

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Sawicki, *Chairman*  
William S. Clark, *Secretary*  
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*  
Francesca J. Crane, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

## Meeting Agenda – September 9, 2021

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joe Boldaz (JSB) \_\_\_\_\_, Will Clark (WSC) \_\_\_\_\_, Francesca Crane (FJC) \_\_\_\_\_, Kent Nation (KDN) \_\_\_\_\_ and Joe Sawicki (JSS) \_\_\_\_\_.

**Others Present**

Engineer \_\_\_\_\_, Operator \_\_\_\_\_, Solicitor \_\_\_\_\_ and Administrator \_\_\_\_\_

**Public Notification:**

**Action on Minutes of Previous Meeting(s)**

- August 12, 2021 regular meeting

**Public Comment:**

**Reports:**

1. Operator
  - a. Monthly Report.
    - i. Request to continue operator/MA relationship in 2022.
    - ii. Flooding situation on 9/1/2021
2. Engineer
  - a. Installation of valves and motor.
  - b. Ashberry PS project status – operations and reconstruction.
  - c. TOA 2 East Reeceville (Baldwin) – CEC review letter.
  - d. TOA 3 East Reeceville (Kay & Beechwood Campground).
  - e. Grant Funding for control system replacement – updated cost figures.
  - f. Friendship pump failure.
3. Solicitor
  - a. Authorization for Administrator to approve purchases or necessary actions.

4. Administrator
  - a. Monthly informational report.

**New Business:**

**Finances:**

As of August 31, 2021:

1. Mid Penn Operating - \$188,358.90
2. Mid Penn Debt Service - \$94,239.26
3. Mid Penn Capital Reserve - \$794,184.65
4. Mid Penn DSRF - \$569,912.37
5. Mid Penn Grant Funding - \$1.28
  
6. Bills paid and to be ratified - \$\_\_\_\_\_
7. Payroll for regular meeting for June 2021- \$4,732.07

**Dates of Upcoming Meetings**

1. Board of Supervisors on September 16, 2021 and October 7, 2021 at 7:30 p.m.
2. Municipal Authority, on Thursday, October 14, 2021 at 7:00 p.m.

**Adjournment** (time: \_\_\_\_\_)