

Friends of Cedar Hill Park Society Board Meeting  
Tuesday, March 28<sup>th</sup> 2017, 10:30 – 12:00  
3515 James Heights

## FINAL MINUTES

Attending:  
Susan Haddon  
Luis Netter  
Patricia Houston  
Peter Haddon  
Hugh Fraser  
Paul Bishop  
John Schmuck  
Barb Latham  
Lana Burns

Regrets:  
  
Andy Ruszel

Minutes: Peter Haddon

1. **The agenda** was adopted as circulated. Items re Vic Derman and Park user counting added. Moved: Susan; Seconded: Luis
2. **Minutes:** Minutes from Jan 24<sup>nd</sup> 2017 were approved. Moved: Peter; Seconded: Luis
3. **Cedar Hill Park management plan process:**
  - a. Barb and Peter reported on their participation in meetings 1 and 2. Barb said she finds the meetings “complicated”, process not clear and the minutes are not clear. “Brown areas” are confusing and we hope that Parks will remove this designation. Worries about designating parts of the ball fields and upslope to McRae for Rec. Centre expansion.
  - b. Peter has contacted and Parks and Trails Advisory Committee will contact Healthy Saanich to arrange a meeting/presentation.
  - c. (John previously recommended that we communicate with Kelly-Ann Armstrong as Manager of Saanich Parks Recreation Division to establish a working relationship.)
  - d. Peter and Susan have met with Eva Riccius. Peter held further meeting with Gary Darrah March 27<sup>th</sup>, 2017.
  - e. Meeting #3 on March 30<sup>th</sup>, 2017.
4. **Financial Report:**
  - a. Hugh presented the financial report covering period April 1<sup>st</sup> 2016 to March 28<sup>th</sup>, 2017. Cash in bank is \$2963. The detail is attached. Approval Moved: Patricia; Seconded: Barb. Many thanks to Huge for his work.
  - b. Anon. donations of \$1050 received.
  - c. Jim Moores has applied for a small sparks grant for tools with Friends of Playfair Park. Jim is waiting on confirmation.

- d. Donations policy and criteria: After discussion as to how best to use our funds for future restoration and similar projects in the park, Luis, Peter and Susan agreed to prepare a proposal for the next executive meeting.
- 5. Membership:**
- a. Barb submitted her report. Campaign to renew now underway. Barb and Susan put together a compelling emailed request for members to renew. 142 named members as of March 28<sup>th</sup> 2017.
  - b. John Schmuck moved that Barb Latham be added as a signing authority on our bank account so members can pay via eTransfer. M – John; S – Hugh. Unanimously approved.
- 6. Communications and continuing business:**
- a. **Bowker Creek Clean-up: Saturday April 29<sup>th</sup>** at 9:am -12:00 will include the Victoria Green Team.
  - b. Andrew Singh has offered to **conduct bird inventory** of CHP for inclusion in our inventory document. Motion: Honorarium \$50 to \$100 M – Patricia; S – Luis
  - c. **Park Inventory document:** Please contact Peter for a copy of the most recent inventory. Don Scott has been working to add bird inventory. Peter will look into adding the inventory of plants prepared by Nancy Turner and colleagues.
  - d. Peter to give Luis recent minutes copies for the website.
  - e. Lana has inventory of used golf balls to sell. Will try Used Victoria.
- 7. Monday Pulling Together:**
- a. Team continues work around the park. Now working on the southwest side clearing Blackberry growth in a new area.
  - b. Peter contacted Jenny Eastman for another sign-board but none available. Will have to consider other sources. - Peter
- 8. 50<sup>th</sup> CHP Anniversary:**
- a. We settled on September 23<sup>rd</sup> 2017 with a back-up date of September 17<sup>th</sup>. We think this could be a simple “get-together” for members celebration in the park with cake and other activities TBD. Volunteer leaders to plan Susan, Peter, Patricia, Barb
  - b. Will offer to combine with other partners: QCHCA, Volunteer Services, Rec. Centre/Parks and Saanich Parks, Golf Club, etc.
  - c. Combine with FCHP AGM meeting to be held at Barb’s house in the evening.
  - d. Vicki Sanders is planning for Saanich Council and Municipality and we will continue to discuss with her – Susan.
  - e. (Previous minutes: Grant application from QCHCA and FCHP – Peter/Susan/John)
  - f. Patricia’s tee shirt idea. Patricia to find sources for shirts. Peter to help with design.
- 9. AGM Planning:**
- a. Planning to combine with the 50<sup>th</sup> Celebration as noted above.

- b. Susan to prepare an agenda including succession planning, approval of revisions for FCHP constitution required by changes per the **New Societies Act**.

**10. New Business**

- a. **Vic Derman:** Patricia to draft a FCHP letter for consideration by the executive to ask Saanich to provide a suitable means to commemorate Vic and the significant legacy that he leaves Saanich.
- b. **Bowker Creek Clean-up: Saturday April 29<sup>th</sup>** at 9:am -12:00 will include the Victoria Green Team.
- c. Andrew Singh has offered to **conduct bird inventory** of CHP for inclusion in our inventory document. Don Scott is organizing. Motion: Honorarium \$50 to \$100 M – Patricia; S – Luis
- d. **Park user counting:** Don Scott has organized a user count including a data gathering document. So far about 6 one hour counts at various places on the chip trail. Don will consolidate into a report.

**11. Next meeting: May 23rd at 10:00am - 3515 James Heights Please mark your calendars!!**

**12. The meeting adjourned at 12:10 pm**