counties.

Sgt. Schlieper made a motion to approve the Strategic Plan with the above amendments and Bob Williams seconded.

IV. Collaborative Applicant Report- Jeff White, Executive Director

a. 2017 CoC Program Registration

Jeff White informed the group he has completed the registration for the CoC. He also noted that last year, CoC’s across the nation lost funding for transitional housing even after ranking them in Tier I. Also, it continues to be the case that only the CoC can apply for a Planning grant and that Coordinated Entry is the only program that can be funded as a Supportive Services grant. Chet Bell asked about accessibility for agencies who have not previously been awarded HUD CoC funds. There is potential for new agencies to be included.

b. Reallocation Discussion

Jeff White stated that our CoC has met and exceeded HUD standards for reallocation by reallocating ~50% of funds in previous years. The Applications Committee will be reviewing the scoring sheet and making the review and ranking more objective. Once the NOFA is released, a workshop will be scheduled.

c. Provider’s Meeting: Reallocation

A meeting date has not been scheduled yet.

V. Standing Committee Reports

a. Steering Committee- Sam Willett, Chair

Sam Willett reiterated that the Steering Committee has been working on the Strategic Plan which has now been approved, see b. COH Strategic Plan, above.

b. HMIS Committee- Robin King, Chair

Robin King will be returning as co-chair of the HMIS Committee and expressed appreciation for Loretta Wilary filling in for her and stated that Loretta is retiring. The HMIS Committee will recognize Loretta at the next meeting, scheduled for May 10th at 1:30.

c. Coordinated Entry Committee, Ray Salazar, Chair

Ray Salazar noted that while the Point in Time count is our current best measurement for homeless data, Coordinated Entry will enhance our ability to have an on-going count and measurement of outcomes. Ray also noted that Coordinated Entry has been reaching out to realtors and making progress towards solutions for affordable housing.

d. Strategic Plan Committee- Sam Willett, Chair

Sam Willett thanked Jeff White and Sharon Warriner for all their work on the Strategic Plan.

e. Application Committee

Covered previously in discussion, see Reallocation Discussion above.

f. Point in Time Count Committee, Carolyn Dodge, Co-Chair

2017 PIT Results

Jeff White presented the report for this year's Point in Time. He noted that we have seen a consistent reduction in homelessness in Volusia and Flagler counties. The Point in Time planning was more thorough and we had 80 volunteers. Volusia County assisted with the GIS and mapping.

The increase in Rapid Re-housing has largely been responsible for the reduction in the number of individuals and families experiencing homelessness.

Sam Willett asked committee members to share the progress made with others.

g. Homeless Solutions Task Force of Flagler County- Carrie Baird

Carrie Baird stated the Task Force has not met but will be planning a meeting to be held in June.

h. SSVF Partnerships- Tony Deobil, Chair

Tony Deobil was not present. Jeff White stated that the Salvation Army is applying for GPD and SSVF grants.

VI. **Old Business**

None

VII. **New Business**

None

VIII. **Member & Public Comments**

Jay Bond asked to be included in emails sent out for the Applications Committee and that a current list of beds counted as emergency shelter and transitional housing be distributed.

Terry Tumminello inquired into the HUD definition of homeless compared to the more inclusive definitions by other federal agencies. Jeff White replied by explaining the HUD definition. Terry also noted that she has heard of homeless individuals being approved for rapid-rehousing but having to wait several months for housing. A discussion took place regarding the priority

listing established by coordinated entry. Terry asked about the habitability of housing units used for rapid re-housing. Jeff White explained the housing habitability standards that rapid re-housing locators inspect for prior to the placement of a client.

Big John questioned the homeless count in relation to those in jail. He stated that in 2016, Daytona Beach Police arrested 517 people who were homeless. There was discussion pertaining to HUD's homeless criteria for those who are incarcerated. Only those arrested on the night of the point in time can be counted.

Ken Strickland asked about the amount of HUD funding being used for administration. Jeff White replied that the standard percentage of administrative costs is 7%.

IX. **Adjourn**

Sam Willett adjourned the meeting at 2:30.