

WASKESIU COMMUNITY COUNCIL
MEETING MINUTES

Public Council Meeting: Wednesday, December 10th, 2014 - 9:00 am - WCC and Parks Canada

Location: The Saskatoon Club, 417 - 22nd Street East – Salon C

Attending: Brian Morgan, Randy Kershaw, Jim Kerby, Janice MacKinnon, Brent Hamel, Bryan Matheson, Norm Stolle – PCA, Terry Schneider – PCA

Regrets: Nancy Wood Archer

Agenda Topics:

1. Call to Order Brian Morgan **9:00 am**

2. In-camera session

3. Adoption of Agenda Brian Morgan
Jim Kerby/Janice MacKinnon ***Carried***

4. Approval of Oct. 31, 2014 Meeting Minutes Brian Morgan
Motion was made to approve the amended Oct. 31, 2014 Meeting Minutes – Page 3, 5th bullet under the Townsite Report – sentence should be amended to read: ‘Nature Centre work to remove theatre’.
Randy Kershaw/Bryan Matheson ***Carried***

5. Business Arising from Minutes
- iNet 2000
Terry Schneider wrote to iNet 2000 with options of where to put their equipment to upgrade their internet signal at Waskesiu.
Question from Council: Was the option offered to use the old TV tower?
Terry did not make that offer and will follow up with the Waskesiu Chamber of Commerce.
- Festival Partnering Agreement
Terry revised this Partnering Agreement to reflect the official name change to “Waskesiu Lakeside Festival”.
The document needs to be signed off by PCA.
Discussion ensued regarding the insurance requirements of the Partnering Agreement and the general need (if any) for insurance coverage on the part of the WCC.
Motion was made for Council’s Administrator to try and acquire a Directors & Officers liability ("D&O") insurance policy and a Commercial General Liability ("CGL") insurance policy. It was

noted that the cost for this insurance will not be covered by, or form part of, the Park's Waskesiu Lakeside Festival funding although the CGL insurance policy coverage is a requirement imposed by Parks Canada in the Partnering Agreement. The purpose of the D&O insurance policy will be to cover claims against WCC Directors and Officers in their personal capacities, and the purpose of the CGL insurance policy is to cover any claims against the WCC as a corporation for liability in the amount of \$2 M. The CGL policy of insurance will provide that WCC, Parks Canada and Her Majesty the Queen are all named as insureds, as contemplated pursuant to the Partnering Agreement.

Bryan Matheson /Janice MacKinnon

Carried

Motion was made for Council's Administrator to set up separate bank account, requesting 50 to 100 cheques for the WCC's anticipated Waskesiu Lakeside Festival financial administration obligations. The WCC Administrator is to use the same signing authority as presently set up for current WCC accounts. The account is to be set up before Jan. 3 and Administrator is to arrange direct deposit with PCA's Brenda Georget, PCA Finance Manager.

Administrator is also to apply for a lottery license for 50/50 draw at the event.

Bryan Matheson/Janice MacKinnon

Carried

- Revision to Cabin Guidelines

Discussion of the proposed PCA revisions with WSRA to be arranged soon by Terry Schneider.

6. Correspondence

None received

7. Townsite Update

Terry Schneider

9:30 am

• Canada Post

- December 3, 2014 discussions with Canada Post Officials.

- Moving forward with plan to establish outdoor Community Mail Box ("CMB") service delivery with Rural Service Mail Carrier parcel delivery within 1 km of CMB's.

Council requested to have delivery included to Kapasawin, Lost Creek, and the Marina.

PCA to check so see if Christopher Lake will continue with their Post Office for parcel pick up.

- PCA's Townsite office waiting for formal letters indicating that:

i. Canada Post will remove the existing Post office building from the current site prior to March 31, 2016, and

ii. Canada Post requests space to establish a licence of occupation to locate CMB's.

• Beaver Glen Campground – Electrification Project

- Contract commenced in October 2014. Wires in the ground

- Pedestals and plug in work to be completed prior to June 30, 2015.

- 90 sites in Beaver Glen campground being serviced with power.

- Waskesiu Multi Season Camp Kitchen
 - Formal agreement with Waskesiu Foundation has been executed.
 - Underground power service has been brought to the multi season camp kitchen site.
 - Construction upgrades to commence in December 2014.
- Playground Project
 - 2nd delivery of equipment to arrive in January 2015.
- Waskesiu Lakeside Festival 2015
 - Planning meeting was held in Waskesiu on November 19, 2014.
 - “DRAFT” Partnering Agreement & Clean Version - circulated
- Paul Horne Arena
 - Chamber of Commerce has priced out materials for interior ceiling and insulation improvements. Crew installing these materials week of Dec 8-12, 2014.
 - \$2500 grant used to replace furnace, install on-demand water heater and ceiling materials.
- Recreation Hall – Montreal Drive
 - Flooring upgrades taking place week of Dec 8-12, 2014.
- 2013 Cabin Guidelines
 - For Discussion/Decision: (Further to discussion held in September & October 2014)
 - Proposed Amendment to *2013 Prince Albert National Park Cabin Development Guidelines*
 - Section 15. Sidewalks and Decks: A. Sidewalks – second bullet:
 - “One 0.91 m wide (3.0’) sidewalk, not to exceed the length of the cabin may be constructed adjacent to the cabin. This sidewalk will not be considered part of the allowable deck size if it ends at the front or rear of the cabin.”
 - Townsite's current interpretation and administration of this point is that if such sidewalk exceeds the prescribed width or length it will be considered to be deck.
 - For clarity, adding the following statement as an Amendment to the 2013 version of the Guidelines is required:
 - “Construction of the sidewalk that exceeds either the 914 mm (3.0’) width, or the length of the cabin will be considered as deck for deck size calculations.”
 - Discussion with WSRA to be arranged soon. Proposed amendments to the draft PCA wording was provided by Jim Kerby to Terry Schneider for consideration.
- Yard Waste Directive
 - Draft proposal update for discussion at next meeting.
- Replacement of four water valves – not completed
- Marina
 - PCA met with Morris McLaughlin as follow up to August meeting. Morris provided them with his capital re-visioning plan in relation to docks, parking and roads.

- Asset funding

The Federal government announced \$5.8 billion will go to PCA for deferred work for assets/infrastructure to enhance and improve at a similar level of service – PANP will receive some of these funds. They will have more details in the spring. PANP does not have the exact amount designated to them, but it is significant – by January they will know what will be happening in the spring. These funds are in addition to projects already identified and are in the works.

8. Committee Reports

Budget/Finance – Janice MacKinnon

No report

Business and Community Relations – Nancy Wood Archer

- Attended a Chamber of Commerce meeting on December 9th, via telephone and confirmed the Chamber's Mini Golf Proposal to be sent to the Waskesiu Foundation.

- Waskesiu Lakeside Festival

A committee meeting was held in November. George Wilson & Nancy Wood Archer attended on behalf of the Chamber and WCC respectively.

Date for festival remains at August 22nd, 2015. Chamber suggested later dates but this date was confirmed.

Gregg Rutten & Nancy are working on hiring the bands & logistics.

Waskesiu Community Council will be working with PCA and will do the financial administration of the event.

Food services for the Lakeside Festival event will be headed by Merv Weinrauch.

The committee is looking for volunteers. The committee also started establishing a budget, and has agreed to hire an MC/on-site manager, Topher Mills.

The plan is to host approx. 4 bands at 90 min sets with Topher performing in-between sets.

Buskers & other non-stage entertainment will also be considered.

- Ski Trails & Winter Experience

Some ski trails were packed on Monday by our Ski Club volunteers.

With warm weather forecast the Club won't be tracking until another snowfall.

Skis & snowshoes will be available at the Hawood compliments of Parks Canada, commencing December 12th.

Rink ice at the Paul Horne Arena has been flooded and is being used.

George Wilson has inmates working on the rink building.

The ice shack moving date has been changed to December 19th because of warm weather forecast.

Parks Canada Information Center is open on weekends this winter.

Chamber members and Park Employees are considering organizing a small winter festival and activities to be held during the February school break.

Community Development & Planning – Jim Kerby

- 2020 Vision Action Plan Update

Brent and Jim have been working on updates and amendments to the draft Community Action Plan, and want to run all changes by Council and PCA to ensure that everyone is on the same page moving forward.

At this year's Council AGM in August, Jim suggested Council focus on the Waskesiu 2020 and Beyond Action Plan.

Council discussed/reviewed and updated the Action Plan.

Council discussed the document changes, including the statement that a "***Waskesiu Community Leaders Round Table***" is currently scheduled for ◆, 2015". – Council needs to set a date for that meeting.

Once we reach WCC & PCA consensus regarding the content of the draft Community Action Plan we will move to a wider group discussion with community stakeholder groups and try to get the best community snapshot of what is wanted.

Action item – once a revised draft (reflecting changes from this meeting) is completed Terry Schneider will get it to PCA's Management team in January/February to get them on-board and agree with the plan or make suggested PCA changes.

Action Item – Brian Morgan to draft a letter of invitation in the New Year to send to community leaders and their board members inviting them all to attend a Leaders' Roundtable event to be held in either Waskesiu or Saskatoon in late April/early May.

Revised Waskesiu 2020 Community Action Plan to be sent to Terry Schneider to be tabled for the PCA Management Team meeting on Jan. 13 and to be reviewed at their Jan. 27 meeting.

Essential Services – Policing and Fire – Randy Kershaw

Fire Chief Report for October and November - circulated to Council prior to this meeting.

In November there was a serious mobile home fire – it destroyed the mobile home and caused heat damage to 3 other trailers. This was the first structure fire in 12 years in Waskesiu.

Report from RCMP Sgt. Alan Pressler – circulated to Council prior to this meeting.

Randy to send a copy of Sgt. Pressler's report to Terry Schneider and Norm Stolle.

Vegetation Management – Brian Morgan

No report.

The Waskesiu Foundation – Jim Kerby

- The Foundation is expecting a formal proposal from The Chamber of Commerce regarding the Mini Golf Project.

Motion was made to accept all Committee reports as presented.

Janice MacKinnon/Randy Kershaw

Carried

9. Lunch

12:00 noon

10. New Business

- Set date and location for 2015 WCC AGM – to be determined, tabled for next meeting.
- Set date for Election, location, advertising, etc. – M.O.U. between the WCC and Parks Canada states elections must be held on the August long weekend, making the 2015 Election Day Saturday, August 1, with advanced poll one week prior on Saturday, July 25.

Councillors are asked to let the Chair know by mid-April if any do not want to run again.

- WSRA Survey proposal – proceeding with a form of survey to the community.

WSRA would like to know if Council wants to be part of the survey. WSRA indicated that Doug Fast from Fast Consulting in Saskatoon is doing the survey.

Jim Kerby and/or Brian Morgan will contact Herb Pinder, WSRA Chairman with Council's decision to decline their offer unless a clearer tie-in to Council's activities can be identified. A potential meeting in early January with the WSRA Chair and President is being arranged by either Brian and/or Jim.

- 2015 Parks Canada/Tourism Guide advertising

Motion was made to publish the half page advertisement, in the form as presented to the meeting, in the 2015 Parks Canada/Tourism Guide.

Bryan Matheson/Janice MacKinnon

Carried

- Revised contract for Administrator

Motion was made that Council authorizes the Chair to meet with the Administrator for the purpose of revising her terms of compensation in accordance with the terms discussed at the In-Camera Meeting. Such revision will be effective Jan. 1, 2015. (Randy Kershaw abstained from the vote).

Janice MacKinnon/Brent Hamel

Carried

11. Next Meeting – at the call of the Chair

12. Adjournment

1:45 pm

Brent Hamel